



Mackenzie County

**REGULAR COUNCIL MEETING
AGENDA**

JANUARY 13, 2015

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB



STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW		ADVOCACY
1. HOUSING ENTITY: Housing needs study funds	Oct	<input type="checkbox"/> <i>Zama Road Paving Funds</i>
2. HAMLET STREETS: Develop Policy	Sept	<input type="checkbox"/> <i>Highway Development</i>
3. RURAL ROADS: MY rural road upgrade plan	Sept	<input type="checkbox"/> <i>Canada Postal Service – La Crete</i>
4. OIL AND GAS STRATEGY	Sept	<input type="checkbox"/> <i>Land Use Framework Input</i>
5. ZAMA ROAD: Business Case	Aug	<input type="checkbox"/> <i>Senior's housing</i>
6.		<input type="checkbox"/> <i>OSB Plant</i>
7.		
NEXT		
<input type="checkbox"/> TRANSPORTATION DEVELOPMENT		<input type="checkbox"/> TOURISM: Strategy (REDI)
<input type="checkbox"/> REVENUE DECLINE		<input type="checkbox"/> BRANDING STRATEGY (2015 – REDI)

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)		ECONOMIC DEVELOPMENT (Joulia/Byron)	
1. HOUSING ENTITY: Study Completion	Oct	1. OIL AND GAS STRATEGY: Info	Sept
2. Canada Postal Service – La Crete	Aug	2. ZAMA ROAD: Business Case	Aug
3. _____		3. Economic Development	Dec
<input type="checkbox"/> Regional Sustainability Study	Oct	<input type="checkbox"/> OSB Plant	
<input type="checkbox"/> First Nations Relations		<input type="checkbox"/> TRANSPORTATION DEVELOPMENT (Apache and P5 Road Assessments)	
		<input type="checkbox"/> Bio-Industrial Project	
COMMUNITY SERVICES (Ron)		AGRICULTURAL SERVICES (Grant)	
1. COR Certification: Self-Audit	Nov	1. Surface Water Management Plan - Lidar	July
2. Rec. Board Agreement Renewal	Aug	2. Steephill Creek/BHP Surface Water Management Plan – ESRD Approval	July
3. Disaster Emergency Planning – Communication & Shelter Planning	Dec	3. 2014 Ag Fair Planning	July
<input type="checkbox"/> Radio Communication System – Secure Frequency Channel	Aug	<input type="checkbox"/> Emergency Livestock Response Plan	Nov
<input type="checkbox"/> _____		<input type="checkbox"/> Wilson Prairie Surface Management Plan	Aug
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. Infrastructure Master Plans	Aug	1. Communication Plan – Front Desk Protocol	Sept
2. Land Use Framework		2. Flag Policy	Sept
3. LC & FV Airports – Infrastructure Review	Sept	3. Cell Phone Review & Draft RFP	Sept
<input type="checkbox"/> Urban Development Policy	Sept	<input type="checkbox"/> Human Resource Policy Review	Nov
<input type="checkbox"/> _____		<input type="checkbox"/> Event Planning – Golf, 88 Opening	Sept
FINANCE (Mark)		PUBLIC WORKS* (John/Ron)	
1. Long Term Capital Plan	Aug	1. RURAL ROADS: MY RR upgrade plan	Sept
2. Long Term Financial Plan	Sept	2. HAMLET STREETS: Develop Policy	Sept
3. _____		3. Gravel Pit Transfer (Meander)	Oct
<input type="checkbox"/> Investments Strategy Review		<input type="checkbox"/> Multi-Year Capital Assessment	Oct
<input type="checkbox"/> _____		<input type="checkbox"/> _____	
ENVIRONMENTAL (John)			
1. Rural Water		<u>Codes:</u>	
2. HL North Waterline Assessment		BOLD CAPITALS – Council NOW Priorities	
3. _____		CAPITALS – Council NEXT Priorities	
<input type="checkbox"/> Sewer Servicing Options		<i>Italics</i> – Advocacy	
<input type="checkbox"/> Potable Water Supply Study RFP	Aug	Regular Title Case – Operational Strategies	
		* See Monthly Capital Projects Progress Report	

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, January 13, 2015
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the December 8, 2014 Regular Council Meeting	7
		b) Minutes of the January 7, 2015 Special Council (Budget) Meeting	23
DELEGATIONS:	4.	a) S/Sgt. Peter Pilgrim, High Level RCMP – 11:00 a.m.	
		b)	
GENERAL REPORTS:	5.	a) CAO Report	29
		b) Municipal Planning Commission Meeting Minutes	39
		c) Public Works Committee Meeting Minutes	51
		d) Community Services Committee Meeting Minutes	61
TENDERS:	6.	a) None	
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	7.	a) None	

COMMUNITY SERVICES:	8.	a)	Policy COM001 – Parks Caretaker Bonus Policy	67
		b)	Council Committee Terms of Reference – Amendment to Community Services Committee	73
		c)	Park Re-Naming (Knelsen Subdivision & 108 St. La Crete)	79
		d)		
		e)		
ENVIRONMENTAL SERVICES:	9.	a)		
		b)		
OPERATIONS:	10.	a)	Peace River Bridge Traffic Concern – Agricultural Implements	81
		b)		
		c)		
PLANNING & DEVELOPMENT:	11.	a)		
		b)		
FINANCE:	12.	a)	Financial Reports – January 1 to November 30, 2014	83
		b)	Cheque Lists & Council Expense Claims	93
		c)		
		d)		
ADMINISTRATION:	13.	a)	AAMDC Request for Input – Community Aggregate Payment Levy Regulation	95
		b)	La Crete Agricultural Society – Request for Letter of Support	97
		c)	FarmTech Conference	99

d)

e)

f)

INFORMATION / CORRESPONDENCE: 14. a) Information/Correspondence 101

IN CAMERA SESSION: 15. a) Legal
b) Labour
c) Land
• Land Purchase (South of High Level)

NOTICE OF MOTION: 16. Notices of Motion

NEXT MEETING DATES: 17. a) Regular Council Meeting
Friday, January 30, 2015
1:00 p.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 18. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the December 8, 2014 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the December 8, 2014 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the December 8, 2014 Regular Council meeting be adopted as presented.

Author: C. Gabriel Reviewed by: _____ CAO: JW

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Monday, December 08, 2014
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve (left the meeting at 3:14 p.m.)
Walter Sarapuk	Deputy Reeve (arrived at 10:04 a.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:05 a.m.)
Josh Knelsen	Councillor
Ricky Paul	Councillor (arrived at 10:21 a.m.)
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
John Klassen	Director of Environmental Services & Operations
Byron Peters	Director of Planning & Development
Mark Schonken	Interim Director of Finance
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Media and members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on December 8, 2014 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 14-12-849 MOVED by Councillor Braun

That the agenda be approved with the following additions:

13. f) Rural Health Study

15. c) Mackenzie Regional Waste Management

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the November 26, 2014 Regular Council Meeting

Deputy Reeve Sarapuk joined the meeting at 10:04 a.m.

Councillor Jorgensen joined the meeting at 10:05 a.m.

Councillor Paul joined the meeting at 10:21 a.m.

MOTION 14-12-850

MOVED by Councillor Jorgensen

That the minutes of the November 26, 2014 Regular Council meeting be adopted with the following amendment:

Motion 14-11-825

That administration installs signs at the **Fort Vermilion** County's **potable** truckfill stations stating that no **pesticides chemicals or chemical containers or sprayer equipment** are allowed on the **potable water station site**.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Minutes of the December 4, 2014 Special Council (Budget) Meeting

MOTION 14-12-851

MOVED by Councillor Wardley

That the minutes of the December 4, 2014 Special Council (Budget) meeting be adopted as amended.

CARRIED

**COMMUNITY
SERVICES:**

8. a) Third Party Work Requests – 2014 Search and Rescue Incidents

Ed Martens, George Zacharias, and Richard Wiebe were present to discuss their perspective regarding invoicing related to the 2014 search and rescue incidents.

Reeve Neufeld recessed the meeting at 11:10 a.m. and reconvened the meeting at 11:20 a.m.

MOTION 14-12-852 **MOVED** by Councillor Jorgensen

That Council move in-camera at 11:20 a.m.

CARRIED

MOTION 14-12-853 **MOVED** by Councillor Jorgensen

That Council move out of camera at 11:39 a.m.

CARRIED

MOTION 14-12-854 **MOVED** by Councillor Bateman

That Mackenzie County pay the search and rescue bills received to date to the following, based on the current provincial average for boat rental and kilometer charges based on the County's bylaw.

Washall
John Wiebe
Jack Wiebe
Frank Teichroeb
Ernest Schellenberg
Abe Driedger
Peter Neufeld

Councillor Derksen requested a recorded vote.

In Favor

Councillor Wardley
Councillor Driedger
Reeve Neufeld
Deputy Reeve Sarapuk
Councillor Jorgensen
Councillor Knelsen
Councillor Bateman
Councillor Braun

Opposed

Councillor Derksen
Councillor Paul

CARRIED

GENERAL REPORTS: **5. a) CAO Report**

MOTION 14-12-855 **MOVED** by Councillor Wardley

That the CAO Report for November 2014 be accepted for

information.

CARRIED

**5. b) Tompkins Crossing Committee Meeting Minutes –
December 3, 2013**

MOTION 14-12-856

MOVED by Councillor Jorgensen

That administration draft a letter to Alberta Environment & Sustainable Resource Development and Alberta Transportation relaying our concerns regarding water levels of the Peace River and our inability to cross at the Tompkins Crossing.

CARRIED

MOTION 14-12-857

MOVED by Councillor Driedger

That the Tompkins Crossing Committee meeting minutes of December 3, 2013 be received for information.

CARRIED

5. c) Municipal Planning Commission Meeting Minutes

MOTION 14-12-858

MOVED by Councillor Wardley

That the Municipal Planning Commission meeting minutes of November 7, 2014 be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:37 p.m.

PUBLIC HEARINGS:

7. a) None

MOTION 14-12-859

MOVED by Councillor Jorgensen

That administration send letters to First Nations and Indian & Northern Affairs regarding entering into mutual aid agreements for emergency services.

CARRIED

MOTION 14-12-860

MOVED by Councillor Braun

That administration bring back Policy EMR004 Level of Fire Service, and any other related policies or bylaws, regarding the Search and Rescue services under the "Service Standards" section.

CARRIED

MOTION 14-12-861

MOVED by Councillor Bateman

That the recovery of charges from the 2014 Search and Rescue Incidents be received for information.

CARRIED

8. b) 2012 & 2013 Fort Vermilion Fire Department Honorariums

MOTION 14-12-862
Requires 2/3

MOVED by Councillor Bateman

That the 2012 and 2013 honorariums for the Fort Vermilion Fire Department be approved and processed as submitted and that letters be sent to members indicating that honorariums must be submitted prior to the deadline.

CARRIED

ENVIRONMENTAL SERVICES:

9. a) Bylaw 980-14 Amending Bylaw 959-14 being a Bylaw Respecting the Water and Sewer System – 94 Avenue Sewer Connection Fee Bylaw

MOTION 14-12-863

MOVED by Councillor Bateman

That first reading be given to Bylaw 980-14, being an amendment to Bylaw 959-14 94th Avenue Sewer Connection Fee.

CARRIED

MOTION 14-12-864

MOVED by Councillor Wardley

That second reading be given to Bylaw 980-14, being an amendment to Bylaw 959-14 94th Avenue Sewer Connection Fee.

CARRIED

MOTION 14-12-865

Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That consideration be given to proceed to third reading of Bylaw 980-14, being an amendment to Bylaw 959-14 94th Avenue Sewer Connection Fee at this meeting.

CARRIED UNANIMOUSLY

MOTION 14-12-866

MOVED by Councillor Driedger

That third reading be given to Bylaw 980-14, being an amendment to Bylaw 959-14 94th Avenue Sewer Connection Fee.

CARRIED

ENVIRONMENTAL SERVICES:

9. b) Comprehensive Water Supply, Treatment and Distribution Study

MOTION 14-12-867

Requires 2/3

MOVED by Councillor Bateman

That the Comprehensive Water Supply, Treatment and Distribution Study be awarded to Associated Engineering for the lump sum bid price in the amount of \$79,900.00 and that the remaining \$110,000 be placed into a water reserve.

CARRIED

ENVIRONMENTAL SERVICES:

9. c) La Crete Lagoon Project Contract – Northern Road Builders Request for Time Extension

Councillor Jorgensen stepped out of the meeting at 12:59 p.m.

MOTION 14-12-868

MOVED by Councillor Derksen

That administration be authorized to extend Northern Road Builders contract for the La Crete lagoon project to June 30, 2015 and as per the engineering recommendation.

CARRIED

Reeve Neufeld stepped out of the meeting at 1:05 p.m.

TENDERS:

6. a) Bridge File 75117 – Bridge Culvert Installation and Other Work

MOTION 14-12-869

MOVED by Councillor Wardley

That the Bridge File 75117 – Bridge Culvert Installation and Other Work tenders be opened at 1:05 p.m.

CARRIED

Reeve Neufeld rejoined the meeting at 1:07 p.m.

Councillor Jorgensen rejoined the meeting at 1:09 p.m.

Tenders Received

Inline Contracting	\$ 894,000.00
Northern Road Builders	\$ 444,600.00
Cruickshank West Inc.	\$1,644,000.00
	\$ 93,500.00 reduction (faxed amendment)
Sure Grade Construction	\$ 735,000.00
Driedger Construction	\$ 526,000.00

MOTION 14-12-870

MOVED by Councillor Knelsen

That the Bridge File 75117 – Bridge Culvert Installation and Other Work tender be awarded to the lowest qualifying bidder subject to an Engineering review and being within budget.

CARRIED

OPERATIONS:

10. a) La Crete Residential Waste Collection Contract - Renewal

MOTION 14-12-871

MOVED by Councillor Braun

That a one year extension be approved for the D & E Ventures contract for the La Crete residential waste collection, with an expiry date of December 31, 2015.

CARRIED

MOTION 14-12-872

MOVED by Councillor Braun

That D & E Ventures be offered a three year contract for the La

Crete residential waste collection at the same rate starting January 1, 2016.

CARRIED

OPERATIONS:

10. b) Zama Airport

MOTION 14-12-873

MOVED by Councillor Wardley

That the Zama airport be received for information.

CARRIED

DELEGATIONS:

**4. a) Lyle Fullerton, Special Projects Coordinator, ESRD –
Managing Disease Risk in Alberta’s Wood Bison
Program**

Presentation by Lyle Fullerton, Special Projects Coordinator with Alberta Environment & Sustainable Resource Development regarding the management of disease risk in Alberta’s Wood Bison.

Reeve Neufeld recessed the meeting at 2:07 p.m. and reconvened the meeting at 2:15 p.m.

**PLANNING &
DEVELOPMENT:**

11. a) La Crete Transportation Master Plan (Draft)

MOTION 14-12-874

MOVED by Councillor Bateman

That the draft La Crete Transportation Master Plan be received for information.

CARRIED

**11. b) Policy DEV001 Urban Development Standards
(Draft)**

MOTION 14-12-875

MOVED by Councillor Wardley

That draft Policy DEV001 Urban Development Standards be received for information.

CARRIED

11. c) Policy DEV007 Rural Development Standards (Draft)

MOTION 14-12-876

MOVED by Councillor Braun

That draft Policy DEV007 Rural Development Standards be received for information.

CARRIED

11. d) Road Closure and Sale – Zama

MOTION 14-12-877

MOVED by Councillor Wardley

That the portion of road between Plan 082 7605, Block 18, Lot 14 and Plan 962 4275, Block 4, Lot 30 in Zama be offered for sale to J. Lewis Patmore for \$1.00.

CARRIED

FINANCE:

12. a) Policy ADM054 Fuel Usage

MOTION 14-12-878

MOVED by Councillor Braun

That Policy ADM054 Fuel Usage be approved as presented.

CARRIED

12. b) Request to Reimburse a Penalty

MOTION 14-12-879

MOVED by Councillor Driedger

That administration be authorized to reimburse the seller of 3383ET; 03; 02 property in the Hamlet of Fort Vermilion for \$32.17 in penalties.

CARRIED

13. b) Mackenzie Regional Housing Needs Assessment

MOTION 14-12-880

MOVED by Councillor Bateman

That the Mackenzie Regional Housing Needs Assessment Study be accepted as completed.

CARRIED

13. d) Honorariums to Attend Community Events

MOTION 14-12-881

MOVED by Councillor Bateman

That Councillors not be eligible to collect honorariums and expenses to attend community events unless approved by Council prior to the event.

CARRIED

Reeve Neufeld left the meeting at 3:14 p.m. and turned over the chair to Deputy Reeve Sarapuk.

Deputy Reeve Sarapuk recessed the meeting at 3:14 p.m. and reconvened the meeting at 3:23 p.m.

13. c) 2015 Growing the North Conference Sponsorship

MOTION 14-12-882

MOVED by Councillor Wardley

That Mackenzie County sponsor the 2015 Growing the North Conference Sponsorship as a Gold Sponsor in the amount of \$5,000.00.

CARRIED

MOTION 14-12-883

MOVED by Councillor Paul

That all Councillors be authorized to attend the 2015 Growing the North Conference from February 18–20, 2015 in Grande Prairie.

CARRIED

13. e) Committees (Councillor Paul)

MOTION 14-12-884

MOVED by Councillor Bateman

That Councillor Paul's resignation on the following Committees be accepted.

Public Works Committee

Victim Services Unit

Northeast Community Adult Learning Council

CARRIED

MOTION 14-12-885

MOVED by Councillor Jorgensen

That the following Councillor be appointed to the Public Works Committee.

Nominated/Elected
Councillor Derksen
Councillor Braun

CARRIED

MOTION 14-12-886 **MOVED** by Councillor Braun

That Councillor Driedger be appointed to the Victim Services Unit.

CARRIED

MOTION 14-12-887 **MOVED** by Councillor Wardley

That Councillor Jorgensen be appointed to the Northeast Community Adult Learning Council.

CARRIED

13. f) Rural Health Study (ADDITION)

MOTION 14-12-888 **MOVED** by Councillor Jorgensen
Requires Unanimous

That the Rural Health Study be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:** **14. a) Information/Correspondence**

MOTION 14-12-889 **MOVED** by Councillor Driedger

That the information/correspondence items be received for information.

CARRIED

IN-CAMERA SESSION: **15. In-Camera Session**

MOTION 14-12-890 **MOVED** by Councillor Braun

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:43 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

MOTION 14-12-891

MOVED by Councillor Derksen

That Council move out of camera at 4:21 p.m.

CARRIED

15. a) Legal – Property Damage Claims

MOTION 14-12-892

MOVED by Councillor Braun

That the property damage claim (Claim #002890 RDK) be covered by Mackenzie County if the claimant is unable to be covered by their own insurance and that information regarding future potential claims be presented to Council.

CARRIED

15. a) Legal – Superior Safety Codes Contract

MOTION 14-12-893

MOVED by Councillor Driedger

That Mackenzie County enter into a three (3) year contract extension with Superior Safety Codes with the following changes from the current contract:

- Fee rate increase of 15% for Plumbing, Electrical and Gas Permits
- Industrial Camp Fees be charged on project value.

CARRIED

15. b) Labour – CAO Vacation Days

MOTION 14-12-894

MOVED by Councillor Wardley

That the CAO's request to pay out unused vacation days be granted.

CARRIED

**15. c) Land – Mackenzie Regional Waste Management
(ADDITION)**

MOTION 14-12-895

Requires Unanimous

MOVED by Councillor Braun

That the Mackenzie Regional Waste Management discussion be received for information.

CARRIED

ADMINISTRATION:

13. a) Bylaw 979-14 Fee Schedule

MOTION 14-12-896

MOVED by Councillor Wardley

That first reading be given to Bylaw 979-14 being the Fee Schedule Bylaw for Mackenzie County as amended.

CARRIED

MOTION 14-12-897

MOVED by Councillor Paul

That second reading be given to Bylaw 979-14 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 14-12-898

Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 979-14 being the Fee Schedule Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 14-12-899

MOVED by Councillor Jorgensen

That third and final reading be given to Bylaw 979-14 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

NOTICES OF MOTION:

16. a) Cheque Lists & Council Expense Claims

NEXT MEETING

17. a) Special Council (Budget) Meeting

DATES: Thursday, December 18, 2014
10:00 a.m.
Fort Vermilion Council Chambers

NEXT MEETING DATES: **17. b)** Regular Council Meeting
Tuesday, January 13, 2015
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **18. a) Adjournment**

MOTION 14-12-900 **MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 4:50 p.m.

CARRIED

These minutes will be presented to Council for approval on January 13, 2015.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the January 7, 2015 Special Council (Budget) Meeting

BACKGROUND / PROPOSAL:

Minutes of the January 7, 2015 Special Council (budget) meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the January 7, 2015 Special Council (Budget) meeting be adopted as presented.

Author: C. Gabriel Reviewed by: _____ CAO: JW

**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING**

**January 7, 2015
9:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 9:09 a.m.)
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor (arrived at 9:10 a.m.)

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
Byron Peters	Director of Planning & Development
Grant Smith	Agricultural Fieldman
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Members of the public.

Minutes of the Special Council meeting for Mackenzie County held on January 7, 2015 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 9:05 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 15-01-001 MOVED by Deputy Reeve Sarapuk

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

**3. a) Minutes of the December 18, 2014 Special Council
(Budget) Meeting**

MOTION 15-01-002

MOVED by Councillor Driedger

That the minutes of the December 18, 2014 special council budget meeting be approved as presented.

CARRIED

BUSINESS:

5. a) 2015 Budget

Council and administration reviewed the Grants to Other Organizations.

Councillor Jorgensen joined the meeting at 9:09 a.m.

Councillor Wardley joined the meeting at 9:10 a.m.

Reeve Neufeld recessed the meeting at 10:13 a.m. and reconvened the meeting at 10:31 a.m.

Council and administration continued to review the Grants to Other Organizations.

MOTION 15-01-003

MOVED by Councillor Wardley

That a letter of support be provided to the High Level Golf & Country Club for their campground upgrade/expansion project.

CARRIED

Council and administration continued to review the Grants to Other Organizations.

Council and administration reviewed the proposed capital projects.

Council and administration reviewed the long term debt and debenture payments.

Reeve Neufeld recessed the meeting at 11:39 a.m. and reconvened the meeting at 11:55 a.m.

Council and administration reviewed revenue options via tax increase and potential borrowing for major projects.

MOTION 15-01-004

MOVED by Councillor Bateman

That the following projects be identified for borrowing in the 2015 capital budget:

- Gravel Truck and Trailer (\$470,000)
- La Crete 99th Avenue – 101 St. to 104 Ave. (\$1,475,000)
- Fort Vermilion 48 Street & 47th Avenue (\$580,000)
- Zama Access (\$1,000,000)

CARRIED

MOTION 15-01-005

Requires 2/3

MOVED by Councillor Braun

That the 2015 operating and capital budget be APPROVED as discussed.

CARRIED

Reeve Neufeld recessed the meeting at 12:26 p.m. and reconvened the meeting at 1:04 p.m.

5. b) Mackenzie Veterinary Services

MOTION 15-01-006

MOVED by Deputy Reeve Sarapuk

That the letter from Dr. James Stickney from the Mackenzie Veterinary Services Ltd. be received for information.

CARRIED

5. c) VSI Contract 2015

MOTION 15-01-007

MOVED by Councillor Jorgensen

That the 2015 VSI Contract be APPROVED as presented.

CARRIED

DELEGATIONS:

4. a) S/Sgt. Jeff Simpson, Fort Vermilion RCMP

5. d) Enhanced Policing

MOTION 15-01-008

MOVED by Councillor Bateman

That the funding for the Crime Reduction Unit be discontinued.

CARRIED

MOTION 15-01-009

MOVED by Councillor Wardley

That the funding for the second enhanced policing position be allocated to the Fort Vermilion RCMP School Resource Officer.

CARRIED

5. e) REDI – 2015 Census Initiative

MOTION 15-01-010

MOVED by Councillor Driedger

That a letter be sent to the Minister of Municipal Affairs to request approval to conduct a census (including the shadow population) on February 19, 2015 as presented.

CARRIED

MOTION 15-01-011

MOVED by Deputy Reeve Sarapuk

That the 2015 grant application from the La Crete Youth Activity Centre be received for information.

CARRIED

NEXT MEETING DATE:

7. a) Next Meeting Date

Regular Council Meeting
Tuesday, January 13, 2015
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

8. a) Adjournment

MOTION 15-01-012

MOVED by Councillor Jorgensen

That the Special Council Budget meeting be adjourned at 1:47 p.m.

CARRIED

These minutes will be presented to Council for approval on January 13, 2015.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	CAO Report

BACKGROUND / PROPOSAL:

The CAO and Director reports are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the CAO report for December 2014 be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Mackenzie County

Monthly CAO Report to Council – December 2014

Christmas holidays have passed without any incidents this year. Our PW departments worked as per their established schedules and have done an excellent job clearing snow during the holidays, making our travels safe. As we are looking forward to the New Year, I am confident we have a strong municipal team, positive attitudes and professionalism to continue providing excellent services to our ratepayers.

Since the 2015 budget is approved now, our Finance Department has been busy with preparing for the 2014 financial audit; and the interim audit was completed successfully.

The following list provides highlights on some completed or ongoing initiatives:

1. **Strategic Priorities Chart** – preparation for January 7 & 8 priorities session.
2. **Regional Sustainability Study** –I’ve requested a meeting with the towns CAOs as there has been no progress on this initiative.
3. **Regional Housing Needs Assessment** – The final draft was reviewed and accepted by Council.
4. **Buffalo Head Drainage** – Administration prepared and submitted an application for funding under the Alberta Community Resilience Program. We were advised that the applications review is complete and a review of the recommendations by the Minister is in progress so we should expect to learn about success of our application in the next couple of weeks. An application was also submitted to ESRD for approval of this project. We are waiting for their approval.
5. **Build Canada Fund** –The estimated timeline for releasing the final guideline is two months. The program may be open for application in early 2015. Administration identified a number of projects within the eligible projects criterion (based on the known information today) and will present the list to Council for prioritizing. It is important to mention that the timeline to submit will be narrow, therefore it is critical to be prepared with our estimates and engineering documents if applicable.
6. **Mackenzie Regional Waste Commission** – The Commission members have discussed testing of the lands (identified by Mackenzie County as “ESRD application PLS13003”). The Commission is considering funding the test program. If the site is found suitable and establishment of a second landfill site is feasible, the Commission is willing to acquire lands from the County at costs. We now had the required motions from the member municipalities in support of the regional approach for expanding the landfill via the County’s land acquisition (PLS13003). Administration is working with MRWC administration on moving this project forward.
7. **East Peace Resources (P5) Road** –I would like to receive further direction from council regarding this road.

8. **2015 Budget** – the budget was approved by Council at their January 7 Special Council Meeting.
9. **Personnel** – We have interviewed for Director of Facilities and Operations (South) position on December 9 & December 15. Unfortunately our two top candidates accepted positions elsewhere before we had a chance to bring them up for the secondary interviews. I have obtained a proposal from a recruiting firm, as approved by Council previously. The firm's estimated timeline is 8 to 10 weeks.
10. **Crime Reduction Unit MOU** – council made a motion to discontinue the contract effective January 1, 2015.
11. **Tolko's request to reclassify bridges on provincial highway** – we received a response from AB Transportation.
12. **Fox Lake (South Access)** – we were participating in discussions and in finding a solution to the Fox Lake winter access via old Tolko's LOC and some (now) private parcels of land with Little Red Cree Nation, ESRD and Tolko. As directed by Council, the ROW was cleared (approximately 2 miles). LRCN public has been utilizing the ROW for their winter access.
13. **Municipal Internship Program** – Mackenzie County was successful and we have been approved for a municipal intern. Municipal Affairs will be sending the relevant documents to the County shortly.

Please review the attached Directors reports and we will be happy to answer any questions Council may have.

Respectfully submitted,
Joulia Whittleton

MONTHLY REPORT TO THE CAO

For the month of December 2014

From: Ron Pelensky
 Director of Community Services and Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Road Maintenance	Ongoing	Set up Christmas lights in Fort Vermilion Regular winter road snow removal and ice blading Admin completed TRAVIS registration and activated the system - <i>Travis system recorded 35 oversize/overweight permits which 10 had fee attached to them</i> Installed new clutch in service truck Installed wings on graders Repaired cylinder in one grader and repairing water pump in the other grader Tool Cat still out for warranty repair (Peace River) Repaired tandem truck regen system on plow truck
Buildings	Ongoing	Repaired AC for computer server room in Fort Vermilion office Repaired heating/cooling system in server room in La Crete office Repaired overhead door in La Crete shop Repaired yard light La Crete shop, La Crete office, Blue Hills transfer station Repaired numerous other lights Numerous other small requests
Dogs	Ongoing	Picked up 3 stray dogs in La Crete Hamlet Patrolled for dogs in Fort Vermilion and Rocky Lane School
By-Law	Ongoing	Dealt with vandalism of county 50km signs Dealt with issues with garbage collection in La Crete Hamlet Dealing with issue of cat tracks on Hwy 88 Connector Dealt with 3 snowmobile concerns

Emergency/Disaster Service	Ongoing	Obtained a radio frequency license. Obtained quotes for radios.
Health and Safety	Ongoing	Joint Health and Safety meeting held Reviewed one incident Completed ice bridge inspection with Lead Hand
Peace Officer	December	Patrolled La Crete three separate weekends in December. Issued 28 tickets and 83 warnings most of the tickets were speeding while the other ones were failing to stop, distracted driving and failing to wear seat belts \$6217 in fines issued
Fire Department	December	Fort Vermilion Not available La Crete Not available Zama No responses Administration completing the invoicing for the year
Fire Department Training	December	Regular weekly training exercises

Capital Projects

Projects	Timeline	Comments
High Level to Ainsworth Rural Waterline	December	Town of High Level and Mackenzie County waterline is 99% complete. Invoices to Town of High Level and Ainsworth were sent out.
Fire Smart Grant	2015	Applied for a 2015 grant for Zama.
Gravel Crushing	December	Contract awarded to Sage Management Ltd. Shut down for the winter 21300m ³ of gravel crushed at West La Crete & 30000m ³ at Fidler & 27000m ³ at North Vermilion
Fox Lake Access	Project Complete	Trees cleared from Right of way cleared Burning will take place in the fall of 2015 Traffic still using old trail
Bobcat Toolcat and Flail Mower	Project Complete	Bobcat Toolcat and Flail mower purchased from Rentco Eqm Ltd.

Regraveling Tender	Project Complete	Contracted awarded to Knelsen Sand and Gravel and Bateman Petroleum Project complete
Chip Seal Project	Project Complete	Contracted awarded to Westcan Sealcoat Project is complete
45 St Paving	Project Complete	Contracted awarded to Knelsen Sand and Gravel
Golf Course road High Level	Project Complete	Contracted awarded to Knelsen Sand and Gravel. Project Completed
Zama Pickup truck	Project Complete	Truck purchased from High Level Motors. Project completed.
Meander River Genetic site road improvements	Project Complete	Road upgraded, culverts installed and bridge mat installed for light bridge Waiting for ESRD to take over the road
Replacement Bridge file culvert 75117 (on Store Rd)	December	Tender awarded to Northern Road Builders Project planned to start in July 2015

Personnel Update:

One positions off on sick leave.

Other Comments:

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MONTHLY REPORT TO THE CAO

For the month of December 2014

From: Byron Peters
Director of Planning & Development

Strategic Priorities for Planning & Development

Program/Activity/Project	Timeline	Comments
Land Use Framework	TBA	Waiting for province to initiate the actual LUF process for the LPRP. RAC may be chosen in spring 2015.
Community Infrastructure Master Plans	Summer 2014	Final Zama draft received. Draft LC transportation plan received. Draft FV & LC plans received
North West Bio-Industrial Cluster	Spring 2015	MARA submitted grant application to do more feasibility research. Manitoba Harvest is pushing forward with recruiting more growers in our region.

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Leap frog development & business incentives	Fall 2014	Leap frog developments are being addressed in Urban Development Standards policy. Business incentives to be discussed in the new year.
Community Investment Readiness package	End 2014	Information has been added to the website, working on final review. REDI is completing profiles, and we plan to create portfolios after REDI has completed current project.

Capital Projects

Projects	Timeline	Comments
Rural Addressing	2014	RFP awarded, but delaying the project until 2015 to ensure a smoother implementation.

Personnel Update:

Safety Codes admin assistant has resigned, have started advertising to fill the position.

Other Comments:

Permits are relatively slow, staff catching up on other projects.

The flu bug is working its way through the office, so although holidays are over there are people still missing.

Looking forward to completing some of the projects started in 2014, and excited to start some new projects in 2015.

I anticipate a slowdown in the number of urban subdivisions (No. of lots) this year. 2014 approved subdivisions will be completed, but don't expect many new applications.

I anticipate steady numbers of Development Permits and ag subdivisions for 2015.

MONTHLY REPORT TO THE CAO

For the month of December 2014

From: Grant Smith
Agricultural Fieldman

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
ASB Meeting December 22, 2014		Main topics discussed were: <ul style="list-style-type: none">• Roadside Mowing Tenders• Roadside Spraying Tenders• Vet Subsidy• Peace River Bridge traffic safety concern.

Capital Projects

Projects	Timeline	Comments
Buffalo Head/ Steephill Surface Water Management	2015	Waiting for comments from Alberta Environment and Grant Application. The intent is to publicly tender with construction to commence in late summer 2015.

Personnel Update:

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Other Comments:

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Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The adopted minutes of the November 20, 2014 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: B. Peters Reviewed by: _____ CAO: JW

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of November 20, 2014 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Thursday, November 20, 2014 @ 10:00 a.m.

PRESENT:

John W Driedger	Chair, Councilor, MPC Member via Teleconference
Jack Eccles	Vice Chair, MPC Member
Erick Carter	MPC Member
Beth Kappelar	MPC Member
Jacque Bateman	Councilor, MPC Member via Teleconference

ADMINISTRATION:

Byron Peters	Director of Planning & Development Planner
Liane Lambert	Development Officer
Caitlin Smith	Administrative Assistant, Recording Secretary
Margaret Fehr	

MOTION 1. **CALL TO ORDER**

Jack Eccles called the meeting to order at 10:00 a.m.

2. **ADOPTION OF AGENDA**

MPC-14-11-229 **MOVED** by Beth Kappelar

That the agenda be adopted as presented.

CARRIED

3. **MINUTES**

a) **Adoption of Minutes**

MPC-14-11-230 **MOVED** by Erick Carter

That the minutes of the November 7, 2014 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) **Business Arising from Previous Minutes**

There was no business arising from previous minutes.

4. DEVELOPMENT

- a) **Development Permit Application 303-DP-14
776203 Alberta Ltd.;
Natural Resource Extraction Industry
(Gravel Pit) in Forestry “F” (La Crete Rural)
NE 13-107-16-W5M**

MPC-14-11-231 **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommend the approval of Development Permit 303-DP-14 and that the item be presented to council for decision.

CARRIED

Jacque Bateman joined the meeting via teleconference at 10:05 a.m.

Byron Peters joined the meeting at 10:06 a.m.

- b) **Development Permit Application 305-DP-14
David Zacharias;
Recreational Vehicle Park in La Crete General
Commercial “GC1” (La Crete)
Plan 982 5932, Block 01, Lot 01**

MPC-14-11-232 **MOVED** by John W Driedger

That Development Permit 305-DP-14 on Plan 982 5932, Block 01, Lot 01 in the name of David Zacharias be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This Development Permit is for the APPROVAL of a Recreational Vehicle Park with ten (10) lots. Should more lots be required, the developer must apply for another development permit prior to occupying additional lots.**
2. **Minimum parking setbacks:**
 - a) **9.1 meters (30 feet) facing front (South) yard;**
 - b) **3.1 meters (10 feet) from all other property lines.**

3. **No vehicle shall be located in such a way that it impedes visibility for vehicular and/or pedestrian traffic.**
4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
5. The sign shall be located a minimum of:
 - a. 20 meters from regulatory signs, and
 - b. Not less than 1.5 meters from the curb/sidewalk.
6. **The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.**
7. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
8. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
9. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
10. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
11. Wiring and conduits of the sign must be concealed from view.
12. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
13. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
14. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
15. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

16. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. SUBDIVISION

**a) Subdivision Application 47-SUB-14
SW 35-106-14-W5M (Wolfe Lake Road)
Herman & Mary Driedger**

MPC-14-11-233 **MOVED** by Erick Carter

That Subdivision Application 47-SUB-14 in the name of Herman T & Mary Driedger on SW 35-106-14-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** single lot subdivision, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Alberta Transportation standards at the developer's expense.
 - i. Dedication of a 30 meter wide service road right-of-way across the highway frontage of the proposed parcel,
 - ii. Access to the proposed parcel and the remnant land must be via the existing direct highway access on Lot 1, Plan 882 2635 and is to be constructed in the center of the service road right-of-way to Mackenzie County standards,
 - iii. An easement agreement shall be in place for the use of the existing driveway to access both the remnant land and the proposed acreage.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.

- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$4,000.00 per acre. Municipal reserve is charged at 10%, which is \$400.00 per subdivided acre. **10 acres times \$400.00 equals \$4,000.**
- g) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667 (1) (a).**
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- b) **Subdivision Application 48-SUB-14
NE 10-104-16-W5M (Steephill Creek Area)
Byron Janzen**

MPC-14-11-234 MOVED by Beth Kappelar

That Subdivision Application 48-SUB-14 in the name of Byron Janzen on NE 10-104-16-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE A** single lot subdivision, 20 acres (8.09 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
 - h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

c) **Subdivision Application 49-SUB-14
SE 31-104-14-W5M (Buffalo Head Prairie)
John Hamn**

MPC-14-11-235 **MOVED** by John W Driedger

That Subdivision Application 49-SUB-14 in the name of John Hamn on SE 31-104-14-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** single lot subdivision, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$3,500.00 per acre. Municipal reserve is charged at 10%, which is \$350.00 per subdivided acre. **10 acres times \$350.00 equals \$3,500.00.**
 - d) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667 (1) (a).**
 - e) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - f) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- c) **Subdivision Application 50-SUB-14
NW 18-108-16-W5M (High Level Rural)
Peter Driedger/1597788 Alberta Ltd.**

MPC-14-11-236 **MOVED** by Beth Kappelar

That Subdivision Application 50-SUB-14 in the name of Peter Driedger on NW 18-108-16-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE A** single lot subdivision, 80 acres (32.38 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b. Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d. **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f. Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.

- g. Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h. **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

6. MISCELLANEOUS ITEMS

a) Action List

For information.

7. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ December 11, 2014 at 10:00 a.m. in La Crete
- ❖ January 15, 2015 at 10:00 a.m. in Fort Vermilion

8. ADJOURNMENT

MPC-14-11-237 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission Meeting be adjourned at 10:17 a.m.

CARRIED

These minutes were adopted this 11th day of December, 2014.

Jack Eccles, Vice Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Public Works Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The adopted minutes of the July 21, 2014 and December 3, 2014 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Public Works Committee meeting minutes of July 21, 2014 and December 3, 2014 be received for information.

Author: S. Wheeler Reviewed by: _____ CAO: JW

MACKENZIE COUNTY
Public Works Committee Meeting
July 21, 2014
2:00 p.m.
Fort Vermilion Council Chambers
Fort Vermilion, AB

MINUTES

PRESENT: Bill Neufeld Reeve
John W. Driedger Councillor/Chair
Eric Jorgensen Councillor/Vice-Chair (arrived at 2:38)
Ricky Paul Councillor
Josh Knelsen Councillor (by phone)

ADMINISTRATION: Joulia Whittleton Chief Administrative Officer
John Klassen Director of Environmental Services & Operations
Ron Pelensky Director of Community Services & Operations
Jennifer Batt PW Admin Officer
Sylvia Wheeler PW Admin Officer/Recording Secretary

REGRETS:

ALSO PRESENT:

CALL TO ORDER: 1. a) Call to Order

Chair Driedger called the meeting to order at 2:20 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION PW-14-07-065 MOVED by Reeve Neufeld

That the agenda be approved as with the following addition:

7. a) Fred Unrau Drainage

CARRIED

MINUTES: 3. a) Adoption of the Minutes from July 2, 2014 Meeting

MOTION PW-14-07-066 MOVED by Councillor Paul

That the minutes from July 2, 2014 Public Works Committee be adopted as presented.

CARRIED

DELEGATIONS: 4. None

NEW BUSINESS: 5. a) **Spruce Road RFP**

MOTION PW-14-07-067 **MOVED** by Reeve Neufeld

That Administration meets with the lowest bidder to discuss the details of the project.

CARRIED

5. b) **Road Request – Blue Hills**

MOTION PW-14-07-068 **MOVED** by Councillor Knelsen

That the road construction at the discussed location be approved and Mackenzie County engage WSP to conduct a drainage assessment of the undeveloped road allowance east of RGE Rd 19-0 and TWP Rd 103-2 for a length of 3200 meters at a cost of \$6,000 and to be funded from the new road infrastructure budget.

CARRIED

5. c) **Review Rural Garbage Collection System**

MOTION PW-14-07-069 **MOVED** by Reeve Neufeld

That Administration investigates tag system for rural waste collection and brings recommendation to Council.

CARRIED

5. d) **Truck Route Fort Vermilion**

MOTION PW-14-07-070 **MOVED** by Councillor Paul

That an alternate truck route for the Hamlet of Fort Vermilion be recommended to Council as discussed, and budgeted in the 2015 Capital Projects.

CARRIED

Chair Driedger recessed the meeting at 3:20 p.m. and reconvened the meeting at 3:32 p.m.

5. e) **Culvert Replacements on Private Driveways**

MOTION PW-14-07-071 **MOVED** by Councillor Jorgensen

That the PW Committee recommends to Council that the County completes the work at no cost to the property owners, however share the cost of the culvert.

CARRIED

5. f) Inverted Speed Bumps

MOTION PW-14-07-072 **MOVED** by Reeve Neufeld

That rumble strips be installed at various locations in the Hamlet of La Crete.

DEFEATED

MOTION PW-14-07-073 **MOVED** by Councillor Paul

That the Committee receives this item for information.

CARRIED

**INFORMATION /
CORRESPONDANCE:** **6. a) Bridges**

MOTION PW-14-07-074 **MOVED** by Councillor Jorgensen

That the Committee receives the report for information.

CARRIED

ADDITIONS: **7. a) Fred Unrau Drainage**

MOTION PW-14-07-075 **MOVED** by Councillor Jorgensen

That this item be referred to the ASB Committee.

CARRIED

**NEXT MEETING
DATE:** **8. Next meeting – At the call of the Chair**

ADJOURNMENT: **9. Adjournment**

MOTION PW-14-07-076 **MOVED** by Councillor Jorgensen

That the Public Works Committee Meeting be adjourned at 4:15 p.m.

CARRIED

These minutes were adopted at December 3, 2014 meeting.

John W. Driedger, Chair

**Joulia Whittleton,
Chief Administrative Officer**

MACKENZIE COUNTY
Public Works Committee Meeting
December 3, 2014
10:00 a.m.
La Crete Conference Room
La Crete, AB

MINUTES

PRESENT:

Bill Neufeld	Reeve
Josh Knelsen	Councillor/Chair
Eric Jorgensen	Councillor/Vice-Chair (via phone)
Ricky Paul	Councillor (via phone)
John W. Driedger	Councillor (arrived 10:20)

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
John Klassen	Director of Environmental Services & Operations
Ron Pelensky	Director of Community Services & Operations
Mark Schonken	Director of Finance (arrived 11:06)
Jennifer Batt	PW Admin Officer
Sylvia Wheeler	PW Admin Officer/Recording Secretary

REGRETS:

ALSO PRESENT: Doug Schuler (WSP)

CALL TO ORDER: 1. a) Call to Order

CAO called the meeting to order at 10:04 a.m.

ORGANIZATION: 2. a) Election of Chair

CAO called for nominations for the position of Chair for Public Works Committee.

First Call: Reeve Neufeld nominated Councillor Jorgensen.
DECLINED

Second Call: Councillor Jorgensen nominated Councillor Knelsen.
ACCEPTED

Third Call: No further nominations.

MOTION PW-14-12-077 MOVED by Councillor Jorgensen

That nominations cease for position of Chair.

CARRIED

Councillor Knelsen was acclaimed as Chair for Public Works Committee.

2. b) Election of Vice-Chair

CAO called for nomination for position of Vice-Chair for Public Works Committee.

First Call: Councillor Paul nominated Councillor Jorgensen.
ACCEPTED

Second Call: No further nominations.

Third Call: No further nominations.

MOTION PW-14-12-078 **MOVED** by Reeve Neufeld

That nominations cease for position of Vice-Chair.

CARRIED

Councillor Jorgensen was acclaimed as Vice-Chair for the Public Works Committee.

AGENDA:

3. a) Adoption of Agenda

MOTION PW-14-12-079 **MOVED** by Councillor Paul

That the agenda be adopted with the following additions:

6. c) Oil Dust Control

6. d) Grazing Lease (Road Maintenance)

CARRIED

MINUTES:

4. a) Adoption of Minutes from July 21, 2014

MOTION PW-14-12-080 **MOVED** by Reeve Neufeld

That the minutes from July 21, 2014 Public Works Committee be adopted as presented.

CARRIED

DELEGATIONS: 5. None

NEW BUSINESS: 6. a) **Cold Storage Building**

MOTION PW-14-12-081 **MOVED** by Reeve Neufeld

That this item be tabled to next meeting for more information.

CARRIED

6. c) **Oil Dust Control**

Doug Schuler with WSP provided dust control options for areas of Mackenzie County.

Councillor Driedger joined the meeting at 10:20 a.m.

Councillor Knelsen recessed the meeting at 10:58 a.m. and reconvened the meeting at 11:06 a.m.

Mark Schonken joined the meeting at 11:06 a.m.

6. d) **Grazing Lease (Road Maintenance)**

MOTION PW-14-12-082 **MOVED** by Reeve Neufeld

That this item be received for information.

CARRIED

6. b) **2015 TCA / non-TCA Equipment Review**

Mark Schonken presented scenarios for the purchase of gravel trucks and doing our own regravelling as opposed to hiring other companies to perform this work for us.

MOTION PW-14-12-083 **MOVED** by Councillor Jorgensen

To recommend to Council that Mackenzie County purchase two tandem truck and tridem trailer units.

CARRIED

Councillor Knelsen recessed the meeting for lunch at 12:13 p.m. and reconvened the meeting at 12:43 p.m.

Councillor Paul left the meeting for lunch break and returned by phone at 12:43.

Councillor Jorgensen and Mark Schonken left the meeting during lunch break.

The Committee continued through the list of requested equipment and vehicles.

An updated list of recommendations will be provided to Council at tomorrow's meeting.

NEXT MEETING

DATE: 8. Next meeting – December 16, 2014 at 1:00 p.m., La Crete Conference Room

ADJOURNMENT: 9. Adjournment

MOTION PW-14-12-084 **MOVED** by Councillor Paul

That the Public Works Committee Meeting be adjourned at 2:32 p.m.

CARRIED

These minutes were adopted at December 16, 2014 meeting.

Josh Knelsen, Chair

**Joulia Whittleton,
Chief Administrative Officer**



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Community Services Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The adopted minutes of the May 8, 2014 Community Services Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Community Services Committee meeting minutes of May 8, 2014 be received for information.

Author: J. Batt Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Community Services Meeting**

**May 8, 2014
1:00 PM**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

MINUTES

PRESENT: Lisa Wardley Chair-Councillor
Peter Braun Vice Chair-Councillor
Josh Knelsen Councillor
Bill Neufeld Reeve

ALSO PRESENT: Ron Pelensky Director of Community Services & Operations
John Klassen Director of Environmental Services & Operations
Jennifer Batt Public Works Administrative Officer

REGRETS: Ricky Paul Councillor
Joulia Whittleton Chief Administrative Officer
Michelle Gerbrant Ratepayer

CALL TO ORDER: 1. **Call to Order: 1:25**
Chair Wardley called the meeting to order.

AGENDA: 2. **Adoption of Agenda**

ADDITIONS:

MOTION CS-14-05-006 **MOVED by Councillor Braun**
That the agenda be approved as presented.

CARRIED

MINUTES: 3. **Minutes of the January 8, 2014 meeting**

MOTION CS-14-05-007 **MOVED by Reeve Neufeld**
That minutes of the January 8, 2014 Community Services Committee meeting is adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF MINUTES:** **NONE**

DELEGATIONS: 4. **Michelle Gerbrant sent regrets**

NEW BUSINESS:

5. a. **2014 Campground Season**

MOTION CS-14-05-008

MOVED by Councillor Braun

Recommend that the campgrounds open for May 16th, 2014 to September 28th, and that it is acceptable that the caretakers do weekly visits from September 15th – 28th, 2014.

CARRIED

5. b. **Wadlin Lake Reservation - Wedding**

MOTION CS-14-05-009

MOVED by Councillor Knelsen

Recommend that a reservation be allowed at the Wadlin Lake campground upper level with the following conditions:

- Minimum 11 campsites paid (all upper level)
- Shelter rent to be paid

CARRIED

MOTION CS-14-05-010

MOVED by Councillor Wardley

Recommend to Council that the following amendments be made to Bylaw 796-11:

- Change Group Camping to Shelter rental
- Allow Caretakers to take reservations at campgrounds at their discretion, with Wadlin Lake only allowing reservation on the upper level.
- Remove Cabins from Seasonal Camping Stalls
- Add Seasonal permits are non-transferrable
- Allow Equine (horses) at designated campground sites (Machesis Lake)

CARRIED

MOTION CS-14-05-011

MOVED by Councillor Braun

Recommend to Council that the following amendments be made to Fee Schedule Bylaw 947-14:

- Change Group Camping to Shelter rental
- Add Shelter rent to Hutch Lake, Machesis Lake, and Zama Lake campgrounds at \$50/day rental for group camping
- Remove \$16/unit/day
- Remove \$250 Damage deposit
- Change Marina rental to \$8/day with cost of \$20 camping stall

CARRIED

5. c. **Wadlin Lake Seasonal**

MOTION CS-14-05-012

MOVED by Councillor Wardley

Recommend to Council that due to the increased usage at Wadlin Lake, Seasonal camping at Wadlin Lake be removed from the Fee Schedule Bylaw.

CARRIED

MOTION CS-14-05-013

MOVED by Councillor Braun

Recommends that administration bring options for expansion of Wadlin Lake campground to the Community Services Committee for review.

CARRIED

5. d. **Machesis Lake – wind damage**

MOTION CS-14-05-014

MOVED by Reeve Neufeld

That the information be accepted for information.

CARRIED

Councillor Wardley recessed the meeting at 2:12 p.m. and reconvened the meeting at 2:22 p.m.

5. e. **Seasonal Camping Machesis lake**

MOTION CS-14-05-015

MOVED by Councillor Knelsen

Recommend that Administration enter into an agreement with Alberta parks regarding Seasonal camping at Machesis Lake campground.

CARRIED

MOTION CS-14-05-016

MOVED by Councillor Knelsen

Recommend to Council to add Seasonal camping at Machesis Lake to the Fee Schedule Bylaw at \$200/month (minimum 3 months).

CARRIED

5. f. **Machesis Lake Horse Camp**

MOTION CS-14-05-017

MOVED by Reeve Neufeld

That the Committee recommends Administration submit the proposal, and site plans as amended to Alberta Parks for an equine camp at Machesis Lake

CARRIED

5. g. **Offer to improve Bridge Campground**

MOTION CS-14-05-018

MOVED by Councillor Knelsen

Recommend that Administration proceed with improvements as presented.

CARRIED

5. h. **Future Plans for Bridge Campground**

MOTION CS-14-05-019

MOVED by Councillor Braun

That the Committee approve in principal the plans as presented, and Administration to display the proposed plans at the Fort Vermilion Rate Payers Meeting.

CARRIED

5. i. **Park Renaming Contest**

MOTION CS-14-05-020

MOVED by Councillor Knelsen

Rename Knelsen subdivision park – Knelsen Park, and the park located at 108st in La Crete – The Big Backyard.

CARRIED

5. j. **FCSSAA Conference**

MOTION CS-14-05-021

MOVED by Councillor Wardley

Recommend that 2 Councillors attend the FCSSAA Conference, and forgo the Parks Conference in 2014.

Councillors:

Peter Braun

Ricky Paul

Josh Knelsen - Alternate

CARRIED

5. k. Trails of Alberta Highway Right-of-Ways

MOTION CS-14-05-022

MOVED by Councillor Wardley

That the report be received for information

CARRIED

5. l. Action List – January 8, 2014

MOTION CS-14-05-023

MOVED by Councillor Braun

That motion #13-11-105 be deferred to the 2015 budget discussions.

CARRIED

MOTION CS-14-05-024

That the report be received for information.

CARRIED

ADDITIONS:

6. a. NONE

INFORMATION:

7. a. NONE

NEXT MEETING DATE:

The next Community Service Committee Meeting will be at the call of the Chair.

MOTION CS-14-05-025

MOVED by Councillor Knelsen

ADJOURNMENT:

Meeting was adjourned at 3:13 pm

CARRIED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Policy COM001 – Parks Caretaker Bonus Policy

BACKGROUND / PROPOSAL:

At the December 17, 2014 Community Services Committee meeting, the following motion was made:

MOTION CS-14-12-039

Moved by Councillor Paul

Recommend to Council that Policy COM001 be amended as discussed.

CARRIED

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

Operating budget

SUSTAINABILITY PLAN:

COMMUNICATION:

Policy COM001 is referenced within the caretaker proposals, and contract.

Author: _____ Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy COM001 Parks Caretaker Bonus Policy be AMENDED as presented.

Author: _____ Reviewed by: _____ CAO: _____

Mackenzie County

Title	Parks Caretaker Bonus Policy	Policy No:	COM001
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Legislation Reference	Municipal Government Act, Section 18
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Purpose

To establish procedures for applying a bonus to the County's park caretakers for exceptional work completed throughout a season.

POLICY STATEMENT AND GUIDELINES

1. Definitions:

For the purpose of this Policy terms shall be defined as follows:

- a) A **Caretaker** is a contract operator at a Mackenzie County park.
- b) **Caretaker Evaluation Form** is a form created by the County to evaluate the performance of a parks caretaker. The form will be completed by a County representative. The form is attached in Appendix "A".
- c) **County Park** refers to a campground facility within Mackenzie County boundaries. The County presently has three campgrounds with caretakers which are: Wadlin Lake, Hutch Lake and Machesis Lake.
- d) **Bonus** – a full bonus will be 25% of all the fees collected at the County Park up to a maximum of \$8,000 (maximum applies to all contracts entered into after January 1, 2015).
- e) **Community Services Committee** is a group of Councillors selected to represent Council as per their terms of reference.

2. Bonus Structure:

- a) The County administration will complete the caretaker's evaluation form regularly throughout the operating months to determine the quality of the caretaker's performance in relation to their duties.
- b) At the end of the season the County's administration will compile all the results from the evaluation forms and generate a summary sheet with an overall grading mark.

- c) Administration will recommend to the Community Services Committee the proposed bonus based on the grading mark as follows:
 - ~~80~~ 90% or above will receive full bonus
 - Each percentage below ~~80~~ 90% receives 1% less of the bonus
- d) The Community Services Committee will receive administration recommendations on caretaker's bonus and review any additional information to determine the amount of bonus each park caretaker will receive.

3. Administrative Responsibility :

Chief Administrative Officer or designate is responsible for compliance with this policy.

	Date	Resolution Number
Approved	24-Apr-13	13-04-259
Amended		



MACKENZIE COUNTY
CARETAKER EVALUATION FORMS
SCHEDULE "A"

DATE OF INSPECTION: _____

LOCATION: _____

INSPECTED BY: _____

PLEASE CIRCLE: 1 - POOR 10 - EXCELLENT

GROUNDS UP-KEEP										
Mowing Grass	1	2	3	4	5	6	7	8	9	10
Grass Trimming	1	2	3	4	5	6	7	8	9	10
Raking	1	2	3	4	5	6	7	8	9	10
Removal of Tree Deadfall and Overhang within Servicable Areas	1	2	3	4	5	6	7	8	9	10
Notes: _____										

GARBAGE										
Bins Emptied	1	2	3	4	5	6	7	8	9	10
Notes: _____										

TOILETS										
Cleanliness	1	2	3	4	5	6	7	8	9	10
Notes: _____										

FISH CLEANING STATION										
Cleanliness	1	2	3	4	5	6	7	8	9	10
Notes: _____										

SHELTERS										
Cleanliness	1	2	3	4	5	6	7	8	9	10
Notes: _____										

FIREWOOD / BINS										
Cleanliness	1	2	3	4	5	6	7	8	9	10
Notes: _____										

DOCK / MARINA										
Area Free of Drift Wood and Other Debris	1	2	3	4	5	6	7	8	9	10
Notes: _____										

VOLLEYBALL COURT										
Clean / Maintained	1	2	3	4	5	6	7	8	9	10
Notes: _____										

PLAYGROUND										
Clean / Maintained	1	2	3	4	5	6	7	8	9	10
Notes: _____										

VACANT CAMPSITES										
Clean / Maintained	1	2	3	4	5	6	7	8	9	10
Fire Pits are Clean	1	2	3	4	5	6	7	8	9	10
Notes: _____										

BEACHES										
Cleanliness	1	2	3	4	5	6	7	8	9	10
Notes: _____										

ADMINISTRATION										
Paperwork, Monies Received in a Timely Manner. Funds received equal receipts.										
	1	2	3	4	5	6	7	8	9	10
Notes: _____										

PUBLIC NOTES										

CARETAKER SIGNATURE: _____

DATE: _____

COPY RECIEVED: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Ron Pelensky Director of Community Services & Operations
Title:	Council Committee Terms of Reference – Amendment to Community Services Committee

BACKGROUND / PROPOSAL:

At the Community Services Committee meeting December 17, 2014, a recommendation was made to include Fire & Rescue Services under the Community Services umbrella, and change the wording for the Bylaw/Document review.

MOTION CS-14-12-028

MOVED by Reeve Neufeld

Recommend to Council to amend Terms of Reference for Community Services Committee as discussed.

CARRIED

Attached are the recommended changes.

OPTIONS & BENEFITS:

Assign a Committee to review, and recommend any concerns regarding Fire & Rescue Services; Bylaws, Policies, and any ratepayer issues.

COSTS & SOURCE OF FUNDING:

Operating budget

SUSTAINABILITY PLAN:

Author: J. Batt Reviewed by: _____ CAO: _____

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Council Committee Terms of Reference for the Community Services Committee be AMENDED as presented.

Author: J. Batt Reviewed by: _____ CAO: _____

Community Infrastructure & Municipal Services

COMMUNITY SERVICES COMMITTEE

Purpose:

To provide recommendations to Council determining the levels of service at existing and future recreational facilities; to liaison with local Recreation Boards and Family and Community Support Services groups: to provide recommendations to Council on Bylaw enforcement issues

Committee Structure:

The membership of the Committee will be comprised of the following:

- Reeve – Ex-officio (voting member)
- Four members of Council
- Chief Administrative Officer or designate
- Director of Environmental Services & Operations
- Director of Community Services & Operations
- Other resources as required

The Committee shall appoint its own Chair and Vice-Chair at the first Committee meeting held following Council's Organizational Meeting.

Quorum:

Any three Councillors present at a meeting shall be considered a quorum. In order for the meeting to take place the Chief Administrative Officer or his/her designate must be present.

Term:

All members of the Committee will hold office for a one year period, with members being appointed at the Organizational Meeting in October of each year.

In the event of a vacancy by death, resignation or from any other cause except the expiration of the term of the appointment; such vacancy shall be filled by an appointment by Council as soon as possible.

Authority:

The Committee shall report directly to the County Council on all matters including recommendations with the Committee's approved minutes being presented to Council on a regular basis.

The Committee shall appoint 1 member to each local Recreation Board and FCSS Organization from within its membership.

Meeting Schedule:

The committee shall meet as required in order to adequately address its Scope of Work in a timely manner.

General Responsibilities:

The Committee shall:

- Review and recommend service levels for municipal recreational facilities;
- Review and recommend priorities for improvement to existing and development of new recreational facilities, including multi-year forecast;
- Give consideration to how recreational facilities within Mackenzie County promote tourism in the region;
- Review and recommend policies and bylaws relating to;
- Review and recommend improvements to operating agreements with the local Recreation Boards for the municipally owned recreational facilities;
- Liaison with the local Recreation Boards with aim to enhance programs and services at municipal facilities, including participation in their local regular meetings;
- Review annual Family and Community Support Services reports and liaison with the local FCSS groups with aim to enhance programs and services, including participation in their local regular meetings;
- Develop and maintain a public information program related to available recreational and social services opportunities.
- Liaison with other non-profit organizations (ie. La Crete Ferry Campground).
- Review provincial lease agreements (ie. Machesis, etc.)
- Review and recommend solutions on Bylaw enforcement issues (ie. Dog Complaints)
- Review and recommend Fire & Rescue Services

Responsible for review of the following all Bylaws/Documents relating to:

- Municipal Parks ~~Bylaw~~
- Mackenzie County Recreational Areas
- Bylaw Enforcement ~~Officer Bylaw~~
- Recreational Capital
- Fire and Rescue Services

Approved External Activities:

- Attendance of Recreation Boards' local regular meetings with the same privileges as any other Board Director (one member per community).
- Attendance of FCSSs' local regular meetings as a voting member (one member per community)

- Parks Conference (one member per year)
- FCSS Conference (one member per year)

(updated 2013-11-29 and 2014-10-28)



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Park Re-Naming (Knelsen Subdivision & 108 St. La Crete)

BACKGROUND / PROPOSAL:

The Community Services Committee recommended administration have a park renaming contest, as two parks within the La Crete Hamlet did not have an official name attached to them.

Administration advertised in the Big Deal Bulletin, County website, and Image, and compiled the list of submitted park names. The list was presented at the May 8, 2014 Community Services Committee meeting. The Committee did not select a name from the submissions for the park located in the Knelsen subdivision. The Committee did recommend that a name that was submitted for the park located within the Knelsen subdivision, be chosen for the 108 St. park.

MOTION CS-14-05-020

Moved by Councillor Knelsen

Rename Knelsen subdivision park – Knelsen Park, and the park located at 108st in La Crete – The Big Backyard.

CARRIED

OPTIONS & BENEFITS:

- 1) Community members submitted names in the park re-naming contest, which were brought forward to the Community Services Committee. Having Community members take part in naming of parks within their Hamlet, assists in bringing ownership, and partnership to the community.
- 2) Council to select alternate name(s) for the parks.

Author: J. Batt Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

Operating Budget – approx. cost for sign(s) - \$250 x 2 = \$500

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Administration recommends unveiling to the ratepayers the new names chosen during an opening ceremony in the spring of 2015, inviting the individual that submitted the chosen name to be present.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the park located in the Knelsen Subdivision in La Crete be named the “Knelsen Park” and that the 108 Street Park in La Crete be named “The Big Backyard Park”.

Author: J. Batt Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Peace River Bridge Traffic Concern – Agricultural Implements

BACKGROUND / PROPOSAL:

Concerns have been brought forward regarding agricultural implements crossing the Peace River Bridge near Fort Vermilion.

There are several producers who farm on both sides of the Peace River and cross farm equipment multiple times during the season. The safety concern is the narrow bridge and lack of traffic control to accommodate large equipment which can take up most of the road width.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Nate / G. Smith Reviewed by: _____ CAO: JW

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the crossing of agricultural implements on the Peace River bridge be identified as a traffic safety concern and that administration meet with regional Alberta Transportation staff and local RCMP to discuss a potential solution.

Author: C. Nate / G. Smith **Reviewed by:** _____ **CAO:** JW



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Mark Schonken, Interim Director of Finance
Title:	Financial Reports – January 1 to November 30, 2014

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the five-month period, January 1 – November 30, 2014:

- Investment Report
- Operating Statement
- Projects Progress Report

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: C. Gabriel Reviewed by: _____ CAO: JW

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for the period, January 1 – November 30, 2014, be received for information.

Author: C. Gabriel Reviewed by: _____ CAO: JW

Investment Report for November 2014

Chequing Account on November 30, 2014

Bank account balance 1,865,638

Investment Values on November 30, 2014

Short term investments (EM0-0377-A) 21,731,398
 Short term T-Bill (1044265-26) 236,403
 Long term investments (EM0-0374-A) 7,892,963
29,860,764

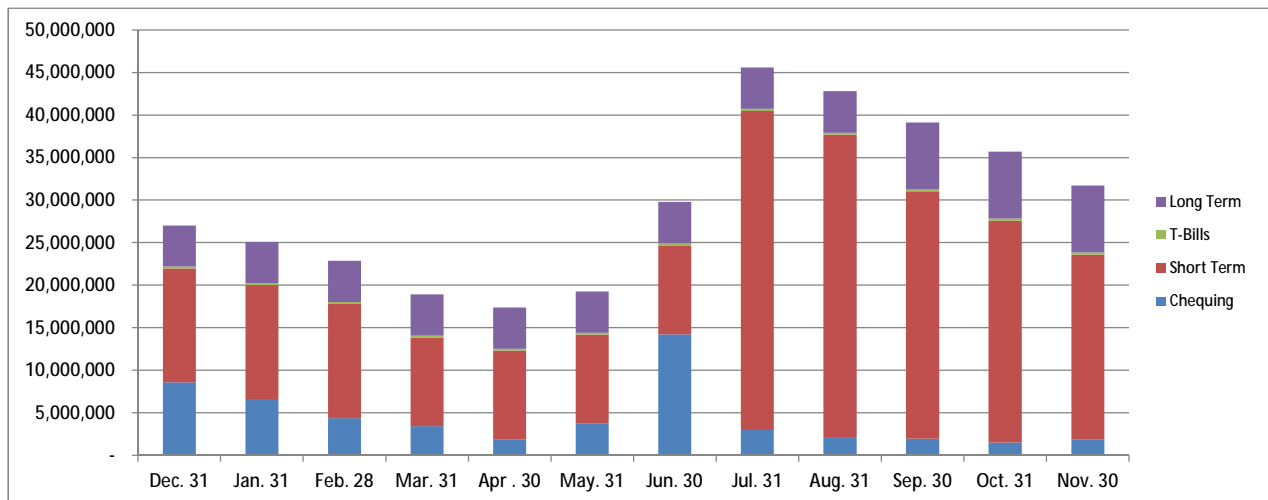
These balances include
'market value changes'.

Revenues

	<i>Total</i>	<i>Short Term</i>	<i>Long Term</i>
Interest received	344,817	231,487	113,330
Interest accrued	53,689	0	53,689
	398,506	231,487	167,020
Market value changes	-11,249		-11,249
Interest received, chequing account	45,364	45,364	
Grand total revenues before investment manager fees	432,621	276,850	155,770
Deduct: investment manager fees for investments	-26,839	-9,715	-17,124
Grand total revenues after investment manager fees	405,781	267,135	138,646

Balances in the Various Accounts - Last 12 Months

	Chequing	Short Term	T-Bills	Long Term	Total
Dec. 31	8,591,637	13,374,921	235,109	4,808,006	27,009,673
Jan. 31	6,630,401	13,390,430	235,229	4,839,986	25,096,045
Feb. 28	4,370,307	13,405,831	235,337	4,841,674	22,853,149
Mar. 31	3,422,054	10,420,938	235,457	4,832,968	18,911,417
Apr. 30	1,874,234	10,432,050	235,573	4,826,807	17,368,664
May. 31	3,738,477	10,445,763	235,693	4,833,223	19,253,158
Jun. 30	14,211,420	10,458,637	235,810	4,883,676	29,789,543
Jul. 31	2,987,789	37,498,578	235,930	4,881,337	45,603,634
Aug. 31	2,138,210	35,545,833	236,050	4,886,457	42,806,551
Sep. 30	1,966,246	29,065,179	236,167	7,866,709	39,134,301
Oct. 31	1,504,669	26,084,925	236,287	7,862,312	35,688,193
Nov. 30	1,865,638	21,731,398	236,403	7,892,963	31,726,403



**MACKENZIE COUNTY
STATEMENT OF OPERATIONS**

November 30, 2014

	2013 Actual	2014 Actual	2014	2015	\$ Variance	% Variance
	Total	Total	Budget	Budget		
OPERATIONAL REVENUES						
Property taxes	\$31,120,528	\$33,966,065	\$33,579,123	\$27,949,316	(\$5,629,807)	-17%
User fees and sales of goods	\$3,232,396	\$4,042,293	\$4,212,096	\$4,533,180	\$321,084	8%
Government transfers	\$1,821,615	\$692,362	\$1,433,905	\$409,673	(\$1,024,232)	-71%
Investment income (operating)	\$377,428	\$299,128	\$326,000	\$350,000	\$24,000	7%
Penalties and costs on taxes	\$240,452	\$444,838	\$140,000	\$250,000	\$110,000	79%
Licenses, permits and fines	\$404,159	\$526,390	\$338,000	\$383,800	\$45,800	14%
Rentals	\$107,152	\$108,674	\$77,591	\$77,831	\$240	0%
Insurance proceeds	\$16,236	\$26,267	\$0	\$0	\$0	
Development levies	\$156,593	\$112,359	\$0	\$0	\$0	
Municipal reserve revenue	\$110,066	\$60,132	\$50,000	\$50,000	\$0	
Sale of non-TCA equipment	\$0	\$1,982	\$800	\$0	(\$800)	-100%
Other	\$617,888	\$272,084	\$406,220	\$347,425	(\$58,795)	-14%
Total operating revenues	\$38,204,512	\$40,552,574	\$40,563,735	\$34,351,225	(\$6,212,510)	-15%
OPERATIONAL EXPENSES						
Legislative	\$617,724	\$544,035	\$770,981	\$781,734	\$10,753	1%
Administration	\$5,112,005	\$3,903,622	\$5,561,643	\$6,449,331	\$887,688	16%
Protective services	\$1,264,879	\$1,194,466	\$1,652,894	\$1,819,338	\$166,444	10%
Transportation	\$12,941,082	\$9,124,663	\$17,146,698	\$18,329,262	\$1,182,564	7%
Water, sewer, solid waste disposal	\$4,557,490	\$2,969,776	\$4,958,712	\$4,835,583	(\$123,129)	-2%
Public health and welfare (FCSS)	\$611,618	\$625,540	\$690,341	\$675,387	(\$14,954)	-2%
Planning, development	\$943,560	\$933,923	\$1,112,088	\$1,148,031	\$35,943	3%
Agriculture and veterinary	\$1,132,801	\$1,017,591	\$1,432,329	\$1,616,687	\$184,358	13%
Recreation and culture	\$1,762,045	\$1,494,557	\$2,302,329	\$2,459,143	\$156,814	7%
School requisitions	\$6,222,152	\$4,723,672	\$6,306,111	\$0	(\$6,306,111)	-100%
Lodge requisitions	\$392,262	\$490,719	\$488,959	\$0	(\$488,959)	-100%
Non-TCA projects	\$592,124	\$342,853	\$1,991,157	\$0	(\$1,991,157)	-100%
Total operating expenses	\$36,149,743	\$27,365,420	\$44,414,242	\$38,114,496	(\$6,299,746)	-14%
Excess (deficiency) before other	\$2,054,770	\$13,187,154	(\$3,850,507)	(\$3,763,271)	\$87,236	
CAPITAL REVENUES						
Government transfers for capital	\$4,954,981	\$5,762,976	\$16,461,583	\$0	(\$16,461,583)	-100%
Other revenue for capital	\$207,455	\$78,000	\$646,970	\$0	(\$646,970)	-100%
Proceeds from sale of TCA assets	\$1,523	\$75,000	\$556,000	\$0	(\$556,000)	-100%
	\$5,163,959	\$5,915,976	\$17,664,553	\$0	(\$17,664,553)	-100%
EXCESS (DEFICIENCY) - PSAB Model	\$7,218,728	\$19,103,130	\$13,814,046	(\$3,763,271)	(\$17,577,317)	
Convert to local government model						
Remove non-cash transactions	\$7,471,124	\$0	\$8,034,780	\$10,452,577	\$2,417,797	30%
Remove revenue for capital projects	(\$5,163,959)	(\$5,915,976)	(\$17,664,553)	\$0	\$17,664,553	-100%
Long term debt principle	\$1,826,572	\$1,256,777	\$2,259,770	\$1,669,369	(\$590,401)	-26%
Transfers to/from reserves	\$7,699,321	\$0	\$1,924,503	\$0	(\$1,924,503)	-100%
EXCESS (DEFICIENCY) - LG Model	\$0	\$11,930,378	\$0	\$5,019,937	\$5,019,937	

Mackenzie County
Summary of All Units
For the Eleven Months Ending November 30, 2014

	<u>2013 Actual</u>	<u>2014 Actual</u>	<u>2014</u>	<u>2015</u>	<u>\$ Variance</u>	<u>% Variance</u>
	<u>Total</u>	<u>Total</u>	<u>Budget</u>	<u>Budget</u>		
OPERATING REVENUES						
100-Taxation	\$30,860,986	\$33,718,682	\$33,320,265	\$27,678,845	(\$5,641,420)	-17%
124-Frontage	\$248,706	\$247,383	\$267,599	\$270,471	\$2,872	1%
420-Sales of goods and services	\$372,681	\$677,454	\$547,635	\$623,595	\$75,960	14%
421-Sale of water - metered	\$2,158,058	\$2,494,406	\$2,674,505	\$3,153,930	\$479,425	18%
422-Sale of water - bulk	\$701,657	\$870,434	\$989,956	\$755,655	(\$234,301)	-24%
424-Sale of land	\$46,859	\$35,956	\$0	\$0	\$0	
510-Penalties on taxes	\$240,452	\$444,838	\$140,000	\$250,000	\$110,000	79%
511-Penalties of AR and utilities	\$41,766	\$45,836	\$40,000	\$40,000	\$0	0%
520-Licenses and permits	\$22,484	\$49,296	\$33,000	\$32,800	(\$200)	-1%
521-Offsite levy	\$156,593	\$112,359	\$0	\$0	\$0	
522-Municipal reserve revenue	\$110,066	\$60,132	\$50,000	\$50,000	\$0	0%
526-Safety code permits	\$308,789	\$368,927	\$250,000	\$275,000	\$25,000	10%
525-Subdivision fees	\$44,674	\$55,262	\$25,000	\$30,000	\$5,000	20%
530-Fines	\$15,221	\$38,974	\$20,000	\$36,000	\$16,000	80%
531-Safety code fees	\$12,993	\$13,931	\$10,000	\$10,000	\$0	0%
550-Interest revenue	\$402,125	\$449,272	\$326,000	\$350,000	\$24,000	7%
551-Market value changes	(\$24,697)	(\$150,144)	\$0	\$0	\$0	
560-Rental and lease revenue	\$107,152	\$108,674	\$77,591	\$77,831	\$240	0%
570-Insurance proceeds	\$16,236	\$26,267	\$0	\$0	\$0	
592-Well drilling revenue	\$147,804	\$97,079	\$75,000	\$50,000	(\$25,000)	-33%
597-Other revenue	\$282,095	\$50,452	\$212,875	\$159,000	(\$53,875)	-25%
598-Community aggregate levy	\$97,889	\$17,746	\$50,000	\$75,000	\$25,000	50%
630-Sale of non-TCA equipment	\$0	\$1,982	\$800	\$0	(\$800)	-100%
790-Tradeshaw Revenues	\$1,475	\$25,016	\$28,345	\$23,425	(\$4,920)	-17%
840-Provincial grants	\$1,821,615	\$692,362	\$1,433,905	\$409,673	(\$1,024,232)	-71%
890-Gain (Loss) Penny Rounding	\$0	\$0	\$0	\$0	\$0	
990-Over/under tax collections	\$10,836	\$0	(\$8,741)	\$0	\$8,741	-100%
TOTAL REVENUE	\$38,204,512	\$40,552,574	\$40,563,735	\$34,351,225	(\$6,212,510)	-15%
OPERATING EXPENSES						
110-Wages and salaries	\$5,645,161	\$5,779,315	\$6,737,023	\$6,982,696	\$245,673	4%
132-Benefits	\$1,017,599	\$1,102,286	\$1,404,288	\$1,421,476	\$17,188	1%
136-WCB contributions	\$63,138	\$28,426	\$47,345	\$40,295	(\$7,050)	-15%
142-Recruiting	\$0	\$8,258	\$20,000	\$20,000	\$0	0%
150-Isolation cost	\$43,798	\$66,000	\$66,000	\$78,000	\$12,000	18%
151-Honoraria	\$515,230	\$567,707	\$566,050	\$602,250	\$36,200	6%
211-Travel and subsistence	\$317,291	\$223,036	\$375,630	\$396,920	\$21,290	6%
212-Promotional expense	\$102,704	\$88,748	\$77,500	\$82,500	\$5,000	6%
214-Memberships & conference fees	\$78,290	\$81,634	\$128,280	\$137,618	\$9,338	7%
215-Freight	\$111,899	\$102,248	\$123,980	\$134,640	\$10,660	9%
216-Postage	\$44,113	\$43,330	\$42,500	\$45,800	\$3,300	8%
217-Telephone	\$140,050	\$102,315	\$143,199	\$131,454	(\$11,745)	-8%
221-Advertising	\$40,296	\$40,300	\$58,500	\$63,850	\$5,350	9%
223-Subscriptions and publications	\$6,227	\$7,000	\$11,512	\$12,245	\$733	6%
231-Audit fee	\$64,125	\$94,150	\$76,000	\$72,000	(\$4,000)	-5%
232-Legal fee	\$75,108	\$51,623	\$85,000	\$73,000	(\$12,000)	-14%
233-Engineering consulting	\$99,267	\$92,793	\$98,500	\$81,500	(\$17,000)	-17%
235-Professional fee	\$1,420,980	\$1,385,225	\$1,477,110	\$1,711,364	\$234,254	16%
236-Enhanced policing fee	\$257,812	\$116,808	\$284,000	\$297,200	\$13,200	5%
239-Training and education	\$53,303	\$138,748	\$207,456	\$165,273	(\$42,183)	-20%
242-Computer programming	\$47,267	\$73,773	\$85,878	\$98,428	\$12,550	15%
251-Repair & maintenance - bridges	\$35,702	\$15,714	\$406,500	\$838,500	\$432,000	106%
252-Repair & maintenance - buildings	\$134,594	\$112,343	\$174,050	\$158,320	(\$15,730)	-9%
253-Repair & maintenance - equipment	\$332,207	\$281,368	\$330,400	\$374,070	\$43,670	13%
255-Repair & maintenance - vehicles	\$67,877	\$74,092	\$94,300	\$85,800	(\$8,500)	-9%
258-Contract graders	\$182,425	\$122,885	\$150,000	\$150,840	\$840	1%
259-Repair & maintenance - structural	\$1,543,400	\$1,393,071	\$1,727,605	\$1,723,370	(\$4,235)	0%
261-Ice bridge construction	\$144,054	\$74,872	\$120,000	\$120,000	\$0	0%
262-Rental - building and land	\$23,442	\$30,085	\$31,850	\$32,210	\$360	1%
263-Rental - vehicle and equipment	\$55,572	\$50,458	\$61,556	\$60,045	(\$1,511)	-2%
266-Communications	\$73,018	\$84,207	\$107,342	\$109,892	\$2,550	2%
271-Licenses and permits	\$10,171	\$4,118	\$20,100	\$8,300	(\$11,800)	-59%
272-Damage claims	\$27,916	\$21,056	\$5,000	\$5,000	\$0	0%
273-Taxes	\$817	\$0	\$15,000	\$1,000	(\$14,000)	-93%
274-Insurance	\$271,727	\$0	\$313,000	\$298,960	(\$14,040)	-4%
342-Assessor fees	\$261,782	\$260,117	\$262,100	\$263,000	\$900	0%
290-Election cost	\$14,282	\$0	\$5,000	\$5,000	\$0	0%
511-Goods and supplies	\$761,848	\$661,355	\$890,136	\$893,803	\$3,667	0%
521-Fuel and oil	\$944,698	\$663,097	\$820,550	\$905,350	\$84,800	10%

Mackenzie County
Summary of All Units
For the Eleven Months Ending November 30, 2014

	2013 Actual	2014 Actual	2014	2015	\$ Variance	% Variance
	Total	Total	Budget	Budget		
531-Chemicals and salt	\$233,128	\$192,797	\$295,600	\$319,100	\$23,500	8%
532-Dust control	\$458,750	\$698,227	\$656,000	\$889,806	\$233,806	36%
533-Grader blades	\$119,161	\$104,090	\$140,000	\$137,500	(\$2,500)	-2%
534-Gravel (apply; supply and apply)	\$806,073	\$2,517,935	\$3,433,600	\$1,551,755	(\$1,881,845)	-55%
535-Gravel reclamation cost	\$26,529	\$0	\$0	\$0	\$0	
543-Natural gas	\$106,154	\$117,121	\$117,500	\$122,966	\$5,466	5%
544-Electrical power	\$692,901	\$556,630	\$716,643	\$846,392	\$129,749	18%
710-Grants to local governments	\$1,786,210	\$1,318,117	\$1,811,810	\$2,287,400	\$475,590	26%
735-Grants to other organizations	\$1,745,667	\$1,794,680	\$1,944,684	\$2,113,336	\$168,652	9%
747-School requisition	\$6,222,152	\$4,723,672	\$6,306,111	\$0	(\$6,306,111)	-100%
750-Lodge requisition	\$392,262	\$490,719	\$488,959	\$0	(\$488,959)	-100%
810-Interest and service charges	\$17,864	\$30,983	\$36,000	\$36,000	\$0	0%
831-Interest - long term debt	\$396,045	\$405,069	\$733,658	\$621,195	(\$112,463)	-15%
921-Bad debt expense	(\$3,301)	\$139	\$7,500	\$4,500	(\$3,000)	-40%
922-Tax cancellation/write-off	\$32,222	\$29,832	\$50,000	\$50,000	\$0	0%
992-Cost of land sold	\$25,486	\$0	\$0	\$0	\$0	
993-NBV value of disposed TCA	\$7,000	\$0	\$772,891	\$315,993	(\$456,898)	-59%
994-Change in inventory	\$250,883	\$0	(\$979,509)	\$1,197,655	\$2,177,164	-222%
995-Depreciation of TCA	\$7,213,241	\$0	\$8,241,398	\$8,938,929	\$697,531	8%
TOTAL	\$35,557,618	\$27,022,566	\$42,423,085	\$38,114,496	(\$4,308,589)	-10%
Non-TCA projects	\$592,124	\$342,853	\$1,991,157	\$0	(\$1,991,157)	-100%
TOTAL EXPENSES	\$36,149,743	\$27,365,420	\$44,414,242	\$38,114,496	(\$6,299,746)	-14%
EXCESS (DEFICIENCY)	\$2,054,770	\$13,187,154	(\$3,850,507)	(\$3,763,271)	\$87,236	
OTHER						
840-Provincial transfers for capital	\$4,954,981	\$5,762,976	\$16,461,583	\$0	(\$16,461,583)	-100%
575-Contributed TCA	\$150,000	\$0	\$0	\$0	\$0	
597-Other capital revenue	\$57,455	\$78,000	\$646,970	\$0	(\$646,970)	-100%
630-Proceeds of sold TCA asset	\$1,523	\$75,000	\$556,000	\$0	(\$556,000)	-100%
	\$5,163,959	\$5,915,976	\$17,664,553	\$0	(\$17,664,553)	-100%
EXCESS (DEFICIENCY) - PS MODEL	\$7,218,728	\$19,103,130	\$13,814,046	(\$3,763,271)	(\$17,577,317)	
CONVERT TO LG INCOME STATEMENT						
Remove non-cash transactions associated with PSAB changes						
993-NBV value of disposed TCA	\$7,000	\$0	\$772,891	\$315,993	(\$456,898)	-59%
994-Change in inventory	\$250,883	\$0	(\$979,509)	\$1,197,655	\$2,177,164	-222%
995-Amortization of TCA	\$7,213,241	\$0	\$8,241,398	\$8,938,929	\$697,531	8%
Remove TCA revenues						
Total of OTHER per above	(\$5,163,959)	(\$5,915,976)	(\$17,664,553)	\$0	\$17,664,553	-100%
Add LTD principle paid						
832-Principle Payments	\$1,826,572	\$1,256,777	\$2,259,770	\$1,669,369	(\$590,401)	-26%
Add/Deduct LG model TF to/from reserves						
920-Contribution from Capital Reserve	(\$353,085)	\$0	\$0	\$0	\$0	
930-Contributions from Operating Reserve	\$0	\$0	(\$2,343,166)	\$0	\$2,343,166	-100%
762-Contribution to Capital (funding TCA projects)	\$3,583,050	\$0	\$2,732,669	\$0	(\$2,732,669)	-100%
763-Contribution to Capital Reserves	\$2,889,832	\$0	\$1,435,000	\$0	(\$1,435,000)	-100%
764-Contribution to Operating Reserves	\$1,579,524	\$0	\$100,000	\$0	(\$100,000)	-100%
EXCESS (DEFICIENCY) - LG MODEL	\$0	\$11,930,378	\$0	\$5,019,937	\$5,019,937	

TCA Project Progress Report for November 2014

Code	Project Name	Total costs	Costs in prior years	Costs in current year up to Nov 30, 2014	2014 Budget	2014 Budget Remaining on Nov 31, 2014	Status Update on Oct 31, 2014	Percentage of Completion (%)	Status	Additional Cost	2015 Cost
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Administration Department

(6/01)	Signs with Flags for FV Office (CF)	6,940	1,607	5,333	23,393	18,060	Sign installed. Metal works need replacing and working on flowerbeds.	75%	CF		18,060	
(6/04)	FV Office Building Improvements (roof and other) (CF)	136,806	127,787	9,019	22,213	13,194	In progress	95%	CF		13,194	
(6/05)	Virtual City Hall (CF)	15,585	15,585	-	4,415	4,415	VCH upgraded; awaiting Tax Certificate customization quote from Diamond Municipal	78%	CF		4,415	
(6/12)	Automatic Generator Unit (FV)	-	-	-	83,400	83,400	Generator install scheduled for October.	95%	CF	5,000	88,400	
(6/13)	Council Chamber Upgrade	-	-	-	22,500	22,500	Obtaining quotes.	20%	CF		22,500	
(6/14)	Zama Office Entrance (stones and a sign)	-	-	-	18,000	18,000	Planning	0%	CF		18,000	
(6/15)	Land Purchase from ESRD (CF)	42,673	42,673	-	133,328	133,328	In progress	24%	CF		133,328	
<i>Total department 12</i>						14,352	307,249	292,897			5,000	297,897

Fire Department

(6/14)	LC - Upgrade foam system on tanker (new)	-	-	-	11,000	11,000	On order	1%	Will be		-	
(6/27)	FV - New tanker/pumper, with equipment	-	-	-	375,000	375,000	Working on tender	1%	CF		375,000	
(6/30)	FV - Work bench (new)	-	-	-	5,500	5,500	Planning stage	1%	CF		5,500	
(6/31)	ZA - Power pack (new)	-	-	-	9,500	9,500	Planning stage	1%	CF		9,500	
<i>Total department 23</i>						-	401,000	401,000			-	390,000

Transportation Department

(6/09)	New Road Infrastructure (CF)	389,811	186,734	203,077	313,266	110,189	In progress . Roads to new land - continuous process.	60%	CF	360,000	470,189
(6/18)	Zama Bearspaw Crescent (CF)	511,294	511,261	33	15,633	15,600	Quotes have been requested for ditch improvements. Request update budget 2015	97%	CF	18,000	33,600
(6/21)	Zama Utility Pole Relocation (CF)	53,513	53,513	-	8,943	8,943	Poles are replaced. Ditching to be completed.	90%	CF		8,943
(6/31)	Zama Access Pave (PH V)	-	-	-	6,000,000	6,000,000	Will not quality under BCF, budget for 2015 RR programme.	0%	CF	1,000,000	3,000,000
(6/34)	LC-Blue Hills Pave	-	-	-	2,500,000	2,500,000	Will not quality under BCF, review resurface options	0%	CF		833,333
(6/13)	LC - BF 75117 (CF & New)	29,800	29,800	-	816,000	816,000	Assessment complete; working with DRP for partial funding.	8%	CF		816,000

Code	Project Name	Total costs	Costs in prior years	Costs in current year up to Nov 30, 2014	2014 Budget	2014 Budget Remaining on Nov 31, 2014	Status Update on Oct 31, 2014	Percentage of Completion (%)	Status	Additional Cost	2015 Cost
(6/37)	LC - Spruce Road Rebuild (CF & New)	217,304	35,245	182,059	219,755	37,697	In Progress	15%	CF		37,697
(6/42)	LC - 101 St & 100 Ave - Traffic lights	-	-	-	220,000	220,000	In progress	5%	CF		220,000
(6/47)	LC - South - Shoulder pull and road rehabilitation	70,910	-	70,910	100,000	29,090	Repaired soft spots on Sand Hills and West LC Road	70%	CF	100,000	129,090
(6/50)	Gravel Reserve (to secure gravel source) (CF)	5,655	1,000	4,655	150,000	145,345	In progress. Awaiting survey to be done FV lot 13.	1%	CF		145,345
(6/53)	FV - Hamlet asphalt pavement overlay 44th Ave	9,631	-	9,631	60,000	50,369	Awarded to Knelsen and will be completed with 45th St.	10%	CF		50,369
(6/57)	FV - Sand and salt shelter	-	-	-	175,000	175,000	Planning	1%	CF	25,000	200,000
(6/60)	FV - Cold storage/Emergency generator building	(5,250)	-	(5,250)	132,250	137,500	Researching other buildings.	1%	CF		137,500
(6/61)	FV - Child Lake/Boyer River road rebuilds	52,800	-	52,800	123,000	70,200	AT approved \$50k - Planning with AT - Begin Sept	1%	CF		70,200
(6/64)	FV - North- Shoulder pull and road rehabilitation	147,600	-	147,600	509,261	361,661	In progress	30%	CF	100,000	461,661
<i>Total department 32</i>				665,514	11,343,108	10,677,594				1,603,000	6,613,927

Airport Department

(6/02)	FV Airport Development (CF)	1,363,667	1,363,667	-	16,382	16,382		99%	CF		16,382
(6/04)	LC Instrument Approach (CF)	36,112	36,112	-	13,889	13,889	Ongoing - try to get real answers to determine action steps.	72%	CF		13,889
<i>Total department 33</i>				-	30,271	30,271				-	30,271

Water Treatment & Distribution Department

(6/06)	ZA - Distribution pump house upgrades (CF & New)	72,791	30,885	41,906	887,684	845,778	AB WWP application submitted	8%	CF		845,778
(6/19)	FV - 50th St - Water & sewer extension	16,520	-	16,520	580,000	563,480	Design in progress. Scheduling meeting with ratepayers.	3%	CF		563,480
(6/23)	Generators for the three water treatment plants	66,512	-	66,512	700,000	633,488	Expected completion 15 December	10%	CF		633,488
<i>Total department 41</i>				124,938	2,167,684	2,042,746				-	2,042,746

Sewer Disposal Department

(6/01)	LC Lagoon Upgrade (CF)	5,300,096	1,107,063	4,193,033	5,921,740	1,728,707	In progress	75%	CF		1,728,707
(6/02)	Zama - Lift station upgrade (CF & New)	114,232	1,572	112,660	1,370,919	1,258,259	AB WWP application was submitted	8%	CF		1,258,259
<i>Total department 42</i>				4,305,693	7,292,659	2,986,966				-	2,986,966

Code	Project Name	Total costs	Costs in prior years	Costs in current year up to Nov 30, 2014	2014 Budget	2014 Budget Remaining on Nov 31, 2014	Status Update on Oct 31, 2014	Percentage of Completion (%)	Status	Additional Cost	2015 Cost
Solid Waste Disposal											
(6/01)	Two 40 Yard Bins (CF)	18,280	17,600	680	7,732	7,052	Quotes requested	72%	CF		7,052
<i>Total department 43</i>				680	7,732	7,052				-	7,052
Agricultural Services Department											
(6/01)	HL - Rural Drainage - Phase II & Phase III (CF)	1,089,080	1,093,312	(4,232)	50,000	54,232	Obtaining permit from First Nations	95%	CF	50,000	104,232
(6/02)	LC - Buffalo Head/Steep Hill/Bear River Drainage (Phase I)	83,443	-	83,443	900,000	816,557	Hydrological study complete and being review by ESRD.	9%	CF		816,557
<i>Total department 63</i>				79,211	950,000	870,789				50,000	920,789
Recreation Department											
(6/02)	FV - Capital (requests from Recreation Society)	88,907	-	88,907	115,002	26,095		33%	CF		26,095
(6/03)	LC - Capital (requests from Recreation Society)	190,688	-	190,688	232,436	41,748		37%	CF		41,748
(6/04)	Grounds Improvements (2014 - FV Walking Trail) (CF)	511,276	473,180	38,096	74,620	36,524	Awaiting asphalt	90%	CF		36,524
(6/06)	ZA - Capital (requests from Recreation Society)	-	-	-	43,500	43,500	Contractor engaged. Project to be fully completed Spring 2015.	25%	CF		43,500
(6/07)	LC Splash Park (CF)	-	-	-	255,000	255,000		0%	CF		255,000
(6/08)	FV Splash Park (CF)	169,086	83,214	85,872	227,786	141,914	Goods and material were acquired.	98%	CF		141,914
<i>Total department 71</i>				403,563	948,344	544,781				-	544,781
Parks & Playgrounds Department											
(6/04)	Machesis Lake - Horse camp - road	-	-	-	25,000	25,000	Proposal sent to Alberta Parks.	2%	CF		25,000
(6/05)	Bridge campground - Survey & improvements	-	-	-	19,000	19,000	Open house complete, prepping plans for survey.	1%	CF	20,000	39,000
(6/10)	Wadlin Lake - Grounds improvements	-	-	-	20,000	20,000	Planning stage, awaiting lease approval.	0%	CF		20,000
(6/12)	FV - Walking Trails	-	-	-	10,000	10,000	Coding correction	0%	CF		10,000
<i>Total department 72</i>				-	74,000	74,000				20,000	94,000
TOTAL 2014 TCA Projects				5,593,951	23,522,047	17,928,096				1,678,000	13,928,429



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Cheque Lists & Council Expense Claims

BACKGROUND / PROPOSAL:

Councillor Derksen served a Notice of Motion at the December 8, 2014 Council meeting to discuss this item at the next regular meeting.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

Author: _____ Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	AAMDC Request for Input – Community Aggregate Payment Levy Regulation

BACKGROUND / PROPOSAL:

See attached AAMDC Member Bulletin dated January 7, 2015 requesting input for the Community Aggregate Payment Levy Regulation.

Deadline for input is Friday, February 6, 2015.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: JW

Request for Input – Community Aggregate Payment Levy Regulation

The **Community Aggregate Payment Levy (CAPL) Regulation** expires on December 31, 2015, and the AAMDC has been invited to provide input into possible changes that could be made to the existing regulation. The *Municipal Government Act* authorizes municipalities to pass a community aggregate payment levy bylaw to allow municipal councils the ability to raise revenue by imposing a levy on sand and gravel businesses operating in a municipality.

Revenue raised as a result of this levy contributes to infrastructure needs and other municipal costs. The regulation initially became effective on January 1, 2006 and was last reviewed in 2010.

Input must be submitted by **Friday, February 6, 2015** to AAMDC Policy Analyst Tasha Blumenthal via email at tasha@aamdc.com. To help inform the AAMDC's input, members are encouraged to review the following questions:

1. Is the Community Aggregate Payment Levy Regulation meeting the needs of your organization?
2. What are the important issues, if any, regarding the regulation in its current form?
3. Is the levy rate of \$0.25 cents per tonne still relevant?
4. Are CAPL bylaws in widespread use? Has your municipality passed a CAPL bylaw since the last review in 2010?
5. Is the levy calculation still appropriate? (See Section 4 of the Regulation, Amount of Levy).
6. Are you satisfied with providing your input now, or do you feel that additional discussions are desirable to further review the regulation?

Enquiries may be directed to:

Tasha Blumenthal
Policy Analyst
780.955.4094

Kim Heyman
Director of Advocacy and Communications
780.955.4079



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	La Crete Agricultural Society – Letter of Support

BACKGROUND / PROPOSAL:

The La Crete Agricultural Society is seeking a letter of support for their grant application under the Community Initiatives Program for Phase III of Jubilee Park. See attached request.

OPTIONS & BENEFITS:

Supporting community programs and initiatives.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That a letter of support be provided to the La Crete Agricultural Society for their grant application under the Community Initiatives Program for Phase III of Jubilee Park.

Author: C. Gabriel Reviewed by: _____ CAO: JW

From: [La Crete Agricultural Society](#)
To: [Julia Whittleton](#)
Subject: Support Letters
Date: Thursday, December 04, 2014 12:39:45 PM

Hello Joulia:

1. On October 15, via email, I requested a Letter of Support for museum capital projects (besides the Support Letter for the Community Equine Centre). When might we expect them to be approved by council? I'm hoping to get some grants in before mid-December.

2. Also, we're working on a grant to Community Initiatives Program for Phase III of Jubilee Park through the Chamber. Is there another council meeting before December 15th where I could get a Support Letter approved for the Jubilee Park? If funding comes into place Phase III might include a washroom facility, 15 light posts, 24 benches, surveillance cameras, an arbour, additional trees, shrubs, and lots of landscaping.

Susan Siemens
Program Coordinator/Secretary
La Crete Agricultural Society
(780)928-4447
lacreteheritagecentre.weebly.com



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	FarmTech Conference

BACKGROUND / PROPOSAL:

At the December 22, 2014 Agricultural Service Board meeting, attendance at the FarmTech Conference was discussed. The ASB made a motion to recommend that three ASB members attend the conference.

As the Council Committee Terms of Reference does not identify the FarmTech Conference as an approved external activity, Council Motion for a Councillors' attendance is required.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

\$360.00 Registration Fee plus travel and subsistence.

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: _____ CAO: JW

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Councillor Driedger be authorized to attend the FarmTech Conference in Edmonton on January 26 – 29, 2015.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2015
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Correspondence – Minister of Citizenship and Immigration (Temporary Foreign Workers)
- Correspondence – Alberta Transportation (AAMDC Follow-up)
- Correspondence – RCMP (Alberta RCMP 2013-14 Year in Review)
- Correspondence – FCM (2015-16 Membership)
- Correspondence – Alberta Transportation (La Crete Sewage Lagoon – Final Payment Transfer)
- Correspondence – Premier of Alberta (Dental Outreach Program)
- Correspondence – Alberta Recreation and Parks
- Correspondence – Town of High Level (Housing Needs Study)
- Correspondence – Town of High Level (Support for Second Landfill)
- Correspondence – Alberta Health (Dental Outreach Program)
- Correspondence – Alberta Recycling (La Crete Recreation Society – 2015 Municipal Demonstration Grant)
- Correspondence – Tapawingo Lodge
- Correspondence – Alberta Municipal Affairs (Municipal Internship Program)
- Correspondence – AAMDC (Advocacy Report Card)
- Mackenzie Library Board Meeting Minutes
- Alberta Airports Management Association – Airport News
- La Crete Chamber of Commerce Annual General Meeting
- Article – Alberta Farmer (Budget squeeze leads to cancellation of new ag research fund)

OPTIONS & BENEFITS:

Author: C. Gabriel Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Minister
of Citizenship
and Immigration



Ministre
de la Citoyenneté
et de l'Immigration

Ottawa, Canada K1A 1L1

RECEIVED
DEC 12 2014

Mr. Bill Neufeld
Reeve
Mackenzie County
Mackenzie Regional Alliance of Municipalities
4511-46 Avenue, Box 640
Fort Vermillion AB T0H 1N0

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Mr. Neufeld et al:

Thank you for the letter of September 30, 2014, from yourself, Mayor Crystal McAteer and Mayor Boyd Langford, which outlined the concerns of your communities concerning changes to the Temporary Foreign Worker (TFW) Program.

Since 2012, our Government has been reviewing all aspects of the TFW Program to ensure that it is used only as a limited and temporary last resort when qualified Canadians are not available to fill available jobs in our labour market. Our Government strongly believes that Canadians should always have the first chance at available jobs. The emphasis is on maintaining a balance between admitting TFWs who are needed in Canada and ensuring that Canadian citizens and permanent residents are not denied a first chance at employment opportunities.

The TFW Program is jointly managed by Citizenship and Immigration Canada (CIC) and Employment and Social Development Canada (ESDC). ESDC is responsible for issuing Labour Market Impact Assessments (LMIA) to employers. They ensure that the job offer is real, that the shortage is genuine, and that the wages and working conditions are acceptable. CIC is responsible for issuing work permits to TFWs, verifying admissibility (health, criminality and security), the applicant's qualifications or ability to perform the job offered and ensuring that there is a likelihood of return to the country of origin.

As you may know, our review followed targeted consultations with the provinces, territories (PTs) and stakeholders to seek their input on improvements to the Program.

Our Government is confident that the reforms announced will better align the program with genuine labour market needs, while at the same time ensuring that the program is used as intended and that qualified Canadians are given the first chance at available jobs.

With these reforms, our Government has taken a balanced approach that encourages the hiring and training of Canadians, limits the use of TFWs in Canada to those situations

Canada

where it is needed and appropriate, and ensures that abuses of the program or of foreign workers by employers will be detected, with consequences for those breaking the rules. For more information on the TFWP reforms, please visit the ESDC Web site at: http://www.esdc.gc.ca/eng/jobs/foreign_workers/index.shtml.

Since ESDC is the designated department to conduct LMIA's when employers hire TFWs, I have taken the liberty of forwarding a copy of your correspondence to my colleague, the Honourable Jason Kenney, Minister of ESDC, for his consideration.

I would also like to assure you that it is in Canada's best interest to see workers connected with available jobs. As of January 2015, the new Express Entry system will help switch from passive processing of applications in the order we get them to a prioritized system that gets in-demand people with the skills to succeed to Canada faster than ever before – in months instead of years. PTs will have an important role to play in selecting new immigrants that are needed in their markets through Express Entry.

Additionally, you will be pleased to know that in 2014, our Government plans to welcome 44,500 to 47,000 Provincial Nominees (PNs), including their families to Canada, under the Provincial Nominee Program (PNP). This represents the highest levels of newcomers expected to arrive under the PNP in Canadian history.

The PNP is Canada's second-largest economic immigration program and has helped to diversify and spread the benefits of immigration across the country, including to regions of need. The program recognizes that PTs are well-placed to recognize and react to labour market needs in their jurisdiction. Under our government, the number of PNs has grown more than six-fold, from around 6,250 landed immigrants in 2004 (including principal applicants, spouses and dependants) to almost 41,000 people in 2012. We are very proud of this improvement.

Allow me to assure you that our Government will continue working with all PTs to ensure that Canada's immigration system contributes to building a stronger, more prosperous Canadian economy.

Thank you for having taken the time to write.

Yours sincerely,



Chris Alexander, P.C., M.P.
Canada's Minister of Citizenship and Immigration

cc: The Honourable Jason Kenney, PC, MP

December 3, 2014

Our File: 2140-MACK

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

It was a pleasure to meet with you, your council and administration at the 2014 Alberta Association of Municipal Districts and Counties Fall Convention.

In regards to the County's inquiry on the upcoming work on the Fort Vermilion Bridge, department staff will contact administration to provide an update on the status of the project.

With respect to your inquiries on the brush, berm, Ice Bridge, and culvert issues on Highway 697, staff will be in contact with County administration.

For the Rocky Lane turn off on Highway 58, staff will review the visibility concerns raised by the County.

In regards to the status of the Highway 35 and Zama Access traffic count, the count has been completed and staff will forward the count data once available.

If you have any additional questions, please contact me in Peace River at 780-624-6280; toll-free by first dialing 310-0000.

Thank you for taking the time to share your concerns with me.

Sincerely,



Danny Jung, P.Eng.
Acting Regional Director

BS/ljl

cc: Honourable Frank Oberle, MLA Peace River
Pearl Calahasen, MLA Lesser Slave Lake

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MACKENZIE COUNTY
FORT VERMILION OFFICE



ALBERTA
TRANSPORTATION

*Office of the Minister
MLA, Grande Prairie-Wapiti*

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DEC 17 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

AR63676

December 8, 2014

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

Thank you for taking the time to meet with me at the 2014 Alberta Association of Municipal Districts and Counties Fall Convention. I feel I have a greater understanding of the issues your Council is facing as you continue to meet the needs of your residents.

Ms. Manon Plante, Assistant Deputy Minister, is currently reviewing your consultant's report regarding the bridges Tolko Industries haul over. A letter regarding the results of our findings and next steps will be sent to your administration shortly.

I will be forwarding a memo to my colleague Honourable Kyle Fawcett, Minister of Environment and Sustainable Resource Development, regarding the wildlife corridor issue on the East Peace Resource Road. Hopefully, we can arrange a meeting with Minister Fawcett to discuss this matter.

As we discussed, I have requested Treasury Board reinstate funds back into the Strategic Transportation Infrastructure Program, particularly the Resource Road and Local Road Bridge Program funding, in order to address the need for roads, such as the Zama Access Road. I am hopeful that the funding will be reinstated; however, we will not know the outcome until the budget is released in spring 2015.

Regional staff will review the report completed a few years ago regarding the hydraulic drive for the La Crete ferry and provide your administration with our findings. I assure you that the ferry will be launched as soon as possible in spring 2015.

.../2

Reeve Bill Neufeld
Page Two

If you have any additional questions or concerns, please contact Mr. Danny Jung, Acting Regional Director Peace River at 780-624-6280; toll-free by first dialing 310-0000, or by email at **Danny.Jung@gov.ab.ca**.

Thank you for taking the time to meet with me to discuss the County's needs.

Sincerely,

A handwritten signature in black ink that reads "Wayne Drysdale". The signature is written in a cursive, flowing style.

Wayne Drysdale
Minister

cc: Honourable Frank Oberle, MLA Peace River
Pearl Calahasen, MLA Lesser Slave Lake



Transportation

Office of Manon Plante
Assistant Deputy Minister
Delivery Services Division

2nd Floor, 4999 – 98 Avenue
Edmonton AB T6B 2X3
Phone: 780-643-1682

AR63839

December 10, 2014

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
4511 – 46 Avenue
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

It was a pleasure to meet with you and the rest of the Mackenzie County Council at the recent AAMD&C Convention. As I promised, this letter is a follow-up on our discussions and provides additional clarification with respect to the Tolko Industry bridges issue and various highway concerns.

Bridges:

As you are aware, the bridges on Highway 58 (BF75694 Lawrence River Bridge and BF75539 Ponton River Bridge) and Highway 35 Bridge (BF73407 Hay River Bridge) have all been assessed by AECOM. In summary:

- Highway 58 bridges. (BF75694 Lawrence River Bridge and BF75539 Ponton River Bridge) have been deemed adequate and are currently being used within the current configuration. As well, special permits have been issued. AECOM, Tolko Industries and Alberta Transportation will be discussing the monitoring and inspection issues related to these bridges.

.../2

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MACKENZIE COUNTY
FORT VERMILION OFFICE

- Highway 35 bridge. (BF73407 Hay River Bridge). While this bridge has been deemed adequate to carry the heavier load and is currently being used with restrictions. However, concerns have been raised regarding the abutment roof slabs as they may not have adequate capacity to carry the increased weight. Our department staff have had some discussion with Tolko about this bridge. To date, discussions between the various groups have been productive and resulted in a roof slab analysis by AECOM Canada on behalf of Tolko. Upon analysis of the results, expected mid-end January 2015, decisions will be made regarding this bridge. Ongoing review and discussion regarding monitoring and inspections as well as possible upgrades and repairs, if required, will continue between department representatives who will ensure all stakeholders are kept up-to-date when appropriate.

Regarding the County's request for an update concerning a few highway projects, I am able to provide the following:

- Highway 88. Currently second stage paving, a 45 km portion at the north end from Wadlin Lake Road to Bear River has been designed and is tender ready. While our department is looking at this project proceeding in 2015, this decision will be dependent upon funding. The remainder of the Highway 88 projects are under design with plans for completion over the next three years, depending on budget availability.
- Intersection of Highways 58 and 88. My staff has not identified any required improvements at this intersection, however, we are aware that motorists use the bypass lanes as a rest area and wrapper check spot for their loads on the north side of the intersection. The department has also permitted Tolko to construct a temporary rest area on the east side of the intersection for this purpose. My staff will continue to monitor this intersection and assess for potential future improvement measures.
- Highway 58 Extension to Fort Nelson. The planning study of this highway extension has been completed which identifies the current Husky Road as the new highway corridor. At this point, no design work has been initiated for the current private road to become a highway in the near future as there are many competing priorities.

I trust this information is helpful and look forward to continued dialogue with the Council as we partner together. If you have further questions, please do not hesitate to contact me or my Acting Regional Director of the Peace Region, Mr. Danny Jung, at 780-624-6384 or via email at Danny.Jung@gov.ab.ca.

Reeve Bill Neufeld
Page Three

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Manon Plante', with a long horizontal line extending to the right.

Manon Plante, P.Eng, MDS, CD1
Assistant Deputy Minister

cc: Joulia Whittleton, CAO, Mackenzie County
Danny Jung, Acting Regional Director, Peace Region
Kim Durdle, Director, Transport Engineering



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

December 3, 2014

District Commander
Western Alberta District
Suite 101, 10605 West Side Drive
Grande Prairie, AB T8V 8E6

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld,

On behalf of the detachments in the Western Alberta District (WAD), I am happy to share the publication "Alberta RCMP 2013-2014 Year in Review". The annual report reflects the important work undertaken by the RCMP to keep Albertans safe.

WAD has maintained its commitment to focus on crime reduction initiatives which have impacted and upset organized crime and prolific offenders. We continue to provide an exceptional response to matters of crisis such as the Gainford train derailment and the Peace River Correctional Centre strike. It is through the dedication and commitment of RCMP officers, staff and volunteers at our detachments in conjunction with our communities that brings safe and viable resolutions to critical events.

During the past year, we also had time to celebrate with our communities. Whether the event was the Musical Ride, a school presentation or a Pow Wow, we were honored to gather with you and look forward to time together in 2015.

We look forward to continued and coordinated opportunities in making Alberta, and particularly the Western Alberta District, a safer place for our communities.

Sincerely,

C/Supt. Brenda Lucki M.O.M.
District Commander
Western Alberta District

Enclosure

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DEC 10 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

President
Président

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Mayor,
City of Fredericton, NB

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City of Vancouver, BC

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Ottawa, ON

24, rue Clarence Street,
Ottawa, Ontario K1N 5P3

T. 613-241-5221
F. 613-241-7440

www.fcm.ca

December 8, 2014

Dear Members of Council:

Thank you for your ongoing support of, and involvement in, the Federation of Canadian Municipalities (FCM). I am writing to ask you to renew your membership for 2015-16.

As a member of FCM, your municipality has played a vital role in FCM's ability to achieve key successes in recent years. You know, as I do, that by working together we can make a real impact on the federal scene. Together, we have secured the indexed permanent Gas Tax Fund that municipalities use for local infrastructure. The Building Canada Fund was renewed for 10 years; new railway safety regulations were put in place and key housing programs extended. Without a strong FCM membership, these advances would not have been possible.

As the mayor of Fredericton, I know that the responsibilities of municipal leaders grow daily. Regardless of the size of our municipalities, we must continually improve our core infrastructure, protect our environment, build our economies and keep our communities safe. Yes, we have many achievements, but I know first-hand that there is much work left to do.

With a federal election around the corner, we have a unique opportunity in 2015 to bring your issues to the top of the federal agenda. We will use the election campaign to raise awareness among federal politicians about the importance of our cities and communities. Strong, healthy cities and communities are vital to the economic and social well-being of our residents.

On behalf of FCM, I ask that you renew your membership for the year 2015-16 so FCM can continue to represent you at the federal level. You will find enclosed your renewal form and other information about FCM.

Your support is appreciated. Thank you!

Brad Woodside
Mayor, City of Fredericton
FCM President



December 9, 2014

Our File: 1560-WWP-MACK-7

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

Re: **La Crete Sewage Lagoon Expansion**
Alberta Municipal Water/Wastewater Partnership

Thank you for providing us with expenditures to November 5, 2014 for the above captioned project. We have reviewed the project costs. These costs have exceeded the approved amount and work is still ongoing.

As costs have exceeded the maximum approved amount, a final payment will be prepared for the total grant amount on the approved project less previously advanced grant funds. A separate application for the 'La Crete Sewage Lagoon Expansion Cost Increase' will be created for the cost overrun when the project has been completed as stated below in the July 18, 2013 Advisory.

"On July 18, 2013 Alberta Transportation initiated new policies on currently approved projects to deal with budget constraints. On projects where cost increases and/or scope changes are requested, and have been justified to the department a separate application for the cost overages will be entered into the Municipal Grant Management Application (MGMA) program, to await Ministerial funding approval, budget permitting. Project must be completed in order that the actual cost increase is shown on the separate application."

Project Cost as of Nov 5, 2014	\$5,300,451.12
Approved Eligible Project Cost:	\$4,187,000.00
Grant @ 59.89% of Approved Eligible Project Cost:	\$2,507,594.00
Previously Advanced:	<u>\$2,207,594.00</u>
Final Payment Due:	<u>\$ 300,000.00</u>

Please be advised that a grant in the amount of \$300,000.00 is being electronically transferred to Mackenzie County for the La Crete Sewage Lagoon Expansion project.

Yours truly,


Danny Jung, P.Eng.
Acting Regional Director

CB/ljl

cc: Honourable Frank Oberle, MLA Peace River
Dave McIntyre, Water/Wastewater Specialist, Alberta Transportation

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DEC 16 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE



Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta, Canada T5K 2B6

DEC 10 2014

Mr. Bill Neufeld
Reeve
Municipal District of Mackenzie No. 23
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Neufeld:

Thank you for your November 14, 2014 letter regarding the closure of the Dental Outreach Program provided by the University of Alberta's School of Dentistry in northern Alberta communities.

Our Government is committed to developing a plan for a high-quality health-care system that is patient focused, effective, and fiscally sustainable. We are committed to a better quality of care for Albertans and to ensuring the best care outcomes possible.

I have forwarded your correspondence to Honourable Stephen Mandel, Minister of Health, and have asked Minister Mandel to contact you regarding the program and dental-care services in northern Alberta.

Thank you again for writing.

Sincerely,

Jim Prentice
Premier of Alberta

cc: Honourable Stephen Mandel
Minister of Health

Honourable Frank Oberle
Minister of Energy
MLA, Peace River

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MACKENZIE COUNTY
FORT VERMILION OFFICE

December 12th, 2014



Ms. Lisa Wardley
Mackenzie County
4511 - 46 Ave Box 640
Fort Vermilion, AB T0H1N0

Dear Lisa,

We are writing to thank you for your participation in the Alberta Recreation and Parks Association's 2014 Conference and Energize Workshop. We trust that our conference provided you with practical solutions and ideas that you can use to enhance the quality of life in your community.

2014 marks the twentieth anniversary of the Energize Workshop and as you probably heard, a record number (more than 100) of elected and appointed officials from across Alberta joined over 555 delegates at our largest conference ever. We are always open to suggestions that will increase the conference's value for elected and appointed officials and would appreciate any comments or advice that you can give us.

The 2015 ARPA Conference and Energize Workshop will be held at Chateau Lake Louise from Thursday October 22nd to Saturday October 24th, 2015. Our experience is that many municipalities book their rooms well in advance of the Conference, so we would encourage you to book your rooms soon for October, 2015. We look forward to seeing you there.

Yours sincerely,

A stylized, handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke.

Mike Roma
President
Alberta Recreation and Parks Association

Yours sincerely,

A handwritten signature in black ink that reads "Greg Krischke" in a cursive style.

Mayor Greg Krischke
Chairperson
Recreation for Life Foundation

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DEC 17 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE



TOWN OF
HIGH LEVEL

Town of High Level
10511 - 103rd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

FILE: 0360 MAC

December 13, 2014

Joulia Whittleton
Chief Administration Officer
Mackenzie County Corporate Office
4511 46 Avenue
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Ms. Whittleton,

Re: MACKENZIE COUNTY HOUSING NEEDS STUDY

Please be advised that at its regular meeting conducted on December 8, 2014, the Council of the Town of High Level passed the following motion:

Resolution # 423-14

Moved by Councillor Chandler

THAT Council approve the acceptance of the Mackenzie County Housing Needs Study report.

Please feel free to contact the undersigned at 780-821-4008 or Mr. Tom Derreck, CAO at 780-821-4001

Sincerely,

Sandra Beaton
Municipal Clerk

C. Mayor and Council, Town of High Level
Mr. Tom Derreck, CAO

RECEIVED
DEC 29 2014

Gateway To The South

MACKENZIE COUNTY
FORT VERMILION OFFICE



TOWN OF
HIGH LEVEL

Town of High Level
10511 - 103rd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

File: 5365 07

December 13, 2014

Bruce Underhay, Manager
Mackenzie Regional Waste Management
Commission
Box 235
High Level, AB T0H 10

Dear Mr. Underhay,

Re: ESTABLISHING A SECOND LANDFILL SITE WITHIN MACKENZIE COUNTY

Please be advised that at its regular meeting conducted on December 8, 2014, the Council of the Town of High Level passed the following motion:

Resolution # 426-14

Moved by Councillor Forest

THAT the Municipal Council of the Town of High Level herewith instruct its administration to work with the Mackenzie Regional Waste Management Commission in support of a regional approach to the acquisition and establishment of a second landfill site within Mackenzie County pursuant to the County's land acquisition application to Alberta Environmental and Sustainable Resource Development (PL13003).

Please feel free to contact the undersigned at 780-821-4008 or Mr. Tom Derreck, CAO at 780-821-4001.

Sincerely,

Sandra Beaton
Municipal Clerk

- C. Mayor and Council, Town of High Level
Ms. Joulia Wittleton, CAO, McKenzie County
Mr. Tom Derreck, CAO, Town of High Level

RECEIVED
DEC 29 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

Gateway To The South



ALBERTA
HEALTH

Office of the Minister

DEC 18 2014

AR 124178

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
4511 - 46 Avenue
Fort Vermilion, Alberta
T0H 1N0

RECEIVED
DEC 30 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Reeve Neufeld:

Thank you for your letters of November 14, 2014, to the Honourable Jim Prentice, Premier of Alberta, and me regarding the Dental Outreach Program. Further to Premier Prentice's correspondence to you, I am pleased to respond.

I understand your concern about the availability of dental health services in rural northern Alberta. Please be assured the Government of Alberta is committed to ensuring all Albertans have access to the health care services they need, including those who reside in the province's northern rural communities.

The management of the Dental Outreach Program will be transferred from the Ministry of Health to Alberta Health Services (AHS) in 2015. The University of Alberta School of Dentistry will continue to administer the program in a similar manner, in conjunction with AHS. My Ministry is working with the University of Alberta and AHS to ensure the provision of affordable dental services, including preventative measures, continues in rural Alberta. AHS and the University of Alberta will work to minimize impacts to accessibility in your area.

The Dental Outreach Program has been in operation since 1979, and reaches a high percentage of rural and young patients. My Ministry is pleased to work in partnership with AHS and the University of Alberta School of Dentistry to continue to support this program.

Thank you again for bringing your concern to my attention.

Sincerely,

Stephen Mandel
Minister of Health

cc: Honourable Jim Prentice, Premier of Alberta



December 22, 2014

La Crete Recreation Society
Box 29
La Crete, AB T0H 2H0

Attention: Philip Doerksen, Arena Manager

Dear Mr. Doerksen,

RE: 2015 Municipal Demonstration Grant Program

On behalf of Alberta Recycling Management Authority (Alberta Recycling), I am pleased to inform you that the La Crete Recreation Society's application for the 2015 Municipal Demonstration Grant has been approved for \$16,662.75.

Your application to install rubber matting at the Northern Lights Recreation Center demonstrates the dedication and enthusiastic support that Alberta communities have for finding innovative and exciting uses for recycled scrap tire products. Since the inception of the tire recycling program in 1992, 90 million tires have been recycled and the benefits continue to roll back into communities, such as yours, across Alberta.

Attached for your review and signature is a Funding Approval Agreement; please read it carefully and fax a signed copy back to the Alberta Recycling office at your earliest convenience. Once we have endorsed the funding agreement, a copy will be sent to you. As a reminder, original receipts will be required upon the project's completion in order for your approved funding to be disbursed.

If you have any questions, please contact Brittany Coulter at 1-888-999-8762 or at brittany.coulter@albertarecycling.ca.

Yours truly,

Brad Schultz
Director of Operations
Alberta Recycling

RECEIVED
JAN 7 2015

cc: Bill Neufeld, Reeve, Mackenzie County
Hon. Frank Oberle, MLA Peace River

MACKENZIE COUNTY
FORT VERMILION OFFICE

Box 100
Edmonton, Alberta T6C 2M5
Tel: 780-443-1111
www.albertarecycling.ca



electronics



paint



120
tires

www.albertarecycling.ca

TAPAWINGO LODGE

RECEIVED
DEC 29 2014

Steve & Debbie Overguard

RR#1

Sundre, Alberta T0M 1X0

Lauire & Tess Nason MACKENZIE COUNTY
FORT VERMILION OFFICE

Box 750

High Level, Alberta T0H 1Z0

www.tapawingolodge.com

LODGE PH: 780 833-6310

tapawingo@outlook.com

We at Tapawingo Lodge are pleased to announce several changes here at Bistcho Lake. The biggest change is welcoming Laurie & Tess Nason as business partners. They bring great enthusiasm and energy with them. Their visions for the future go without end and we are very encouraged to have them join us.

The first thing we did in our joint venture is buy new motors. We now have about 19 new 15 hp, with a consideration of 10 more to come, and 2, 25hp motors. Most of them have not even seen customers yet. We would like to thank Larry Hodges, of Canyon Lake Trucking, Grande Prairie, Ab., in starting this ball rolling.

Second thing, was to remodel some of the grounds area. Gone is the old wooden dock that gave nothing but wet feet to most. The lake shore is a whole new area that can handle many float planes docking.

Next we brought in a few new BBQ's and kitchen supplies, more to be brought in this winter.

Stain has been purchased this fall and plans to re-do the outside of all cabins is underway. New paint job inside cabins is also on the top of the list. Now, this will get done, only with weather permitting, in the spring, only if time also permits before opening. If not, a crew is set up for a summer 2015 makeover. It is a huge undertaking to get this entirely done before late May opening but will do our best. Winter plans are to improve/remake the dock

We also will be making changes on the business side as far as invoicing and availability of payment structure. Checking into availably and likeliness of using a credit machine/debit machine here at lodge.

We have purchased Global Star Satellite phones, to be rented out, for a minimal price and for peace of mind and safety for the fishermen.

We have set aside cabin space for people to fly their own planes in as well.

We are looking into keeping the lodge open longer and accommodating more winter fishing, snowmobile groups, wolf hunts and for the spring, summer & fall, a variety of tours/possibilities for both locally & internationally.

Over the years we have tried to keep the lodge running the same way as Jack did. Bless his soul, but we have come to realize that times/prices and reality is not the same as it was 10 – 20 years ago. Modernization & technology have changed, even for the remote fishing camp, forcing us to implement a different structure. What has NOT changed is our commitment to our customers. We will continue to try our best to keep our prices reasonable and competitive.

One way of doing this, is, we are offering a new promotion this fall. Book your 2015 fishing trip before Dec. 31/14 and pay 2014 prices. As of Jan 1/15 the price will increase by 4%. You may want to consider a trip as a Christmas present to that person/group that has everything!!! GIFT CERTIFICATES available.

With your voice commitment coming in before the end of the year you will be invoiced first part of Jan./15 at the 2014 pricing. You will have until Feb. 25/15 to pay your required deposit. After this date your deposit becomes non refundable but can be transferred to another party or another year. Therefore, you never really lose your money. This will also stay true for bookings from Jan. 1/15 onward.

If you are interested in booking a trip with us and the new and improved Tapawingo Lodge, or if you know of others that may be interested, please do not hesitate or delay in contacting them or us. To keep things simple, bookings will still be made through Debbie at 780 833-6310 (lodge) 403 638-2735 (home) or email at Tapawingo@outlook.com.

We would like to wish you and yours a very Merry Christmas and all the best in the New Year.

Sincerely, Steve & Debbie Overguard Laurie & Tess Nason





ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister

AR76596

January 5, 2015

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld,

Thank you for your municipality's application to participate in the Municipal Internship Program component of the Alberta Community Partnership (ACP) program. I am pleased to inform you that Mackenzie County has been approved to host an intern for the 2015/16 Municipal Internship Program for Administrators, and to receive a grant for this purpose.

To receive the grant funding, Mackenzie County must enter into a conditional grant agreement with the Province of Alberta. The conditional grant agreement will be mailed shortly to your chief administrative officer to obtain the appropriate signatures.

I would like to recognize the Honourable Frank Oberle, MLA, Peace River and Pearl Calahasen, MLA, Lesser Slave Lake for their continued support for this program.

Your municipality is demonstrating a strong commitment to the future of municipal government in Alberta through its dedication of time, energy, and resources to this program. I wish your municipality success as you host an intern in the 2015/16 Municipal Internship Program.

Sincerely,

Diana McQueen
Minister

cc: Honourable Frank Oberle
MLA, Peace River

Pearl Calahasen
MLA, Lesser Slave Lake

Joulia Whittleton
Chief Administrative Officer, Mackenzie County

RECEIVED
JAN 8 2015

MACKENZIE COUNTY
FORT VERMILION OFFICE



Partners in Advocacy & Business

December 23, 2014

Dear AAMDC Mayors, Reeves and CAOs,

As you're aware, resolutions play an important role in identifying advocacy efforts for the AAMDC. They provide formal guidance for AAMDC advocacy efforts by highlighting issues of local importance that have province-wide impacts. To keep you apprised of the most recent resolution developments, please find attached the AAMDC's Fall 2014 Advocacy Report Card.

The Fall 2104 Advocacy Report Card includes a comprehensive look at the government's responses to the Spring 2014 resolutions and the AAMDC's reaction to those responses. It also includes development updates and status reviews on all active resolutions and highlights anticipated follow up. Resolutions can be assigned one of four possible statuses:

- **Accepted** – The intent of the resolution has been met fully and the AAMDC does not need to formally advocate further on this issue but will continue to monitor for any future status changes.
- **Accepted in Principle** – Either the response or actions from government or appropriate organizations have made steps towards meeting the intent of the resolution but there is still work to be done. Resolutions with this status are continually monitored and advocated on to work towards meeting that intent fully.
- **Unsatisfactory** – Either the government response or actions do not address the request in the resolution. The AAMDC will continue to advocate on this issue.
- **Incomplete Information** – The AAMDC requires further information from the provincial or federal government, or targeted organization to determine a status for the resolution.

The resolutions' operative (therefore) clause provides direction for the AAMDC to work with appropriate government ministries and stakeholders to meet the intent outlined. Not all resolutions will achieve the status of Accepted or Accepted in Principle during their active lifespan due to a number of factors. Changes in provincial leadership, cabinet shuffles, provincial budget priorities and legislative consultation timelines can all impact the progress of a resolution during its active lifespan. It is important to note that just because a resolution has been assigned a status of Accepted, that status is still reviewed for every *Advocacy Report Card*. That status can be downgraded, depending on developments that have occurred.

As an advocacy organization, the AAMDC values thorough review and understanding of issues that have been raised through resolutions. Even after resolutions expire, regardless of their status, the AAMDC continues to refer to them when related issues arise.

As members of the AAMDC, we welcome and encourage your input throughout the resolution process. Please contact myself or the association should you have any comments or concerns.

Sincerely,

Al Kemmere

President



AAMDC ADVOCACY REPORT CARD: FALL 2014

**PREPARED BY:
ALBERTA ASSOCIATION OF MUNICIPAL
DISTRICTS & COUNTIES**

December 2014

CONTENTS

- INTRODUCTION3**
- SECTION 1: GOVERNMENT RESPONSES TO SPRING 2014 RESOLUTIONS.....4**
- SECTION 2: ADVOCACY REPORT CARD21**
 - AGRICULTURE25
 - COMMUNITY SERVICES.....27
 - EDUCATION28
 - EMERGENCY SERVICES.....29
 - ENERGY30
 - ENVIRONMENT.....33
 - HEALTH34
 - INDUSTRY AND RESOURCE DEVELOPMENT36
 - MUNICIPAL GOVERNANCE AND FINANCE39
 - PLANNING AND DEVELOPMENT43
 - SENIORS46
 - TRANSPORTATION AND INFRASTRUCTURE47
 - WATER50
- CONTRIBUTORS52**

INTRODUCTION

The Advocacy Report Card is divided into two sections.

Section 1 provides detailed information on the government response to the Fall 2013 resolutions and includes the AAMDC Board of Directors reaction to the response as well as anticipated follow up.

Section 2 updates members by reporting on all active resolutions, including any pertinent developments. The resolutions are grouped by advocacy area.

Definition of Terms

Following the adoption of resolutions at the Alberta Association of Municipal Districts and Counties' (AAMDC) conventions, the AAMDC sends the resolutions to the appropriate level of government for response. Once a response is received, the AAMDC labels the resolution with one of four indicators which determines the status of that resolution. Below are the descriptions of those indicators.

Accepted: A government response which has been '**accepted**' is one which meets the AAMDC criteria as outlined in a) the resolution and b) meets the expectations of the Board of Directors.

Unsatisfactory: A government response that is '**unsatisfactory**' is one which does not meet the expectations of the AAMDC as outlined in a resolution or does not meet the approval of the Board of Directors.

Accepted In Principle: A resolution that has been assigned the status of '**accepted in principle**' means that either the response addresses a part of a resolution or contains information which indicates further action on the part of government is being considered.

Incomplete Information: In deciding how to respond to the government, the AAMDC may list a resolution response as '**incomplete information**' for a decision. This means that the response does not address the request outlines in the resolution and that follow up is required to for the AAMDC to make an informed decision on how to proceed.

SECTION 1: Government Responses to Spring 2014 Resolutions

The AAMDC recently received the Government of Alberta responses to the resolutions adopted at the Spring 2014 conference. The following table provides a quick overview of the initial assessment of the Spring 2014 resolutions following the Government of Alberta's response. The Spring 2014 resolutions and corresponding government response can be found below.

REACTIONS AT A GLANCE

#	RESOLUTION NAME	STATUS
1-14S	Privatization of the Alberta Land Titles Registry System	Accepted
2-14S	Increasing Railway Capacity for Grain Shipments	Accepted in Principle
3-14S	Wildlife Damage Compensation Program	Unsatisfactory
4-14S	<i>Species at Risk Act (SARA)</i>	Incomplete Information
5-14S	Water/Wastewater Infrastructure Funding	Unsatisfactory
7-14S	Amend Provincial Legislation to Provide for Placement of Automatic External Defibrillators in Public Facilities Including Schools	Unsatisfactory
8-14S	Timber Salvage on Recreational Areas	Unsatisfactory
10-14S	Proposed Amendments to the <i>Determination of Population Regulation</i> to Provide Greater Flexibility for the Counting of Shadow Population	Unsatisfactory

Privatization of the Alberta Land Titles Registry System

Municipal District of Taber

Carried

Advocacy Target: Municipal Affairs, Service Alberta

WHEREAS the Alberta Government is considering the sale of the Alberta Land Titles Registry System to the private sector; and

WHEREAS the Alberta Land Titles Registry System is a model for the protection of property rights and property interests including the principle of indefeasibility of title and management of the assurance fund which is guaranteed by a publicly owned and administered system; and

WHEREAS property rights depend upon a secure and accurate system of record keeping which guarantees through registration legal property interests by individuals and corporations; and

WHEREAS the Alberta Land Titles Registry System generates between \$50 million and \$55 million in net revenues per year to the Province of Alberta based upon cost recovery which permits the capitalization of infrastructure investment rather than for a profit motive only; and

WHEREAS the Alberta Land Titles Registry System is a repository for virtually all of the municipal non-regulated assessment and taxation information; and

WHEREAS the privatization of Alberta Land Titles Registry System would open up private personal information for access to a private corporation; and

WHEREAS a foreign controlled enterprise may purchase and control Alberta's Land Title Registry System if the Government of Alberta proceeds with a sale of the Registry;

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Government of Alberta to retain the Alberta Land Titles Registry System status quo or as a public system as a statutory non-profit corporation.

Government Response:

Service Alberta

Service Alberta is currently looking at the possibility of delivering land titles services through a public sector agency, such as a crown corporation. No decision has been made at this time; however, the possibility of land titles being sold or outsourced is not under consideration.

AAMDC Reaction and Follow-up:

Service Alberta has clarified, both in their response to this resolution and through a discussion between the Minister of Service Alberta and the AAMDC Board of Directors, that the privatization of the province's land title registry system is not being considered.

The Premier of Alberta's mandate letter to the Minister of Service Alberta included direction to "modernize and improve the delivery of land titles and registry services with an emphasis on improving Albertan's access and the range and quality of service they receive at an affordable cost, including a governance and financial model that sustains a dynamic network of registry agents in Alberta." In discussions with the AAMDC, the Minister emphasized that this mandate

would not be achieved through privatization or by closing small rural registry offices, but rather through investigating ways to make rural registries more effective and sustainable. As such, this resolution is deemed to be Accepted.

Advocacy Target: Transportation, Transportation Canada

WHEREAS Alberta's economy depends on a reliable way of delivering grain shipments to market; and

WHEREAS there is insufficient railway capacity to ship grain products to port; and

WHEREAS the Government of Canada has committed to conducting a transportation study to find ways of addressing backlogs in grain shipments;

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties lobby the Government of Alberta and the Government of Canada to enact a short-term and long-term strategy to increase railway capacity for grain shipments

Government Response:

Alberta Agriculture and Rural Development and Alberta Transportation

The Government of Alberta (GOA) is aware of the difficulties faced by producers due to a shortfall in rail capacity and service during the past winter. Following the March 7, 2014 announcement of an Order in Council requiring railways to move a minimum volume of grain each week, the federal government passed the *Fair Rail for Grain Farmers Act* to further enhance measures to address the logistical challenges currently facing the grain industry across western Canada.

The GOA submitted policy options for the *Fair Rail for Grain Farmers Act* to the federal government and the new legislation incorporates some of the improvements recommended by the GOA. As well, the federal government has just launched the review of the *Canada Transportation Act*. The GOA will make a full submission to the review outlining proposals to bring better rail service and increase rail capacity. Across western Canada, production and exports of a wide variety of commodities are expected to grow, and the demand for rail service will increase.

The GOA has also created a cross-ministry Rail Transportation Task Team to work with rail shippers of all commodities to find options to improve rail service and increase rail capacity. The task team has begun meeting with key shippers and shipper associations to better understand their issues and concerns relating to rail service.

The GOA is also working with the other western provinces to determine future transportation infrastructure needs, as well as potential legislative and regulatory changes to meet the increasing demand for rail service as the Western Canadian economy continues to grow.

AAMDC Reaction and Follow-up:

The Government of Alberta's response reflects a commitment to working with the federal government to improve the capacity and reliability of rail service for the agricultural sector. As mentioned, the federal government's *Fair Rail for Grain Farmers Act* presented an effective short-term solution to the 2013 grain backlog, mainly by imposing temporary grain hauling

quotas and penalties for non-compliance upon Canadian National and Canadian Pacific railways. The AAMDC also appreciates the Government of Alberta's willingness to work with industry and other western provinces to address supply chain issues.

Although the AAMDC did not receive a direct response from the Government of Canada to this point, the outcome of the review of the *Canada Transportation Act* will have a significant impact on the development of a long-term federal strategy for the efficient movement of grain by rail. In the discussion paper used to guide stakeholder input into the *Canada Transportation Act* review, the movement of grain by rail is identified as a major issue that the review and revised Act will address. Based on the willingness of the Government of Canada to rapidly implement a short-term strategy to address the 2013 backlog in grain movement, as well as both the provincial and federal government's willingness to develop a long-term strategy, the AAMDC deems this resolution to be Accepted in Principle, pending the outcomes of the *Canada Transportation Act* review.

Advocacy Target: Environment and Sustainable Resource Development, Agriculture and Rural Development

WHEREAS producers are absorbing the cost of livestock lost due to increased wolf predation occurring along Crown land; and

WHEREAS program funding varies by the amount of licenses collected, which varies from year to year; and

WHEREAS the officers doing the investigations are not left with final say on the cause of the animals' demise, or the eligibility of compensation if the carcass is found or not; and

WHEREAS the criteria of eligibility excludes a variety of livestock producers; and

WHEREAS municipalities are absorbing the cost of wolf bounties and predator control programs in the province; and

WHEREAS there are insufficient Fish and Wildlife staff to monitor and control the predator population in the Crown land bordering agricultural areas;

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request that all relevant Government of Alberta ministries review the current staffing situation, program administration, budgets, and funding source of the Wildlife Damage Compensation Program to ensure its effectiveness; and

FURTHER BE IT RESOLVED that the Alberta Association of Municipal District and Counties request that all relevant Government of Alberta ministries implement a monitoring and assessment program to ensure that predators, inclusive of wolves, bears, and cougars, are dealt with proactively.

Government Response:

Alberta Agriculture and Rural Development

In Alberta, livestock predation benefits are administered by Environment and Sustainable Resource Development (ESRD). The Agriculture Financial Services Corporation (AFSC) administers benefits for crop damage and loss due to wild animals through the Wildlife Damage Compensation Program (WDCP). The program is intended to compensate producers for damages caused by protected wildlife that are beyond a producer's control. Through the AFSC, the GOA has committed to providing assistance in circumstances beyond a producer's control.

However, producers continue to have a role in identifying and mitigating those same risks. The AFSC is in the early stages of developing a pilot mortality insurance program for livestock. Should the program move beyond the design phase, it would insure against hog mortality and, while the insured perils have yet to be determined, would likely include disease risk.

It is too early to say how any mortality insurance program would interact with the current WDCP. However, because livestock predation is already covered under the WDCP, it is unlikely to be listed as an insurable peril under any mortality insurance program. If the proposed Hog Mortality Insurance Program is successful, it could potentially be expanded to other types of livestock. Saskatchewan does not have any kind of mortality insurance for livestock, but does have a wildlife compensation program that is delivered by the Saskatchewan Crop Insurance Corporation. It is not an insurance program, but a compensation program for deaths.

Alberta Environment and Sustainable Resource Development (ESRD)

Alberta's Wildlife Predator Compensation Program provides compensation for eligible livestock (cattle, pigs, goats, sheep, and bison) that are killed or injured by predators (bears, wolves, cougars, and eagles). The program is intended to provide coverage for food-producing animals at the average market value for the type and class of animal lost. A committee made up of representatives from ESRD, the Agriculture Financial Services Corporation and Alberta Agriculture and Rural Development recently reviewed the program.

Under the program review, horses were considered but not included for compensation because there is not a significant meat market for horse. Horses that have been attacked by predators are usually not being raised for meat and are for personal use or working stock.

In order to maintain the credibility of the program, it is imperative that livestock losses be confirmed as being killed or injured by predators. Compensation for missing animals is not possible as there is no means of verifying that the animal was killed by predation. The program review did not recommend expending compensation for missing livestock. Predators are opportunists and may be found feeding on livestock carcasses that have died from other causes; hence, the rationale for confirming predation within the program.

Justice and Solicitor General and ESRD are actively involved with predator control including the use of toxicants, trapping, shooting, and working with registered and resident trappers to address conflict situations. All officers have extensive training in predator management.

An agreement was reached with Agriculture Canada to assist with compensation funding. Enhanced funding was recommended and should be implemented this year once the memorandum of understanding with Agriculture Canada is finalized.

Alberta Justice and Solicitor General

ESRD is responsible for wildlife management and administration of the Livestock Predator Compensation Program. The Fish and Wildlife Enforcement Branch of Justice and Solicitor General is responsible for delivering some operational elements of the program, including the control of certain predator species. Working within the parameters set out in the program, fish and wildlife officers investigate predator attacks on livestock and make recommendations about compensation eligibility to ESRD.

With respect to fish and wildlife officer staffing levels, Justice and Solicitor General continues to maintain a full staff complement by promptly recruiting new officers to fill existing vacancies.

Alberta Treasury Board and Finance

The WDCP has been reviewed as part of the Results-based Budgeting initiative, a cross-ministry process that examines all Alberta government programs and services to ensure they

are relevant to Albertans and are delivered effectively and efficiently. The Ministry of Agriculture and Rural Development led the review of the WDCP and is responsible for the implementation of recommendations.

AAMDC Reaction and Follow-up:

While the government responses provided an explanation as to how the Wildlife Damage Compensation Program currently operates, there is no indication that the program and associated budgets and staffing levels will be reviewed in the future. The response from ESRD mentions that the program was reviewed recently, but does not provide detail as to the review's findings or if they led to changes in funding or operations of the program. The government response does not address the resolution's request for a strengthened government predator monitoring program. As such, this resolution is deemed Unsatisfactory.

Resolution 4-14S
Species at Risk Act (SARA)
Mackenzie County

Carried

Advocacy Target: Environment Canada

WHEREAS the federal Species at Risk Act (SARA) and embedded habitat protection legislation will have long lasting negative effects on rural municipalities in Alberta by limiting the ability of people and our province to grow and prosper; and

WHEREAS the spirit and intent of the SARA legislation is desirable;

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties and the Government of Alberta lobby the federal government to repeal the current Species at Risk Act and rebuild it in a way that better respects the socio-economic reality, seeking a balanced approach (economic, environmental, social).

Government Response:

No response received to date.

AAMDC Reaction and Follow-up:

As no response has been received from Environment Canada, this resolution is assigned a status of Incomplete Information. Further correspondence will be sent to the federal government for response.

Water/Wastewater Infrastructure Funding

MD of Big Lakes

Carried

Advocacy Target: Environment and Sustainable Resource Development, Alberta Transportation, Alberta Infrastructure

WHEREAS Alberta Environment and Sustainable Resource Development regulates municipal water codes and practices; and

WHEREAS Alberta Transportation administers funding under the Alberta Municipal Water/Wastewater Partnership for municipal water/wastewater infrastructure projects;

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Government of Alberta to provide funding for municipal water/wastewater infrastructure projects through the department of Environment and Sustainable Resource Development so that the agency responsible for regulating water/wastewater codes and practices also administers funding for water/wastewater infrastructure.

Government Response:

Alberta Environment and Sustainable Resource Development

The *Water for Life* strategy and action plan are jointly implemented by ministries across the GOA and major partners, including the Alberta Water Council, watershed planning and advisory councils, and watershed stewardship groups. While ESRD is accountable for regulating and enforcing municipal water codes and practices, Transportation administers the capital funding for water and wastewater infrastructure through the Alberta Municipal Water and Wastewater Partnership.

ESRD supports Transportation in the review and prioritization of *Water for Life* funding requests. In response to municipal concerns and consultations with stakeholders and partners, ESRD, Transportation, and Municipal Affairs (MA) are working together to examine roles and responsibilities, governance, and funding options as they relate to municipal drinking water and wastewater infrastructure grants.

Alberta Transportation

The Government of Alberta (GOA) delivers the Alberta Municipal Water/Wastewater Partnership and the Water for Life funding programs through Alberta Transportation. The predecessors to these programs were the Alberta Municipal Water and Sewage Grant Program and the Regional Utilities Program, which were initiated in the 1970's by the former Ministry of Environment. In 1982, the GOA moved these programs to the Department of Utilities. This created a needed separation between the legislation and enforcement functions of the Ministry of Environment from the grant funding functions.

Through the Results-based Budgeting process, the GOA continues to improve access to municipal grants. Currently, there is no plan to move this funding program back to Environment and Sustainable Resource Development, as there is still a need to maintain a separation between the enforcement and funding functions.

Alberta Treasury Board and Finance

Treasury Board and Finance has no specific input to add in response to this resolution.

Alberta Municipal Affairs (MA)

Alberta Transportation is responsible for the administration of the Alberta Municipal Water/Wastewater Partnership program, and as a result MA will not comment on the administration of this program.

However, MA does provide significant funding to municipalities through the Municipal Sustainability Initiative (Capital) and federal Gas Tax Fund programs. These programs provide municipalities with the flexibility to complete projects that are local priorities, including water and wastewater projects. Additionally, municipalities must ensure that projects funded through these programs meet all applicable provincial and federal standards and regulations.

AAMDC Reaction and Follow-up:

While the AAMDC appreciates the Government of Alberta's preference to separate funding and regulatory functions across ministries, this system creates administrative challenges for municipalities, as municipal officials responsible for water/wastewater infrastructure must work with officials from two completely different ministries on various water/wastewater-related issues. Additionally, the need to separate funding and regulation responsibilities does not apply to other types of infrastructure such as municipal roads and bridges, in which Alberta Transportation is responsible for both funding, monitoring, and regulatory functions. As such, the response to this resolution is deemed Unsatisfactory.

Resolution 7-14S

Amend Provincial Legislation to Provide for Placement of Automated External Defibrillators in Public Facilities Including Schools

MD of Fairview

Carried

Advocacy Target: Alberta Health, Service Alberta, Alberta Education

WHEREAS ventricular fibrillation is the most common cause of cardiac arrest, and is treated with electrical shock using an Automated External Defibrillator (AED); and

WHEREAS approximately 40,000 people in Canada experience a Sudden Cardiac Arrest (SCA) each year, representing one SCA every 12 minutes; and

WHEREAS studies have shown that 92% of Sudden Cardiac Arrest patients may survive if shocked in the first two minutes; and

WHEREAS 75% of Sudden Cardiac Arrest deaths in children occur on school property; and

WHEREAS the Alberta Safety Code and the Alberta School Act do not legislate the placement of AED units in public facilities or schools;

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Government of Alberta to amend the Alberta Safety Code to recommend the installation of Automated External Defibrillators in public facilities and schools.

Government Response:

Alberta Municipal Affairs

The *Safety Codes Act (SCA)* provides appropriate standards for building construction and installation, fire and occupant protection, including safe exits, and a management framework to co-ordinate and administer safety in the built environment. The *SCA* has no jurisdiction over medical devices and safety codes officers have no expertise in the inspection, design and maintenance of such devices.

The jurisdiction to regulate mandatory placement of defibrillators in public schools and mandatory training is with Alberta Health Services under the *Public Health Act* and Alberta Jobs, Skills Training and Labour under the *Occupational Health and Safety Act*.

Alberta Education

The Minister of Education does not have legislative authority to amend the building code to provide for placement of automated external defibrillators (AED) in public facilities, including schools. Any new legislation regarding AEDs would not be initiated by Education because it is not the ministry's mandate. If AED legislation were to be introduced in Alberta, it would likely be initiated by Jobs, Skills, Training and Labour under the *Occupational Health and Safety Act*.

Schools are required to comply with the Occupational Health and Safety Code. In Alberta's newest edition of the code that was released in October 2009, AEDs are considered an optional resource. They are not included in the minimum requirements for workplace medical response.

Education staff have been in contact with Mike Hoffman, Manager of National AED Programs at the Heart and Stroke Foundation. The foundation is working toward ensuring that an AED is installed in every school in the province.

Alberta Health

A voluntary provincial AED program currently exists in Alberta. Alberta Health Services (AHS) administers a province-wide program called Heart Safe Community – Public Access to Defibrillation. AHS maintains the voluntary registration program, which tracks the locations of AEDs and assists with notifying site coordinators of maintenance due dates. Many companies, municipalities and provincial facilities have already installed AEDs and have registered them with AHS.

AHS emergency medical services (EMS) also has access to the list of AED locations in its database. AHS-EMS dispatch centres are able to provide callers with the nearest AED location, and EMS dispatchers can instruct a caller who is willing to apply an AED to a cardiac arrest victim while waiting for an ambulance to arrive.

More information on AHS's Heart Safe Community program is available at www.heart-safe.ca.

The Ministry of Health is prepared to consider amendments to relevant legislation or policies to enhance the availability of AEDs in the province.

Alberta Jobs, Skills, Training and Labour

Jobs, Skills, Training and Labour does not support a mandatory requirement for AEDs in public facilities, including schools.

The ministry supports the use of AEDs at the work site, provided the employer ensures AED use is integrated into the first aid program and emergency response plan at the site and can be safely used in the specific environment intended. AEDs are approved for sale as medical devices by Health Canada, and they must be used by competent individuals properly trained in AEDs for equipment that is present at the site. The employer should ensure there is a quality assurance program in place that includes regular maintenance, inspection and record keeping of the equipment.

Each facility should assess its needs and how AEDs would fit with its first aid and emergency plan before authorizing the use of AEDs at the site.

AAMDC Reaction and Follow-up

Although the Government of Alberta supports the voluntary use of AEDs in workplaces, the response indicates that there is no willingness to require the mandatory installation of AEDs in public facilities or schools, either through the Alberta Safety Code or other regulatory or legislative means. As such, this resolution is deemed Unsatisfactory.

Timber Salvage Fees on Recreational Areas

Mackenzie County

Carried

Advocacy Target: Alberta Tourism and Culture, Environment and Sustainable Resource Development

WHEREAS many municipalities in Alberta operate provincial recreational areas with no financial contribution from the Province; and

WHEREAS many municipalities may choose to establish new public recreational areas for enjoyment by the general public; and

WHEREAS the provincial government applies timber damage assessment fees to all new or expanded recreational areas that locate within a forest management agreement area;

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties lobby the Government of Alberta to change its policy by waiving the timber damage assessment fees on the expansion or new construction of public recreational areas if development is designed to limit the impact on the natural landscape.

Government Response:

Alberta Environment and Sustainable Resource Development

The GOA, communities and the forest industry are partnering to develop a strong forest industry. Forest Management Agreement holders have significant investments and obligations in the management of Alberta's forests. This includes significant public involvement in the detailed management plans for these forests.

Changes from integrated sustainable resource management to single purpose management, such as recreation areas or trails, need to be planned in a coordinated manner with the Forest Management Agreement holder and the GOA. Where such changes are warranted, the agreement holder and the province will make arrangements for such conversion by redefining the Forest Management Agreement area. However, where a local interest has a desire to change the forest management unilaterally, it is important to recognize the need to protect private property rights of the agreement holder and compensate them for the loss of those rights.

Parks Division of the former Ministry of Tourism, Parks and Recreation (now part of Alberta Environment and Sustainable Resource Development)

Proponents should pay for the value of provincial crown-owned timber resources to ensure responsible planning, development and management of projects, as well as development plans, that involve clearing of trees. Capturing these timber costs is important to informing trade-offs and the most appropriate allocation of crown resources.

Maintaining timber fees is very important in terms of providing fairness, equity and consistency across all clients (e.g., industrial, utility, commercial recreational/tourism developments).

Timber fees are an important mechanism to ensure that footprint is minimized and "development is designed to limit the impact on the natural landscape" (re: Resolution 8-14S,

Mackenzie County). Without fees, there are no incentives (i.e., costs) or parameters to ensure that design takes into account, and limits, the impacts of the development on the natural landscape.

Timber Damage Assessments (TDA) should be based on hectares of actual cleared timber, or expected area of cleared timber, within the lease and not be imposed over the entire lease. Therefore, if a development involves clearing a large area of forested land, the TDA is based on the full area cleared. If clearing is restricted to trails or paths, then the TDA would be calculated only on the actual clearing of the trail areas. As a result, the less timber cleared, the smaller the TDA.

The cost of the TDA varies from \$116-\$820 per hectare based on ESRD's TDA rate for the adjacent area. Since new or expanded recreational developments within a Provincial Recreation Area are typically fairly small, the overall TDA should not impose an unreasonable development cost.

Municipalities that are operating existing provincial recreational areas would not be subject to TDA costs on pre-existing development. Any subsequent expansion of facilities or trails would likely be small and, therefore, have small TDA costs.

Municipalities typically charge fees for the campgrounds (which do not come back to the GOA). Increased revenue would therefore be expected as a result of expanding or improving the amenities. These additional revenues should help mitigate TDA costs.

AAMDC Reaction and Follow-up

The government response does not indicate a willingness to waive timber damage assessment fees (TDA) for the expansion or construction of municipal campgrounds or recreational areas under any circumstances. According to the Government of Alberta, TDAs serve to prevent municipalities from over-damaging forested areas in the process of expanding or constructing campgrounds or recreational areas. The assumption that municipalities would have no incentives to design these expansions in an environmentally-friendly way without TDAs is problematic, and does not reflect the stewardship role that many municipalities play in protecting and conserving their local natural environments. As such, this resolution is deemed Unsatisfactory.

Proposed Amendments to the Determination of Population Regulation to Provide Greater Flexibility for the Counting of Shadow Population

MD of Greenview

Carried

Advocacy Target: Municipal Affairs

WHEREAS amendments were made to the Determination of Population Regulation to provide for the counting of the shadow population of a municipality (with the Minister's approval); and

WHEREAS these amendments are a positive step towards considering the inclusion of this significant body of people which seasonally live within many Alberta municipalities; and

WHEREAS the Regulation currently allows for the counting of a shadow population using the same census date as for the remainder of that municipality's census; and

WHEREAS only dates between April 1 and June 30 may be used by a municipality as a census date; and

WHEREAS many municipalities have shadow populations which exist outside the April 1 to June 30 window; and

WHEREAS the Regulation also allows a municipality to only count those persons in the shadow population that both live and work within the same municipality to be counted; and

WHEREAS many people reside temporarily within one municipality and work in an adjacent municipality and neither municipality can, at this point, count those workers within their respective shadow population counts;

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties requests that the Government of Alberta amend the Determination of Population Regulation to allow municipalities to use a shadow population count date outside of the current restriction of April 1 to June 30; and

FURTHER BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request that the Government of Alberta amend the Determination of Population Regulation to allow municipalities to count all shadow population residents living within their municipality that otherwise qualify, regardless of whether or not they work within that municipality.

Government Response:

Alberta Municipal Affairs

In Alberta, municipalities may choose to conduct a municipal census to more accurately plan for their growth, and municipalities experiencing high population growth may qualify for more funding through provincial grants that are based on population counts. Any municipality that chooses to conduct a municipal census is required to conduct the census in accordance with the methodologies outlined in the Determination of Population Regulation (DPR) and the Municipal Census Manual.

Municipal census and shadow population counts are regulated under the DPR. The DPR defines shadow population as the temporary residents of a municipality that are employed by an industrial or commercial establishment in the municipality, for a minimum of 30 days within a municipal census year.

The DPR also provides for a municipality to undertake a census (and shadow population count if the municipality is conducting one) between April 1 and June 30 of the same year. The census date chosen must apply for both the normal count within the municipality and the count of the shadow population. Having a common census date is an important requirement from the perspective of ensuring the integrity of the census counts. If a municipality wishes to establish a census date outside of the dates specified in the regulation it should obtain the permission of the Minister to do so in advance.

The DPR was last updated in 2013 following consultations with the AAMDC and other stakeholders. The 2013 update included the incorporation of provisions for a shadow population count. The ministry expects to undertake a review of the DPR in 2017, including consultation with stakeholders, prior to considering renewal of the regulation in 2018.

The ministry is also undertaking a review of the Municipal Census Manual and will be following up with municipalities that undertook a municipal census in 2013 and 2014, as well as those municipal staff that attended the 2013 and 2014 municipal census training sessions to obtain feedback on the Municipal Census Manual.

AAMDC Reaction and Follow-up:

The government response does not support expanding the municipal census window beyond the current April 1 to June 30 window except by special permission of the Minister. It also does not discuss the possibility of allowing for individuals that live in one municipality and work in another to be counted towards the shadow population of the municipality in which they reside. This restriction results in an inability for the municipality that provides this resident with services to conduct an accurate population measure, which may negatively impact their ability to access population-based grants. As such, this resolution is deemed Unsatisfactory.

SECTION 2: Advocacy Report Card

The following table is a summary of the AAMDC's current resolutions excluding the resolutions adopted in Spring 2014 and detailed in Section 1. Recent developments on the resolutions are detailed below in the corresponding categories, and readers are reminded that although resolution statuses may remain unchanged, work on each resolution is ongoing. Each resolution has a three year lifespan to reflect the nature of shifting government policy development and timelines associated with legislative changes and implementation.

PREVIOUS RESOLUTIONS AT A GLANCE

CATEGORY	#	RESOLUTION TITLE	STATUS
AGRICULTURE	1-13S	Short Term Solid Manure Storage	Unsatisfactory
	3-12F	Recycling Agriculture Plastics	Unsatisfactory
	5-12F	Alberta Rat Control Program	Accepted
	9-12S	Reactivation of the Provincial Regional Veterinarian Diagnostic Laboratory	Unsatisfactory
COMMUNITY SERVICES	9-13F	Summer Temporary Employment Program	Unsatisfactory
	17-13F	Creation of a Provincial Combative Sport Commission	Unsatisfactory
EDUCATION		<i>No Active Resolutions</i>	
EMERGENCY SERVICES	25-12F	911 Pocket Dials	Awaiting Government Response
	1-12S	Placement of Additional Radios in Ambulance Units	Unsatisfactory
ENERGY	7-13F	Alberta Energy Regulator (AER) of Transloader Facilities (a.k.a. "Pipeline on Rails")	Unsatisfactory
	9-12F	Provincial Single Energy Regulator Accountability for Quality of Air and Water	Accepted
	17-12F	Alberta Transmission System Facilities Planning Process	Accepted in Principle

CATEGORY	#	RESOLUTION TITLE	STATUS
	21-12F	Sustaining Alberta's Energy Value Chain	Incomplete Information
	7-12S	Public Notification Requirements for Oil and Gas Development	Unsatisfactory
ENVIRONMENT	15-13F	Provincial Funding of Locally Administered Air Shed Monitoring	Incomplete Information
HEALTH	7-12F	Physician Licensing & Privileges	Accepted in Principle
	13-12F	Recruitment of Registered Nurses	Accepted
	26-12F	Access to Health Care and Economic Development	Unsatisfactory
	6-12S	Rural Physician Recruitment and Retention	Accepted in Principle
INDUSTRY AND RESOURCES	3-13F	Got Gravel? Strategies to Secure Gravel for Rural Municipalities	Accepted
	2-13S	Natural Resource Exploration	Unsatisfactory
	10-12F	Community Aggregate Payment and Levy Rate	Unsatisfactory
	12-12F	Insurance Coverage for Wildland Fire Fighting Costs	Unsatisfactory
	15-12F	Municipal Rights to Gravel Resources Under Municipal Road Allowances	Unsatisfactory
MUNICIPAL GOVERNANCE AND FINANCE	4-13F	Amend the Municipal Government Act to Provide Protection from Liability for Municipal Maintenance to the Physical Edge of Provincial Highways	Unsatisfactory
	13-13F	Provincial Grazing Leases Municipal Tax Recovery	Unsatisfactory
	ER1-13F	Suspend Bill 28 Pending Further Municipal Consultation Through the MGA Review	Accepted
	3-13S	Assessment of Part and Component Replacement for Linear Property	Unsatisfactory

CATEGORY	#	RESOLUTION TITLE	STATUS
	1-12F	Maintaining Policies on Assessing Agricultural and Linear Infrastructure	Accepted in Principle
	4-12F	Local Authorities Pension Plan	Unsatisfactory
	6-12F	Creation of a New Property Assessment Class	Unsatisfactory
	2-12S	Municipal Autonomy and Constitutional Recognition	Unsatisfactory
	3-12S	Continuation of Well Drilling Equipment Tax Regulation	Accepted in Principle
PLANNING AND DEVELOPMENT	11-12F	Sustainable Resource Development Appeals	Unsatisfactory
	22-12F	Obligation to Consult	Accepted in Principle
	28-12F	Non-Contiguous Additions to Reserve Lands	Unsatisfactory
	8-12S	Flood Prone Properties	Accepted in Principle
SENIORS	23-12F	Quality of Food Served in Rural Continuing Care Centre	Accepted in Principle
	4-12S	Senior's Foundation Requisitions	Accepted
TRANSPORTATION AND INFRASTRUCTURE	1-13F	Basic Infrastructure Funding as a Result of Dissolution	Accepted in Principle
	2-13F	Reinstating Funding for Resource Roads and Local Bridges in Rural Municipalities	Unsatisfactory
	8-13F	Strategic Transportation Infrastructure Program	Unsatisfactory
	4-13S	Local Road Bridge Program	Unsatisfactory
	5-13S	Including Rail in Alberta's 20-Year Strategic Capital Plan	Accepted
	2-12F	Advocacy in Support of a New Long-Term Federal Plan for Municipal Infrastructure Funding.	Unsatisfactory

CATEGORY	#	RESOLUTION TITLE	STATUS
WATER	12-13F	Regional Governance of Municipal Water Systems	Unsatisfactory
	14-13F	Use of Reclaimed Water in Private Systems	Unsatisfactory
	ER1-13S	Funding of Approved Water for Life Projects Based on Actual Costs	Unsatisfactory
	16-12F	Wetland Restoration Program	Accepted in Principle

AGRICULTURE

1-13S: Short Term Solid Manure Storage

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties bring forward to the *Agriculture Operations Practices Act (AOPA)* Policy Advisory Group the review of short term solid manure storage as it pertains to setback distances from residences as it does not include places of public gatherings or roadways.

DEVELOPMENTS: The government response indicates that Alberta Agriculture and Rural Development is uncertain if a review of the *Standards Administration Regulation* under the *Agricultural Operation Practices Act (AOPA)* will take place at this time. The AAMDC did raise this issue at the January 2014 AOPA Policy Advisory Group (PAG) meeting, but at this point it is unclear whether or not the PAG will move forward in presenting this issue as a concern to Alberta Agriculture or Environment and Sustainable Resource Development. This resolution is deemed Unsatisfactory until progress has been made addressing this issue.

3-12F: Recycling Agriculture Plastics

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Provincial Government to develop recycle programs for the agriculture industry for the recycling of agricultural plastics.

DEVELOPMENTS: The ministries of Agriculture and Rural Development (ARD) and Environment and Sustainable Resource (ESRD) scoped the issue of waste management in rural Alberta through a survey process that sampled agricultural producers and municipal waste authorities. The AAMDC met with the Minister of ARD in early 2013 who noted there is a lack in regional facilities which creates a challenge associated with high costs of hauling agriculture plastics long distances for recycling purposes.

The AAMDC and ARD engaged with CleanFARMS through their development of an Alberta Agricultural Waste Characterization Study, which was released in August 2013. While the study inventories and quantifies the plastic waste generated on Alberta farms, it does not directly address the need for or possibility of recycling programs to address this waste. Though the Government is making strides to better understand the challenges associated with recycling agricultural plastics, there has not been any efforts to establish a provincial recycling program for all agricultural plastics products to date. As such, this resolution is deemed Unsatisfactory and will continue to be monitored.

5-12F: Alberta Rat Control Program

Status: Accepted

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Province of Alberta to continue adequate funding to ensure the effectiveness of the Provincial Rat Control Program.

DEVELOPMENTS: In the 2014-15 budget, the Government of Alberta maintained funding for the Provincial Rat Control Program at existing levels. The AAMDC met with the Minister of Agriculture and Rural Development in March 2013 and discussed the need for urban centres to be educated and prepared to handle an infestation in the future to strengthen the effectiveness of the program. In response, the Minister discussed a protocol developed by the City of Medicine Hat which will help address the need for urban awareness of handling infestations and identifying threats. The AAMDC has assigned this resolution a status of Accepted as the intent of this resolution has been met.

9-12S: Reactivation of the Provincial Regional Veterinarian Diagnostic Laboratory

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Government of Alberta, specifically Alberta Agriculture, to reactivate the Provincial Regional Veterinarian Diagnostic Laboratory to provide a much needed timely pathology service to farmers and vet clinics alike; and

FURTHER BE IT RESOLVED that the incinerator for large animals be repaired and reactivated in order to provide safe and orderly disposal of these usually diseased animals.

DEVELOPMENTS: In responding to this resolution, Agriculture and Rural Development (ARD) acknowledged that access to diagnostic services for livestock producers is important and is currently examining the possibility of re-establishing a livestock diagnostic service in the province. Speaking specifically to the request involving the diagnostic laboratory located in Fairview, ARD expressed that the facility will be maintained at its current capacity which does not include the incinerator for large animals being repaired and reactivated. As such, this resolution holds a status of Unsatisfactory and the AAMDC will monitor progress on the reestablishment of a provincial diagnostic service.

COMMUNITY SERVICES

9-13F: Summer Temporary Employment Program

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties lobby the Government of Alberta to reintroduce the STEP grants or a similar wage support program for the non-profit and volunteer sector in Alberta.

DEVELOPMENTS: Though the Government of Alberta acknowledges that the suspension of the Summer Temporary Employment Program (STEP) has impacted the non-profit, volunteer and youth employment sectors, no funding was reinstated for this program in the 2014 budget. As such, the AAMDC has assigned this resolution a status of Unsatisfactory and will continue to monitor budgets and advocate on this issue moving forward.

17-13F: Creation of a Provincial Combative Sport Commission

Status: Unsatisfactory

THEREFORE, BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the provincial government to create a provincial commission to sanction combative sports events throughout the Province of Alberta.

DEVELOPMENTS: As the provincial government response provides no indication that this resolution will be met, the resolution is deemed Unsatisfactory. This resolution was also carried at the AUMA's 2013 Convention and advocacy efforts have continued by both associations to address the intent outlined. Developments will be reported when they become available.

EDUCATION

No Active Resolutions

EMERGENCY SERVICES

25-12F: 911 Pocket Dials

Status: Awaiting Government Response

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal District and Counties request that Industry Canada and the Canadian Radio-Telecommunications Commission immediately address the sale of all mobile handsets that support single button access to 9-1-1 emergency services and that a requirement for future handsets sold in Canada include a minimum two button push with a call confirmation or acknowledgement for access to 9-1-1 emergency services.

DEVELOPMENTS: The AAMDC has failed to receive a response from the federal government regarding this resolution and has followed-up.

1-12S: Placement of Additional Radios in Ambulance Units

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the AAMDC request that the Province of Alberta address immediately, the lack of direct communication between fire, municipal services and ambulance to prevent lags in emergency response time during significant emergency events, by allowing the placement of additional radios in ambulance units.

DEVELOPMENTS: The Alberta First Responder Radio Communication System (AFRRCS) is currently under construction and will be completed in 2016. The system will provide two-way radio communication between emergency responders and will be available to municipal emergency responder agencies including fire, police and ambulance. Currently, the system will only provide oral communication to emergency with limited data capability. As AFRRCS will not be fully operational until 2016, this resolution remains Unsatisfactory. The AAMDC will continue to monitor the implementation of the AFRRCS and its ability to meet the needs of the AAMDC membership.

ENERGY

7-13F: Alberta Energy Regulator (AER) of Transloader Facilities (a.k.a. “Pipeline on Rails”)

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties calls upon the Government of Alberta to consult on a priority basis with industry and municipalities to establish an appropriate set of regulatory requirements for “Pipeline on Rails” and that the Alberta Energy Regulator (AER) be designated as the appropriate body to implement these regulations..

DEVELOPMENTS: While the AAMDC appreciates that Alberta Transportation, Alberta Energy, the Alberta Energy Regulator, and Transport Canada are collaborating to better define regulatory responsibility for transloader facilities, the fact that such facilities will continue to be regulated by multiple organizations and by both federal and provincial authorities causes concern that regulation and enforcement provisions may be applied inconsistently both across and within facilities. Although the Alberta Energy Regulator has been willing to provide information to municipalities about how transloader facilities are regulated, there has been little progress on clarifying the regulatory process and filling regulatory gaps. As such, the government response to this resolution is deemed Unsatisfactory until a clearer, streamlined regulatory process is implemented based on consultation with municipalities.

9-12F: Provincial Single Energy Regulator Accountability for Quality of Air and Water

Status: Accepted

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Province of Alberta to clearly define who is the responsible agency for monitoring and enforcing the quality of air and water when creating the Provincial Single Energy Regulator.

DEVELOPMENTS: The government’s response explains the establishment of the new Alberta Energy Regulator (AER) with the *Responsible Energy Development Act* receiving royal assent. The AER works with air and water quality standards set by the Government of Alberta and monitors energy resource activity, and enforces compliance with applicable legislation such as the *Environment Protection And Enhancement Act*, the *Water Act* and the *Public Lands Act*. In clarifying the role of the new regulator, the request of this resolution has been met and as such, the AAMDC has assigned this resolutions the status of Accepted.

Despite the status of this resolution, the AAMDC is concerned about the confusion surrounding the regulation of transloader facilities and will be monitoring the work of the provincial and federal government to clarify regulatory responsibility of those sites.

17-12F: Alberta Transmission System Facilities Planning Process

Status: Accepted in Principle

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties work with the provincial government to direct the Alberta Utilities Commission in conjunction with the Alberta Electric System Operator to seek a formal municipal response to ensure that municipal plans are taken into account early in the planning process.

DEVELOPMENTS: The AAMDC is encouraged to see the government conduct a review of the transmission development process. As the process will examine all points of contact with municipalities, the AAMDC deems this resolution to be Accepted in Principle. While there is no mention of a formal response from municipalities, the review intends to involve municipalities earlier in the planning and siting of transmission lines. The AAMDC will be re-contacting Alberta Energy about the progress being made in reviewing the transmission development process to ensure that it is improving the process for municipal participation.

21-12F: Sustaining Alberta's Energy Value Chain

Status: Incomplete Information

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Alberta government to re-affirm its commitment to expand the energy value chain consistent with the Alberta Energy Strategy, Launching Alberta's Energy Future; and

FURTHER BE IT RESOLVED that the Alberta government advocate for the concept of value creation from natural resources in Canada into any proposed Canadian energy policy framework; and

FURTHER BE IT RESOLVED that the Alberta government work with industry to address the potential constraint of labour shortages and cost competitiveness that might inhibit major value added projects and economic prosperity for its citizens.

DEVELOPMENTS: The Government response explains the importance and significant impact of various value-added ventures that are present within Alberta. While these are significant, it does not fully address the resolution. The first point is well addressed in the response and the government's commitment to the Energy Strategy and expanding the energy value chain is apparent. However there was no commitment expressed that the Government of Alberta would advocate for 'value creation' to be a part of any Canadian energy policy framework, nor was there any comment on how the government intends to address potential labour shortages. As such, the AAMDC gives this resolution the status of Incomplete Information and will follow up with the Ministry for clarification.

7-12S: Public Notification Requirements for Oil and Gas Development

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties work with the Government of Alberta to expand minimum public notification requirements for the energy industry, as outlined by the Energy Resources Conservation Board, Directive 056, when proposed energy development is located within areas of residential development.

DEVELOPMENTS: The AAMDC raised this concern in a January 2014 meeting with representatives of Alberta Energy's Policy Management Office, which is responsible for integrating policy created from a variety of ministries associated with energy development and making it applicable to the Alberta Energy Regulator (AER). In the meeting, the Alberta Energy representatives indicated that a review and possible revision of Directive 056 was a future priority for the provincial government, but had no details as to when such a review would take place or its scope. As a result, the AAMDC originally found this resolution to be Accepted in Principle. As a result of limited progress being made, the AAMDC has reassigned the status of Unsatisfactory for this resolution and will follow-up with the AER to work towards the intent of this resolution.

ENVIRONMENT

15-13F: Provincial Funding of Locally Administered Air Shed Monitoring

Status: Incomplete Information

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties calls upon the Government of Alberta to:

- Continue to financially support the locally autonomous and self-directed air shed monitoring organizations that already exist in Alberta.
- Acknowledge and affirm that the current system of local stakeholders providing air quality monitoring is working well and does not require major change.

Commit to providing additional funding going forward to cover 100% of any incremental costs that the Province may attempt to download upon these local groups should the Province mandate additional air quality testing, reporting, or procedural or reporting changes in the future.

DEVELOPMENTS: The intent of this resolution is to maintain local autonomy in air shed monitoring across the province. While the Joint Canada-Alberta Implementation Plan for Oil Sands Monitoring has provided funding to some local organizations for continued air shed monitoring, the government response does not provide any further indication to the direction of future funding and governance of air shed monitoring. The AAMDC deems this resolution Incomplete Information because further information and clarity is required to determine whether local autonomy will be preserved in air shed monitoring. The AAMDC will continue to be a representative on the Clean Air Strategic Alliance (CASA) Board of Directors and be involved in related initiatives. The association will continue to advocate on this intent outlined in this resolution.

HEALTH

7-12F: Physician Licensing & Privileges

Status: Accepted in Principle

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the provincial government to increase its efforts in recruiting physicians to rural Alberta, especially Canadian trained physicians; work with the College of Physicians and Surgeons of Alberta to shorten the assessment period; and/or allow assessments to occur in the recruiting community; and ensure that Alberta Health Services review and streamline its assessment process for granting privileges.

DEVELOPMENTS: The AAMDC Accepts in Principle the government's reaction. However, the Association has failed to receive a response from the College of Physicians and Surgeons, and will follow up with the College.

There have been many programs put in place in the past few years to attract doctors to rural Alberta, as is shown in their increasing rural doctor recruitment efforts. As well, progress is being made toward hospital granting privileges as Alberta Health Services examines throughout 2013-14.

13-12F: Recruitment of Registered Nurses

Status: Accepted

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the provincial government to work with the College Association of Registered Nurses of Alberta to accept satisfactory document reviews completed by other provinces and to license foreign trained nurses when they successfully complete the Canadian Registered Nurse Examination.

DEVELOPMENTS: While the AAMDC currently waits for a response from the College Association of Registered Nurses of Alberta on this issue, the response from the government leads the AAMDC to deem this resolution as Accepted. The government's response shows that this resolution flagged a potential issue in that these practices may be considered a contravention to the Agreement on Internal Trade. The AAMDC will follow up with the province to determine what results from the work of Alberta Health and Alberta Enterprise and Advanced Education to resolve this issue.

26-12F: Access to Health Care and Economic Development

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties calls upon the Government of Alberta to acknowledge that a lack of accessibility in rural Alberta to many basic health services has enormous negative financial implications above and beyond the human and health costs and that enormous financial hardships caused by this lack of health care services be considered when establishing appropriate medical services for rural communities.

DEVELOPMENTS: In September 2014, the provincial government announced a rural health care action plan which involves a review of health care in Alberta's rural

communities. One of the topics of focus is to understand the link between rural economic development and the provision of health services in rural areas. This resolution remains Unsatisfactory but the AAMDC will monitor the proposed plan for further developments.

6-12S: Rural Physician Recruitment and Retention

Status: Accepted in Principle

THEREFORE BE IT RESOLVED that the AAMDC actively and continually hold accountable and encourage the Government of Alberta to fully attend to its federally and provincially legislated responsibilities of providing sufficient funding, staffing and programming so that there are enough physicians and other medical support staff in place to deliver universal and accessible health care in all of Alberta.

DEVELOPMENTS: The AAMDC acknowledges the work that the provincial and federal government have made toward ensuring access to medical staff in all areas of the province. The Association is aware that the doctor shortage persists and that it will take many years to fix, but it also acknowledges the work that is already being done to find immediate and long term solutions. The AAMDC was pleased with the April 2013 announcement that doctors can earn up to \$40,000 in debt forgiveness for working in rural areas. The AAMDC will follow up with the Rural Physician Action Plan, as well as through formal minister meetings to ensure that this issue remains a top priority.

INDUSTRY AND RESOURCE DEVELOPMENT

3-13F: Got Gravel? Strategies to Secure Gravel for Rural Municipalities

Status: Accepted

THEREFORE BE IT RESOLVED that members of the Alberta Association of Municipal Districts and Counties endorse the recommendations outlined in the paper entitled Got Gravel? Strategies to Secure Gravel for Rural Municipalities and the supporting Technical Report.

DEVELOPMENTS: The AAMDC membership endorsed the recommendations outlined in Got Gravel? which met the intent of this resolution. As such, it has been assigned a status of Accepted and the AAMDC has incorporated the recommendations outlined in the report into current advocacy efforts. The AAMDC has been involved, along with other stakeholders, in a review of the existing sand and gravel program to identify what could be clarified to streamline the process from application to reclamation. Recommendations from Got Gravel? will continue to be advocated on in future meetings with the Government of Alberta.

2-13S: Natural Resources Exploration

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Province of Alberta to:

1. Take all necessary steps to ensure natural resource exploration does not pose a threat to our environment; and
2. Require industry report, prior to the commencement of natural resource exploration an evaluation of the geologic conditions and pre and post monitoring for seismic activity; and
3. Require the mapping of all aquifers prior to any natural resource exploration; and
4. Protect surface and groundwater supply by imposing a minimum wellbore casing depth below aquifer zones.

DEVELOPMENTS: The government's response summarizes a number of policies already in place to support clauses 1 and 4 of the resolution. The response also notes the work being done related to mapping of groundwater (clause 3); however, this long-term project is still underway as the province currently focuses on high development areas. Overall, the AAMDC deems this resolution to be Unsatisfactory as the province does not currently require industry reports pre and post work for seismic activity (clause 2). While the government has initiated the Induced Seismicity Project, this project still serves as an educational study, not a mandatory function of industry.

10-12F: Community Aggregate Payment Levy Rate

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Province of Alberta to review the maximum levy under a community aggregate payment levy bylaw of sand and gravel; and

FURTHER BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Province of Alberta to institute a regular 5-year review and revision of the maximum community aggregate payment levy provision under Alberta Regulation 263/2005.

DEVELOPMENTS: To aid municipalities with rising costs for infrastructure maintenance, this resolution calls for the regular review of the aggregate payment levy rate under the Alberta Regulation 263/2005. The Government most recently reviewed this in 2010 and the AAMDC was consulted during that process, however, overall stakeholder responses expressed contentment with the regulation as is. As there is no intent to review the levy rate at the present time, the AAMDC deems this resolution as Unsatisfactory. The community aggregate payment levy has been incorporated as an item for input as part of the Taxation and exemptions discussion of the MGA Review. The *Community Aggregate Payment Levy Amendment Regulation* is set to expire in 2015 and the AAMDC will monitor stakeholder engagement options prior to that expiration date.

12-12F: Insurance Coverage for Wildland Fire Fighting Costs

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties lobby the Finance Minister, Government of Alberta to change the regulations to address the following matters:

- a) Setting provincial standards for minimal coverage for fire loss policies including expenses and fees for fire fighting,
- b) Expanding the Forest & Prairie Protection Endorsement definition to cover all expenses incurred, per occurrence, regardless of which authority level attends the fire, and
- c) Removing the limitation of coverage with the term “negligent” being used within the liability section of policies in relation to the *Forest and Prairie Protection Act*.

DEVELOPMENTS: The AAMDC understands that this change in regulations would entail significant stakeholder engagement as is expressed in the response from the Government of Alberta. Though the government’s response identifies parties that would be involved in this engagement process, no intent to proceed with that engagement is indicated. This resolution has been assigned the status of Unsatisfactory and the AAMDC will continue to advocate on this issue through future meetings with the Ministers of Environment and Sustainable Resource Development and Treasury Board and Finance.

15-12F: Municipal Rights to Gravel Resources Under Municipal Road Allowances

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Government of Alberta to amend Section 58 of the *Law of Property Act* to allow municipalities the first right at no cost to gravel resources on or under municipal road allowances for the purpose of municipal road maintenance and construction even though the land ownership of all public roads and road right of ways is vested in the Crown in the Right of Alberta.

DEVELOPMENTS: Multiple ministries express understanding of the challenges municipalities face in obtaining sand and gravel resources in the response from Government, however, the Ministries of Transportation and Service Alberta both indicate amending the *Law of Property Act* is not a course of action they are willing to recommend. Though AAMDC is pleased that Alberta Transportation indicated interest in revising policy procedures to consult with municipalities when a private gravel company requests aggregate resource under a municipal road allowance, it does not address the issue identified in this resolution.

To gain a better understanding of the aggregate allocation process in Alberta, the AAMDC released its report, *Got Gravel? Strategies to Secure Gravel for Rural Municipalities* in November 2013. The report and supporting technical report encourages greater involvement of municipalities in the allocation process and an analysis of the aggregate resources in the province. The report has been shared with AAMDC members and members of the public at large.

As there is no current indication that the *Law of Property Act* will be amended, the status of this resolution will remain Unsatisfactory.

MUNICIPAL GOVERNANCE AND FINANCE

4-13F: Amend the Municipal Government Act to Provide Protection from Liability for Municipal Maintenance to the Physical Edge of Provincial Highways Assessment of Part and Component Replacement for Linear Property

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties lobby the Province of Alberta to amend the *Municipal Government Act*, immediately, to provide protection to rural municipalities from any and all liability associated with road maintenance, carried out by municipalities, within the provincial right of way leading up to the physical edge of provincial highways.

DEVELOPMENTS: While the option of entering into a Highway Maintenance Agreement with Alberta Transportation may be a short-term solution for some municipalities, a legislative solution that automatically protects municipalities from liability related to maintenance in provincial highway rights-of-way is necessary. As such, the government response to this resolution is deemed Unsatisfactory. The AAMDC continues to advocate on this issue through our engagement in the MGA Review Process.

10-13F: Provincial Grazing Leases Municipal Tax Recovery

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Province of Alberta create or improve existing policy for Provincial Grazing Leases to ensure unpaid municipal taxes are paid in full by the Province to the municipality in which they are owed if left unpaid by the lessee.

DEVELOPMENTS: The provincial government response highlights the difficulty faced by municipalities in tax collection on public lands leased from the province by grazing leaseholders when such taxes are not paid in full. As there is no expressed intent by the Government of Alberta to create or improve policy as requested in this resolution, the AAMDC has assigned this resolution an Unsatisfactory status and will continue to advocate throughout the MGA review process and other future opportunities.

ER1-13F: Suspend Bill 28 Pending Further Municipal Consultation Through the MGA Review

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Government of Alberta suspend any further legislative actions regarding Bill 28 (Growth Management Boards) until there is further consultation on the Growth Management Board concept

DEVELOPMENTS: Following the advocacy efforts of the AAMDC, the provincial government opened Bill 28 to further consultation and a revised Bill 28 was released in November 2013. The revisions include wording explicitly stating that the establishment of Growth Management Boards would be voluntary. The AAMDC prides itself on having an effective working relationship with the government and, as such, we appreciate the Minister's willingness to hear our concerns and come to a satisfactory resolution. As

such, this resolution is deemed Accepted. The AAMDC will continue to monitor and engage on this and other issues concerning municipal autonomy.

3-13S: Assessment of Part and Component Replacement for Linear Property

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties hereby formally requests that the Government of Alberta amends Section 292 of the *Municipal Government Act* to add “part and component replacements of linear property during the life of the linear assessment constitutes a change in specifications and characteristics; and

FURTHER BE IT RESOLVED that the Construction Cost Reporting Guide for linear assessment be amended by the Province of Alberta to indicate that the Guide applies not just to construction when linear property is first built, but it also applies to construction projects during the life of the facility.

DEVELOPMENTS: While the Government of Alberta has noted this issue will be part of the MGA review, there is no indication of its favorability toward making the amendment suggested. Therefore, the AAMDC finds this response Unsatisfactory. The AAMDC continues to advocate on this issue through our engagement in the MGA Review Process.

1-12F: Maintaining Policies on Assessing Agricultural and Linear Infrastructure

Status: Accepted in Principle

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties encourage the Provincial Government to maintain policies on assessing Agricultural Lands and collecting and distributing Linear Infrastructure be maintained; and

FURTHER BE IT RESOLVED that Alberta Association of Municipal Districts and Counties advises both the Alberta Urban Municipalities Association and the Province regarding the importance of maintaining the current approaches.

DEVELOPMENTS: The government’s response notes its commitment to consideration of all stakeholders when it reviews the *Municipal Government Act*. The AAMDC will monitor the outcomes of the MGA review to ensure this resolution is met. In the meantime, the AAMDC deems this response to be Accepted in Principle.

4-12F: Local Authorities Pension Plan

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties calls upon the Government of Alberta to acknowledge that a substantial portion of the LAPP’s unfunded liability is a direct consequence of the Government of Alberta actions; and

FURTHER BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urges the Government of Alberta to provide financial assistance to LAPP equivalently generous to that which was given to the Alberta Teachers Pension Plan in 2008;

FURTHER BE IT RESOLVED that should in the future the Government of Alberta choose to increase the health care sector wages, an appropriate sum should also be allocated to LAPP to prevent the cost of health care worker pension costs being transferred to Alberta municipalities.

DEVELOPMENTS: The government's response provides no indication of support for immediate action to address the current unfunded liability of LAPP. The government notes that responsibility lies with the LAPP Board of Trustees and that the government will work with the Board and other stakeholders to find a long term solution. In November 2013, the AAMDC requested member input and provided a formal submission to the Government of Alberta in December 2013.

In February 2014, the Government of Alberta announced changes to the province's public sector pension plans, including LAPP, and introduced the *Public Sector Pensions Plans Amendment Act* in Spring 2014. Following pressure from the AAMDC and other stakeholder groups for additional information on the impacts of the proposed changes, the provincial government sent the legislation to committee for further consultation. The provincial government is not expected to reintroduce the legislation in the near future. However, as the government has not committed to providing any specific financial assistance in the new legislation, the AAMDC deems the government's response to be Unsatisfactory.

6-12F: Creation of a New Property Assessment Class

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the provincial government to amend the *Municipal Government Act* to:

- authorize municipalities to assign a new assessment class to be levied on rural small business properties; or
- expedite the creation of a regulation which would enable municipalities to create sub-classes within the rural non-residential tax category; or
- create a special category to deal specifically with small businesses; or
- create additional/unique urban service areas around hamlets within municipalities or any other legislation that would allow a different property assessment class or sub-class for small businesses in the rural areas of a municipality.

DEVELOPMENTS: The government's response indicates that the introduction of the Municipal Sustainability Initiative would have addressed revenue issues for municipalities; however, this does not address the resolution's intent of diversifying tax equity to different business classes. As such, the AAMDC deems this response to be Unsatisfactory. The AAMDC continues to advocate on this issue through our engagement in the MGA Review Process. As part of this process, the AAMDC understands that there will be opportunities for municipalities and industry to discuss areas of mutual interest, such as assessment classes.

2-12S: Municipal Autonomy and Constitutional Recognition

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the provincial government to include in its amendment of the *Municipal Government Act* that a municipality be recognized as an order of government and entitled to the same provisions and exemptions as the provincial government.

DEVELOPMENTS: While Municipal Affairs acknowledges that the powers of municipalities will be addressed in the review of the MGA, the government does not acknowledge any specific support that municipalities be recognized as an order of government, nor provided the same exceptions as the province. As such, this resolution will continue to hold the status of Unsatisfactory. The AAMDC continues to advocate on this issue through our engagement in the MGA Review Process.

3-12S: Continuation of Well Drilling Equipment Tax Regulation

Status: Accepted in Principle

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Province of Alberta to retain the current Oil Well Drilling Tax Rate Regulation;

FURTHER BE IT RESOLVED that the AAMDC request the province to review this legislation on an annual basis to ensure that the rates are adequate and the vertical and horizontal footage be included to meet the needs of rural municipal costs to repair and maintain roads used by oil well drilling equipment.

DEVELOPMENTS: In February 2013, Municipal Affairs undertook a consultative review of the Well Drilling Equipment Tax (WDET). The AAMDC took a lead role in this review through the organization of efforts of the rural municipal representatives. Following a one year extension of the WDET, stakeholders were reconvened in the Spring of 2014 to find a permanent solution. The AAMDC submitted a proposal to the Government of Alberta and has participated in continued discussions on the topic through the MGA Review Focus Group. The AAMDC expects a decision from the province by the end of the 2014 calendar year.

While the key parts of this resolution have been met, the AAMDC deems this resolution as Accepted in Principle as the province has not yet agreed to review the regulation on an annual basis.

PLANNING AND DEVELOPMENT

11-12F: Sustainable Resource Development Appeals

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties calls upon the Government of Alberta to establish a swift, easily accessed, citizen friendly and low cost appeals and modification mechanism that allows for impartial 3rd party adjudication, review and modification of Sustainable Resource Development directives, and that Alberta municipalities be granted input into and ultimately representation upon, these newly established adjudicating tribunals.

DEVELOPMENTS: The Government's response highlights the existing appeal boards related to Environment and Sustainable Resource Development that are currently established to address appeals related to the environment, public land and surface rights. The establishment of the Property Rights Advocate is a positive effort made by the Government of Alberta to provide information and assist in property rights issues, however, this resolution calls for the establishment of a new appeals system that is inclusive of municipal representation. As such, the status of this resolution has been assigned a status of Unsatisfactory and the AAMDC will continue to follow-up on this issue.

22-12F: Obligation to Consult

Status: Accepted in Principle

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties calls upon the Government of Alberta and/or Government of Canada to establish a legislative framework to define this "Obligation to Consult" and that this legislative framework must address the following matters:

- Establishes terms and conditions respecting who must be consulted with, and under what circumstances, and to provide for a mechanism for the swift disposal of unsubstantiated, frivolous and nuisance claims;
- Provides cost and time certainty to the process;
- Ensures a process that provides equal and fair access to employment and project tendering for all Albertans; and
- Provides for speedy and swift binding arbitration if the parties cannot agree upon the outcome of these "consultations".

DEVELOPMENTS: In July 2014, Alberta Aboriginal Affairs releases *The Government of Alberta's Guidelines on Consultation with First Nations on Land and Natural Resource Management*. The Guidelines outline the process for consultation and includes consultation triggers, the various stages of consultation and processing timelines. The development of this new policy initiated the creation of the Aboriginal Consultation Office (ACO) which opened in November 2013. The goal of the ACO is to centralize and standardize consultation to the benefit of all parties including industry, governments and First Nations. The AAMDC deems the resolution to be Accepted in Principle due to the advances the government has made to provide tools regarding the obligation to consult and will monitor the implementation of the new Guidelines.

28-12F: Non-Contiguous Additions to Reserve Lands

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Province of Alberta to not allow parcels of land which are not contiguous with existing First Nations reserve lands to become reserve lands.

DEVELOPMENTS: Although the resolution specifically addresses the provincial government, the creation of reserves falls under the jurisdiction of the federal government. The provincial government does not have the legal authority to satisfy this resolution.

Federal policy recommends that consultation take place with the province and affected municipalities. However, while there is some indication that the federal government is reluctant to proceed with reserve creation in the absence of an agreement, the federal government continues to have the legal authority to create reserve lands without municipal or provincial consent. Consequently, the AAMDC assigns an Unsatisfactory status to this resolution and will continue to advocate on this issue with both the federal and provincial governments.

8-12S: Flood Prone Properties

Status: Accepted in Principle

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties encourage the Alberta Government to create a database, accessible to the general public, listing all properties that are within a flood plain as defined by the Province of Alberta and/or that have received flood relief payments.

DEVELOPMENTS: In the response from the Government of Alberta, Service Alberta acknowledges the potential benefit of a centralized agency for the coordination of land-related data in the province. However, the response did not address the request that an accessible database including all properties located within a flood plain be created.

In August 2013, the Government of Alberta announced planned policy changes that as a result of intense flooding that occurred in Southern Alberta in June 2013 to address development in floodways moving forward and eligibility requirements for the Disaster Recovery Program. For the 2013 flooding events, the Government placed a 'Disaster Recovery Program Notice' on the land title of properties that accessed funds through the Disaster Recovery Program. For properties located in the flood fringe, the notice will be removed from the land title once minimum mitigation requirements have been met; however, the notice will remain on title for properties located in a floodway to inform future owners that no additional funding will be available in future floods.

The current challenge is that flood mapping has been completed for only 70 percent of Alberta's populated areas, leaving the majority of the geographical area of Alberta unmapped. Though funding has been allotted to continue flood hazard mapping (\$8.7 million over the next 6-7 years), there is no estimated completion date for the entire province. The policy changes made speak to the intent of this resolution which has been

assigned the status of Accepted in Principle. Progress on flood will continue to be monitored as it pertains to this resolution.

SENIORS

23-12F: Quality of Food Served in Rural Continuing Care Centre

Status: Accepted in Principle

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties lobby the Province of Alberta to allow for the return to previous food services and practices in rural continuing care homes through the provision of in-house prepared meals for our senior residents.

DEVELOPMENTS: The AAMDC Accepts in Principle the government's response to this resolution. While the government did not implement changes that revert back to previous food services, they have instituted the Closer to Home Action Plan that takes food quality, on-site preparation and resident satisfaction into account. With the community approach in developing these changes, the government has made significant improvements toward the intent of this resolution and it is assigned the status of Accepted in Principle.

4-12S: Senior's Foundation Requisitions

Status: Accepted

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties undertake a study of lodge management bodies to determine:

- the extent that municipalities are being requisitioned,
- the extent to which requisitions are used for operational and capital purposes,
- the rate of increase in requisitions over the past 10 years,
- the level of funding provided by the Province of Alberta for operational and capital purposes over the past 10 years,
- the number of management bodies that requisition on an equalized assessment basis as opposed to other formulas,
- representation on lodge management bodies,
- mandated and actual services offered by lodge management bodies,

and to provide recommendations on alternatives for funding, representation and the mandate of lodge management bodies.

DEVELOPMENTS: The AAMDC actively participates in a committee with Municipal Affairs, AUMA and the Alberta Senior Citizens' Housing Association in a comprehensive review of Alberta's seniors lodge program. The review includes governance issues, the state of current infrastructure, rental fee formulas, municipal requisitions and provincial funding levels. This work will assist in future advocacy efforts to ensure lodges remain financially sustainable into the future. As such, this resolution is deemed to be Accepted. The AAMDC will provide updates to members as they become available.

TRANSPORTATION AND INFRASTRUCTURE

1-13F: Basic Infrastructure Funding as a Result of Dissolution

Status: Accepted in Principle

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge Alberta Municipal Affairs to include and cover the costs of a Final Audited Financial Statement and also an Engineering Study to determine the status of water and wastewater infrastructure, which is basic necessity of life, as part of the new Viability Study under the Dissolution Process and in order that a budget be formulated for the receiving municipality; and

FURTHER BE IT RESOLVED that any effective date for a dissolution of an urban municipality into a receiving municipality be January 1 of the coming year following the Order in Council; and

FURTHER BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties initiate dialogue with Alberta Municipal Affairs, Alberta Transportation and Alberta Environment and Sustainable Resource Development to ensure that a funding model is implemented to cover the repair or replacement of water and wastewater infrastructure, which is a basic necessity of life, as identified in the Engineering Study, for receiving municipalities as a result of the dissolution process.

DEVELOPMENTS: Announced in the Budget 2014 was the Alberta Community Partnership (ACP) program which replaced the Regional Collaboration Program (RCP), and is designed to improve the long-term viability of municipalities by providing support for regional collaboration. Included in the ACP is additional funding for Viability Review Support which includes funding towards an infrastructure audit for a municipality undergoing a viability review, a transitional stream to address immediate resource needs resulting from restructuring, and an infrastructure stream for the receiving municipality or amalgamated municipality, after infrastructure and debt servicing needs are known and prioritized following restructuring. The new ACP meets the intent of the resolution and receives a status of Accepted in Principle. The AAMDC will continue to monitor the implementation of the ACP, with a specific focus on its impact on water and wastewater infrastructure.

2-13F: Reinstating Funding for Resource Roads and Local Bridges in Rural Municipalities

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties lobby the Government of Alberta to reinstate funding for the Resource Road Program and the Local Road Bridge Program in the 2014 provincial budget.

DEVELOPMENTS: As the Strategic Transportation Infrastructure Program (STIP), which includes the Local Road Bridge Program and the Resource Road Program, was again zero-funded in the 2014-15 budget, the government response to this resolution is deemed Unsatisfactory. In a March 2014 meeting with the Minister of Energy, the AAMDC emphasized the important role that local road bridges play in providing the energy industry with access to natural resources. The Minister indicated support for the funding of the STIP program. She recommended that the AAMDC continue to advocate on this issue and a return of funding in the next budget was possible. Additionally, the

mandate letter that the new Premier provided for the Minister of Transportation prioritized the repair and upgrading of Alberta's road network. While this lacks detail, it is encouraging.

8-13F: Strategic Transportation Infrastructure Program

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties call upon the Government of Alberta to restore funding to the Strategic Transportation Infrastructure Program in the 2014 budget.

DEVELOPMENTS: As the Strategic Transportation Infrastructure Program (STIP), which includes the Local Road Bridge Program and the Resource Road Program, was again zero-funded in the 2014-15 budget, the government response to this resolution is deemed Unsatisfactory. In a March 2014 meeting with the Minister of Energy, the AAMDC emphasized the important role that local road bridges play in providing the energy industry with access to natural resources. The Minister indicated support for the funding of the STIP program. She recommended that the AAMDC continue to advocate on this issue and a return of funding in the next budget was possible. Additionally, the mandate letter that the new Premier provided for the Minister of Transportation prioritized the repair and upgrading of Alberta's road network. While this lacks detail, it is encouraging.

4-13S: Local Road Bridge Program

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties call upon the Government of Alberta to ensure a second round of consultation is held after hearing data from the Committee by going to the region for a vote.

DEVELOPMENTS: The AAMDC deems the government response to be Unsatisfactory. Since this resolution was passed in spring 2013, the Local Road Bridge Program became zero-funded in the 2013-14 provincial budget and continued to be zero-funded in the 2014-15 budget. This directly shifts the entire financial burden of bridge maintenance and replacement to municipalities. Support through government funding and reduced bureaucratic process while maintaining needed safety is critical. The AAMDC is pleased to be part of a committee that has already produced local road bridge design guidelines and is in the process of drafting bridge design standards for local roads, and will monitor the entire bridge issue holistically going forward.

5-13S: Including Rail in Alberta's 20-Year Strategic Capital Plan

Status: Accepted

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties work with the Government of Alberta to include rail infrastructure in its 20-Year Strategic Capital Plan for the province and that the Government of Alberta seek opportunities for private-public partnerships (P3s) for additional rail infrastructure in the province.

DEVELOPMENTS: The AAMDC accepts this response from the Government of Alberta noting that railways fall under the jurisdiction of the federal government and private

industry. The AAMDC is involved in a number of rail-based initiatives through FCM including proximity and crossing issues as well as safety. Updates will be provided through member bulletins as required.

2-12F: Advocacy in Support of a New Long-Term Federal Plan for Municipal Infrastructure Funding

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the AAMDC endorses the FCM campaign and urges the Minister of Transport, Infrastructure and Communities to work with FCM to ensure the new long-term infrastructure plan meets the core infrastructure needs of municipalities and is fully in place when existing programs expire in 2014.

DEVELOPMENTS: In the 2013 federal budget, the government announced plans for new infrastructure funding such as permanently implementing the Gas Tax Fund with the introduction of a 2% annual indexation. The AAMDC understands that Transport Canada did consult with FCM on its new long-term infrastructure plan but the government has not supported all of FCM's requests.

Additionally, in February 2014, the Government of Canada released some information on the new Building Canada Fund (BCF). It included \$10 billion over 10 years in a Provincial/Territorial Component, \$1 billion of which will form a Communities Component reserved for municipalities with populations of less than 100,000. Despite this progress, there are several details that have still not been made available, including how municipalities can apply for BCF funding, and whether local road improvements will be eligible for funding under the new eligibility categories.

The Government of Canada proclaimed the new BCF to be "open for business" on March 28, 2014 and directed Alberta municipalities to contact Alberta Infrastructure for application details. Alberta Infrastructure indicated that they were surprised by this announcement, as no progress had been made with the federal government in setting eligibility criteria or application processes. Further, Alberta Infrastructure indicated that it would be unlikely that the Provincial/Territorial Component of the new BCF would be ready in time for the 2014 construction season.

Although the Gas Tax Fund is expected to be made available to municipalities in late 2014, and the Small Communities Fund of the BCF will be made available to municipalities in early 2015, the loss of funding for the 2014 construction season makes the government response to this resolution Unsatisfactory.

WATER

12-13F: Regional Governance of Municipal Water Systems

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties oppose any forced regionalization of management control over municipally owned water utilities.

DEVELOPMENTS: The AAMDC deems of the Government of Alberta's response to this resolution as Unsatisfactory. The AAMDC understands that Water for Life funding is not a stable, predictable source for municipalities; however, the proposed geographic management approach included in the Water Conversations held in 2013 removes local autonomy for municipalities. The AAMDC will continue to advocate on the need for long-term, predictable funding for water and wastewater infrastructure and encourage the Government of Alberta to work with rural municipalities to find local solutions that will provide services needed and maintain municipally owned water utilities.

14-13F: Use of Reclaimed Water in Private Systems

Status: Unsatisfactory

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Province of Alberta to further develop legislation to accept the use of reclaimed water through the Alberta Building and Plumbing Codes for private systems, and that processes be developed that maintenance, monitoring, reporting and operation responsibilities flow from the owner of such a private system directly to the Province.

DEVELOPMENTS: Although the AAMDC is encouraged that the Government of Alberta has established a working group on reclaimed water and will be opening consultations on a management framework for water reuse in 2014, there is no indication that the changes requested in the resolution will be a part of the new framework or policy. As such, the AAMDC deems this resolution Unsatisfactory. This issue will continue to be monitored and the AAMDC hopes to participate in consultations regarding the management framework when they are announced.

16-12F: Wetland Restoration Program

Status: Accepted in Principle

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties lobby the Provincial Government to amend the Wetland Restoration Program to enable municipalities through qualified professionals to undertake Wetland Restoration projects; and

FURTHER BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Provincial Government to amend the Wetland Restoration Program requirements to allow the funding to be utilized for wetland restoration or other municipally acceptable uses, within the municipality from which the funding is collected.

DEVELOPMENTS: The Government of Alberta released the *Alberta Wetlands Policy* in September 2013 which intends to facilitate an informed approach to wetland

management. The policy also addresses wetland mitigation and identifies a three stage approach towards the achievement of wetland management goals. The government will be taking a phased approach to policy implementation in the coming years.

In April 2013, the County of Vermillion River entered a five year agreement with Alberta Environment and Sustainable Resource Development for the county to become a Wetland Restoration Agency. This gave the municipality the ability to collect compensation funds for restoration work. The municipality must use those funds to replace lost wetlands within its borders. It is unclear what, if any, amendments to the Wetland Restoration Program were required but this agreement appears to address the resolution.

The AAMDC finds this resolution to be Accepted in Principle. The AAMDC will continue to monitor the implementation of the new *Alberta Wetland Policy* as it aligns to this resolution, and assess the future possibilities of wetland restoration agreements with Environment and Sustainable Resource Development and the AAMDC membership.

CONTRIBUTORS

The Alberta Association of Municipal Districts and Counties wishes to thank the Board of Directors members who provided content, input, and advice to this report card:

- Al Kemmere, President
- Carolyn Kolebaba, Vice President
- Bob Jones, Director, District 1
- Earl Graham, Director, District 2
- John Whaley, Director, District 3
- Tom Burton, Director, District 4
- Soren Odegard, Director, District 5

Acknowledgements also to AAMDC staff who worked to produce this report:

- Gerald Rhodes, Executive Director
- Kim Heyman, Director of Advocacy & Communications
- Tasha Blumenthal, Policy Analyst
- Wyatt Skovron, Policy Analyst
- Matt Dow, Policy Analyst

Mackenzie County Library Board (MCLB)
November 4, 2014 Board Meeting Minutes
Mackenzie County Office
Fort Vermilion, Alberta

Present: Lisa Wardley, Wally Schroeder, Beth Kappelar, La Dawn Dachuk, Lorraine Peters, Lucille Labrecque, Irene van der Kloet John Driedger (via teleconference)

Absent: Lorna Joch

Guest: Heather Batt

1.0 Call to Order: The meeting was called to order by Beth Kappelar at 7:10 p.m
Beth introduced the new MCLB member Irene van der Kloet.

2.0 Approval of Agenda:

MOTION #2014-09-01 John Driedger moved the approval of the agenda as revised. **CARRIED**

3.0 Approval of the Minutes:

MOTION #2014-09-02 Wally Schroeder moved the approval of the September 23/14 and the October 28/14 minutes as presented. **CARRIED**

4.0 Review of Action Items:

- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:

5.1 Financial report as of Oct. 31, 2014:

- Balance brought forward: \$ 35,152.83
- Total Revenues \$ 280,559.93
- Total Expenses \$ 252,586.27
- Ending Bank Balance \$ 63,126.49

MOTION #2014-09-03 Lisa Wardley moved to accept the financial report as presented. **CARRIED**

5.2 MCLB 2015 Budget:

- A 2015 MCLB draft budget was tabled.

MOTION #2014-09-04 Lisa Wardley moved that MCLB request \$226,026.00 County funding for the 2015 operating year. **CARRIED**

5.3 MCLB Policies:

MOTION #2014-09-05 La Dawn Dachuk moved that the MCLB pay Lucille Labrecque and Lisa Wardley \$300.00 each for revising and updating the MCLB Policy Handbook for Board discussion and approval. **CARRIED**

6.0 Library Reports:

6.1 La Crete:

- Financials to Oct 31/14: Income of \$104K, Expenses of \$69 K Net \$35K
- The 950 new library patron cards have being passed out. All LCHS students now have cards.
- The Salmon Grill and Dessert Night fundraiser was a huge success. Next years 's Salmon Grill will be held Oct 24.
- The interlibrary loan policy and the CD/Audio Book policies need to be reviewed. It cost \$25 to send out 5 books.
- The LCLS would like MCLB to offer a workshop on Freegal and Freading so they can help patrons.
- A list of assets needs to be developed for coverage with Jubilee Insurance. The insurance has not yet been purchased
- 9 of 14 boxes of stored new books have been put out on the shelves. Old books are being sold.
- The book return box is being repaired.
- A new web site is being developed to tie into the MCLB one.
- Possible future library contests were discussed.
- The ATB building proposal to the County was discussed. They are looking at operational cost projections for the new building.
- Christmas trees and wreaths are being sold for a fundraiser. Christmas wreaths are being purchased for the library staff and the custodians.

6.2 Fort Vermilion:

- Heather Batt presented the MCLB with a draft 2015 budget. Revenues need to be identified. They have switched to Quick Book and are trying to get their books up to date. Audiovisual expenditures need to be between 6 and 15%, books and periodicals need to be between 15 and 20%, and staffing needs to be between 40 and 55%. The savings account needs to be listed separately. An individual with an accounting background could be asked to help them. She will send MCLB a revised budget in 2 weeks. Four people now have signing authority.
- The assistant library is leaving Dec 31/14.
- Katie Ferr has joined their library society. ...2

- They need to update their policies and include a purchasing policy.
- They are doing a lot of weeding of old library materials.
- They discussed getting a counter in the meeting room and doing some painting.
- They need to rent a hall for Breakfast with Santa. They hope to sell 120 tickets.

6.3 Zama:

- They started winter hours Oct 1/14.
- Only one movie was lost during the summer construction season.
- They are partnering with the rec. board to hold a fundraising auction.
- The Zama rec board is paying the postage on all interlibrary loans.
- They have closed their savings account and now only have a \$44K GIC and an operational account.

6.4 High Level:

- 15 County patrons are accessing Trac through the High Level library.
- They are holding 2 fundraisers, a ladies movie night and are hosting a theater troupe.

MOTION #2014-09-06 Lorraine Peters moved to accept the library reports as presented.

CARRIED

7.0 Old Business:

7.1 Holdback:

- The FVLS will receive their \$6,800 holdback when they submit their policies, including their purchasing policy, and their final 2015 budget request.

7.2 Mackenzie County Library Consortium (MCLC) Conversion Update:

- The Insignia renewal invoice will be paid before yearend.
- An in-service for Freegal and Freading will be held in the new year.

7.3 MCLC Promotional Items:

- The following items have been ordered at a cost of \$1522.00: 300 book lights, 300 magnifyer bookmarks ,35 expandable message totes, sticky notes.

7.4 Insurance:

- Schedule E: Library Insurance Requirement was developed to be attached to the MCLB Policy Handbook
- Libraries should store their inventory list offsite.

MOTION #2014-09-07 LisaWardley moved to adopt the insurance policy update.

CARRIED

8.0 New Business:

8.1 La Crete ATB Building:

- The County is having the ATB building inspected by a professional to determine structural soundness and renovation possibilities,
- The County will be asked for \$200,00.00 for renovations in 2015.

9.0 Correspondence:

- Gov. of Ab. Find a Job Booklet
- Minister's Award for Excellence in Public Library Service
- Gov. of Ab. Conflict Resolution Day Poster
- Gov. of Ab. Time to Choose Booklet
- Mackenzie Frontier Invoice
- FVLS meeting minutes for Sept 4/14 and Sept 30/14

MOTION #2014-09-08 Lorraine Peters moved to accept the correspondence for information.

CARRIED

10.0 In Camera:

- Not required

11.0 Next Meeting Date and Location: December 8/14, Fort Vermilion Mackenzie County Office, at 7:00 p.m.

12.0 Adjournment:

MOTION # 2014-09-9 Lucille Labrecque moved the meeting adjourned at 9:55 p.m.

CARRIED

These minutes were adopted this 8th day of December 2014.

Beth Kappelar, Chair



AIRPORT NEWS

Strengthening the Viability, Growth and Safety of Community Airports in Alberta

Volume 10 No. 1 January 1, 2015

Alberta Airports Management Association[©]

AIRPORT PROFILE: Masset Municipal Airport (CZMT), BC

Masset is a village in Haida Gwaii (formerly the Queen Charlotte Islands) in British Columbia. It is located on the northern coast of Graham Island, the largest island in the archipelago, and is approximately 50 km (31 mi) west of mainland British Columbia. Masset provides services for a larger rural area with a population near 2,300 including Tow Hill (unincorporated) and Old Massett (IR). Incorporated in 1961, the Village of Masset (pop. 1,000) is the oldest of the islands municipalities.



Masset Airport is located 2.8 km northeast of Masset, British Columbia and has a 5,000ft paved runway and many services available including Jet-A Fuel, Avgas, tie-downs, GPU Access, baggage carts, and an on-site Airport Superintendent. You can fly directly to the Masset Municipal Airport (ZMT) from Vancouver International (South Terminal) with Pacific Coastal Airlines. Naikoon Contracting Ltd. (NCL), won the bid to build the new airport terminal in Masset and their workers broke ground on November 5, 2012.

The airport provides significant employment in the Village of Masset and surrounding area. Two residents are employed directly by the airport: the fueller and the Airport Superintendent, who oversee day-to-day operations. In addition, there are six people employed by the cargo service, four people employed as representatives of the sport fishing lodges, the local scheduled airline employs four representatives and there are two full-time weather observers. There is also a significant economic spin-off generated by a locally-owned and operated seafood processing facility, Seapak QCI, employing a crew of eight, the majority of whose business is derived from the fishing lodges which are significant users of the airport.

The former air terminal building complex served as the terminal building for Approximately 17,000 passengers per year. As general year-round traffic, sport fishing and tourism have grown over the past decade with the airport trying to keep pace, offering a marshalling area for its users. It was apparent the former terminal building was no longer adequate for the demand, did not meet the building code requirements for an assembly building or the fire safety requirements. The new air terminal building project's objective was to replace the terminal building with a building more suitable for year-round operations. As a major economic driver in the Masset region, it was imperative that the terminal building be replaced by a more suitable building or it faced a significant business loss in the future. The project brought much needed construction jobs to the area with up to 25,000 man hours of work. The project also intended to reduce green house gases by replacing the current oil heat system with a geothermal system.



Masset Municipal Airport

250-626-5100

Email: vompw@mhtv.ca



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	Past Chair	Doug Mark, Manager, Operations/Terminal Services, Grande Prairie Airport dmark@grandeprairieairport.com
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		Ken Fowler, Airport Manager, Rocky Mountain House Airport kwfowler@harewaves.net
		Wade Frasz, Airport Manager, Lloydminster Airport, airport@lloydminster.ca
		Jules Miclette, Airport Manager, Manning Municipal Airport, miclettej@countyofnorthernlights.com
		Gerald Pellerin, Director of Operations, Town of Edson, gpells@townofedson.ca
Treasurer		William Stewart, Airport Manager, Whitecourt Airport, william.stewart@woodlands.ab.ca
		Leonard Weiss, Operations Manager, Red Deer Airport, L.Weiss@flyredder.com
		Ken Skahl, Airport Manager, Slave Lake Airport Services Commission, ken@slavelakeairport.ca

From the Internet Airport Reference Database:


[A New National Air Transportation Policy – The Conference Board of Canada](#)
[The Economic Impacts of Proposed Increases to the Ontario Aviation Fuel Tax – National Airlines Council of Canada – June 2014](#)
[Kincardine Municipal Airport Strategic Plan – July 2013](#)
[Kenora Airport Land Use Plan & Development Guidelines – March 24, 2014](#)

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AAMA AIRPORT NEWS

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AIRPORT NEWS MEDIA WATCH - ARTICLE INDEX

1. In Camera Airport Discussion (High Prairie)
2. Airport Revitalization Tax Exemption Bylaw (Quesnel Regional)
3. High Prairie Airport Operations
4. Round Table Discussion (Vermilion)
5. Airport Report (Grande Cache)
6. Airport Expansion Study (Hand-Out) (Lac La Biche)
7. Airport Takeover Agreement (High Prairie)
8. Airport Commission Appointment (Carlyle)
9. Purchase of Airport Mower (Prince Albert)
10. Tender for the Swan Hills Airport Road
11. Enter Into Memorandum of Understanding with City of Lloydminster
12. Professional Services Award (Shuswap Regional)
13. Amendments to the Texada Airport Site Plan
14. In Camera Discussion of Lease Offer for the High Prairie Airport
15. Airport Fees and Charges Schedule D5 (Quesnel Regional)
16. Airport Business Plan Update (Quesnel Regional)
17. Ponoka Airport Master Plan Update
18. BC Wildfire Management Branch Update (Revelstoke)
19. Alberta Transportation – Airport Consultation Session (Cardston)
20. Music and Arts Festival (Vanderhoof)
21. ACAP Truck & Plow (Smithers Regional)
22. Requested Tax Cancellation (Wetaskiwin Regional)
23. Fire Department Sublease (Drayton Valley)
24. Joint City-County Committee (Wetaskiwin Regional)
25. Administration Update - P2 Solar Agreement (Canadian Rockies International)
26. Council's Bylaw Priority List (Nelson)
27. Grant Funding and Types of Projects (Oliver)
28. Xeni Gwet'in Community Airport Grant Funding (Cariboo Regional District)
29. Trail Regional Airport Lowers Approach Minimums to Improve All-Weather Access
30. Transport Canada Eases Drone Regulations
31. Tentative Flight Attendant Agreement Not Ratified
32. New and Unfinished Business – Airport Re-Registration (Wetaskiwin Regional)
33. New and Unfinished Business – Soul Oilfield Services (Wetaskiwin Regional)
34. WestJet Celebrates the Spirit of Giving

NOTE TO READERS: The links connect to many news sites where content is cycled rapidly. If you wait too long before reading, the links will disappear. We invite readers to submit articles and photographs related to their airport operation so others may benefit from the information.

May 14, 2014

1. In Camera Airport Discussion – Municipal District of Big Lakes Council Minutes

Motion 2014-10-420 - **MOVED BY COUNCILLOR KILLEEN** that administration be directed to negotiate on the airport fuel matters as discussed and report back to council. **CARRIED UNANIMOUSLY**

June 23, 2014

2. Airport Revitalization Tax Exemption Bylaw – City of Quesnel Council Minutes

Motion 14-12-287 –



June 25, 2014

3. High Prairie Airport Operations – Municipal District of Big Lakes Council Minutes

Council was presented with a letter from the Town of High Prairie requesting a proposal from the Municipality regarding the intention to maintain and operate the High Prairie Airport. Motion 2014-14-515 - **MOVED BY COUNCILLOR DUPRES** that administration be directed to negotiate a long term operations and maintenance agreement for the High Prairie Airport. **CARRIED UNANIMOUSLY**

July 10, 2014

4. Round Table Discussion – Town of Vermilion Environment Committee Agenda

Meagan Balaneski informed the Committee that the 4H organization provides an annual report on recyclable products found during their cleanup program.

July 16, 2014

5. Airport Report - Town of Grande Cache Agenda Regular Meeting

Resolution 251/14 - Moved by Mayor Castle and seconded by Councillor Moulun: RESOLVED THAT: Council authorizes the Chief Administrative Officer to release the report on the airport provided by Integrated Airport Systems to the Grande Cache Airport Committee. **CARRIED**

July 22, 2014

6. Airport Expansion Study (Hand-Out) – Lac La Biche County Council Minutes

Motion 14.587 - Motion by Councillor Thompson to accept the Airport Expansion Study as information, and further that the study be made available to the public upon request. **CARRIED UNANIMOUSLY**

July 23, 2014

7. Airport Takeover Agreement – Municipal District of Big Lakes Council Minutes

Motion 20`14-17-627 - **MOVED BY COUNCILLOR NYGAARD** that administration be directed to prepare a takeover agreement for the High Prairie Airport for Council's perusal at the September meeting including cost estimates. **CARRIED UNANIMOUSLY**

August 5, 2014

8. Airport Commission Appointment – Town of Carlyle Council Minutes

Motion by Councillors Sedor and Romaniuk: THAT Brad Walker and Blair Andrew be appointed co-chairs of the Airport Commission, effective immediately. Carried.

August 11, 2014

9. Purchase of Airport Mower – City of Prince Albert Council Minutes

Motion 0537 – Moved by Councillor M. Ring, AND RESOLVED: That the Report from Fleet Manager dated July 17, 2014, with respect to Tender No. 73 of 2014- High Capacity Mower Replacement be received; and, that the following recommendation of the Fleet Manager, as contained therein, be approved: 'That Tender No. 73 of 2014- Eleven (11) Foot Mower be awarded as follows: ... 2. One (1) Eleven (11) Foot Mower for the Airport be awarded to Cervus Equipment in the amount of \$57,587, less the trade-in value for Unit 6131 of \$10,000, for a total cost of \$47,587, plus applicable taxes.'

August 13, 2014

10. Tender for the Swan Hills Airport Road – Municipal District of Big Lakes Council Minutes

Motion 2014-18-664 - **MOVED BY COUNCILLOR SUTHERLAND** that administration be directed to award the tender for the Swan Hills Airport Road to the Paveit Construction Inc. in the amount of \$754,080 plus GST with the funding coming from the Transportation Reserve 6-32-00-00-760. **CARRIED UNANIMOUSLY**



August 19, 2014

11. Enter Into Memorandum of Understanding with City of Lloydminster – County of Vermilion River Council Minutes
Motion 20-08-14 by M. Latimer: THAT the County of Vermilion River enter into a Memorandum of Understanding (MOU) with the City of Lloydminster regarding the establishment of a Regional Airport Plan and send a letter to the City of Lloydminster, providing consent for the purchase of NE-16-50-1-W4M (excepting Plan 8623164, 5.02 acres), as per Section 72 of the Municipal Government Act (MGA). CARRIED

August 25, 2014

12. Professional Services Award – City of Salmon Arm Council Minutes
Motion 0306-2014 – Moved by Councillor Cannon, Seconded by Councillor Reimer THAT: Council award the update of Future Development Plan for the Shuswap Regional Airport to WSP Canada Inc., in accordance with the proposed price of \$10,000.00 plus applicable taxes. CARRIED UNANIMOUSLY

August 28, 2014

13. [Amendments to the Texada Airport Site Plan](#) - Powell River Regional District Board Minutes
Motion 9.9 - C. Keiver / P. Brabazon THAT the Board concur with the recommendation of the Rural Services Committee that, based on advice from the Texada Airport Advisory Committee, the Airport Site Plan be amended as per the attached Schedule 'A'. MOTION CARRIED

September 10, 2014

14. In Camera Discussion of Lease Offer for the High Prairie Airport – Municipal District of Big Lakes Council Minutes
Motion 2014-19-715 - **MOVED BY COUNCILLOR STEWART** that administration be directed to draft a lease offer for the High Prairie Airport with the conditions as presented. **CARRIED UNANIMOUSLY**

September 29, 2014

15. [Airport Fees and Charges Schedule D5](#) – City of Quesnel

October 6, 2014

16. [Airport Business Plan Update](#) – City of Quesnel Special Open Council Meeting and Committee Session
Several business plans have been undertaken for the Quesnel Regional Airport (“Airport”) since the City took ownership in 1998. These include: The Quesnel Regional Airport Commercial Development Plan conducted by the lead consulting firm Daystar Marketing from Delta BC ...

October 14, 2014

17. [Ponoka Airport Master Plan Update](#) – Ponoka County Council Minutes
Item No. 4.6 – Mr. Michael Maclean, Ponoka Airport Project Manager, and Mr. Colton Kirsop, Land Use Planner with MMM, attended the meeting at this time to explain the progress on the Ponoka Airport master plan. Mr. Maclean noted that the Town owns the airport property, the Airport Commission runs it but the airport is located within the County and is subject to the County’s governance.

18. [BC Wildfire Management Branch Update](#) – City of Revelstoke Wildland Fire Protection Committee
... Revelstoke has been chosen to be home base for a new air tanker group of 802 aircrafts on floats. The airport is creating a turnaround point for these aircraft as well as investing in a fueling trailer.

October 14, 2014

19. Alberta Transportation – Airport Consultation Session – Town of Cardston Council Minutes
Council discussed the Regional Airports Authorities Regulation Review Discussion Paper.



20. Music and Arts Festival – District of Vanderhoof Council Minutes

Mr. Lauren Penner addressed Council to request use of the northwest portion of the Airport for the Music and Arts Festival in July 2015. Maps provided by Mr. Penner show designated areas for parking, staging and camping.

October 28, 2014

21. ACAP Truck & Plow – Town of Smithers Council Minutes

Report AIR 14-22 dated October 17, 2014, from R. Blackburn, Airport Manager, recommending: a) purchase of ACAP-funded truck & plow; b) disposal of Unit 4770; & c) approval of 2015 Capital Budget adjustment, was presented (8400-03).

22. Requested Tax Cancellation – City of Wetaskiwin Council Minutes

A request was received from Mr. William Holt to get a rebate for the property taxes on the airport hangar on Lot 11, Plan 9826480 which was destroyed by fire October 6, 2014. Section 347(1) of the Municipal Government Act provides Council the opportunity to cancel, reduce, refund or defer property taxes if they deem it to be equitable.

October 29, 2014

23. Fire Department Sublease – Town of Drayton Valley Council Minutes

Agenda Item 9.8 - Councillor McClure explained that in planning the Fire Services Training Centre to be built on the lands north of the airport, the Province has requested that the Fire Department enter into a Sublease Agreement with the Town. The Agreement has been reviewed by legal counsel and is being presented today for Council's approval. RESOLUTION #277/14 Councillor McClure moved that Council approve the attached Sublease Agreement. CARRIED UNANIMOUSLY

October 30, 2014

24. Joint City-County Committee - City of Wetaskiwin Council Agenda

Wetaskiwin Airport - Letter to be sent to the County asking if they would partner in some fashion in the airport operations.

November 3, 2014

25. Administration Update - P2 Solar Agreement – City of Cranbrook Council Minutes

Finally, in anticipation of the pilot solar farm being in operation in late spring 2015, P2 Solar recently proposed installation of a 6 kW, 25-panel facility to test the equipment's suitability for Cranbrook's winter weather and operating effectiveness. P2 Solar, City staff and airport staff are currently working out details for locating the test facility at the airport. This location offers the advantage of being able to correlate facility operation with local climate data, including sunlight, collected at the airport. At the same time siting of the test panels at the airport will allow the airport to utilize the electricity produced in its own operations.

26. Council's Bylaw Priority List – City of Nelson Council Agenda

Airport Bylaw - 2328 – Update Bylaw and rates need to be reviewed due to the doubling of assess values in 2012 (rental rates are based on 15% of the assessed land value). Review needs to be completed prior to termination of current hangar agreements (most terminate at the end of 2015).

November 10, 2014

27. Grant Funding and Types of Projects – Town of Oliver Council Minutes

Grant funding and the types of eligible projects was explained by the Chief Financial Officer. Airports - air nautical infrastructure (runways, taxi ways, aprons). The two projects that would qualify would be the airport and the solar panels. Council favored applying for the taxiway at the airport. The CAO is to discuss with Ministry prior to a final decision.



November 14, 2014

28. [Xeni Gwet'in Community Airport Grant Funding](#) – Cariboo Regional District Board Highlights

The Xeni Gwet'in First Nations Government is undertaking improvements and upgrades to the Xeni Gwet'in Community Airport. The request is for \$190,000 in grant funding from Northern Development's Regional Development Account, under the Economic Diversification Infrastructure Program. The project has a total estimated value of \$295,000 with other funding proposed to come from the Xeni Gwet'in First Nations Government, the Province of BC and the Cariboo Chilcotin Aboriginal Employment and Training Society (CCATEC).

November 19, 2014

29. [Trail Regional Airport Lowers Approach Minimums to Improve All-Weather Access](#) – City of Trail Press Release

TRAIL, BC - The Trail Regional Airport (TRA), owned and operated by the City of Trail, is pleased to announce that a new satellite-based navigation system has been developed to improve all-weather aircraft access. With the guidance of JetPro, an Alberta engineering firm that specializes in instrument flight procedures, new Global Positioning System (GPS) instrument approaches have been developed to lower the minimum weather requirements at the TRA.



November 20, 2014

30. [Transport Canada Eases Drone Regulations](#) – Northern Ontario Business

Transport Canada is implementing new rules that will make it easier for operators to use unmanned aerial vehicles (UAVs) for work. Under the new exemptions, a Special Flight Operations Certificate will not be required for UAVs under 2 kilograms and certain operations involving UAVs under 25 kilograms.

November 24, 2014

31. [Tentative Flight Attendant Agreement Not Ratified](#) - CNW

CALGARY - WestJet announced today that the tentative agreement with its flight attendants was not ratified. Turnout for the vote was very strong; of the 90 per cent voter turnout, 57 per cent voted against the tentative agreement.

32. [New and Unfinished Business – Airport Re-Registration](#) – City of Wetaskiwin Council Agenda

Presented by Councillor Patricia MacQuarrie: **Motion Proposed by Administration: (I Move) That City Council set a date for a public meeting with Airport Users to discuss the issue of re-designation of the Airport, to be held at _____, on December ____ . 2014.** (Briefing papers shown as Agenda Item #12g, pp. 49-54).

33. [New and Unfinished Business – Soul Oilfield Services](#) – City of Wetaskiwin Council Agenda

Presented by Councillor Wayne Neilson: **Motion Proposed by Administration: (I Move) That City Council authorize administration to enter into an agreement with Soul Oilfield Services for use of Airport Lands.** (Briefing papers shown as Agenda Item #12i, pp. 55-58).

December 1, 2014

34. [WestJet Celebrates the Spirit of Giving](#) - CNW

CALGARY - WestJet today celebrates the release of the airline's third annual holiday video, [WestJet Christmas Miracle: Spirit of Giving](#), showing how WestJet and its now-famous Blue Santa brought a snowy Canadian Christmas to a community in the Dominican Republic. Since 2012, WestJet and Live Different – a Canadian charity that works with volunteers on development projects abroad – have built 23 homes for families living in extreme poverty ...

PLEASE NOTE THE CONTACT INFORMATION FOR THE ASSOCIATION

ALBERTA AIRPORTS MANAGEMENT ASSOCIATION
AAMA Office Attention: Wayne Steel
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PHONE 780-678-5226 email: abarpt@telus.net



La Crete & Area Chamber of Commerce

Annual General Meeting

Date: February 27, 2014

Doors Open: 5:00 PM

Meeting Starts: 6:00 PM

Location: La Crete Heritage Centre

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Table of 8: \$300.00

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Budget squeeze leads to cancellation of new ag research fund

The \$200-million Agriculture and Food Innovation Endowment would have generated \$9 million annually for made-in-Alberta research

By Jennifer Blair

Published: January 8, 2015
Crops



Research proposals won't be 'tossed in the garbage,' but funding will have to wait, says Agriculture Minister Verlyn Olson. Photo: Supplied

The provincial government has scrapped a \$200-million endowment that was to fund innovative agriculture research.

When the Agriculture and Food Innovation Endowment account was announced in March, it was praised by Agriculture Minister Verlyn Olson.

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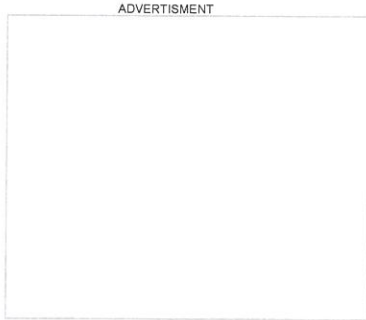
on *Manitoba Co-operator*

Holy crap! New bedding made from manure

on *Manitoba Co-operator*

“Innovation and diversification in all of our sectors are key to Alberta’s long-term success,” said Olson. “The Agriculture and Food Innovation Endowment will help us get made-in-Alberta agriculture solutions to market around the world.”

But the fiscal landscape has changed dramatically since then, Olson said in an interview just prior to Christmas.

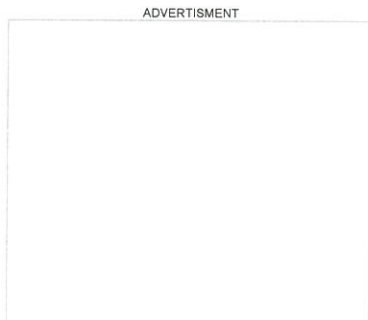


“Given the state of the economy right now, and oil prices in particular, it’s probably no surprise to hear that a number of programs have been put on hold,” said Olson. “We don’t know what their future is.”

But the \$9 million the endowment would have generated for research funding would have been money well spent, said one official in the ag research community.

“I thought it (the creation of the fund) was fantastic news,” he said. “It was all about rural Alberta and improving the rural economy. But the second the oil price drops, that’s the first thing that’s cut.”

For Alberta researchers, the funding was long overdue and something that would have been “critical in getting us back in the game and making sure we’re still doing innovative research,” said the research official. (He spoke on the condition of anonymity because his organization receives provincial funding and he said he was fearful that speaking out publicly could impact future funding requests.)



His comments were echoed by Ty Faechner, former executive director of the Agricultural Research and Extension Council of Alberta.

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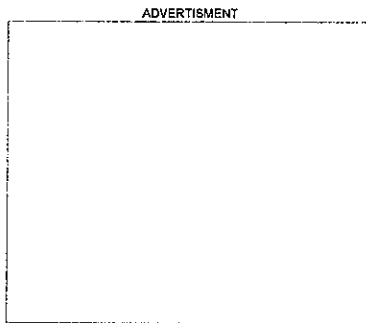
"For every dollar that's invested in ag research in Western Canada, you get a \$26 return," said Faechner. "It is disappointing that that funding will not be available for research."

Research funding is one of those "smart, long-term investments" that Premier Jim Prentice has highlighted as being critical to the province's future, both men said.

"Agriculture is becoming a smaller proportion of the GDP in the province," said the research official. "But rather than (support) the innovation side of things, where agriculture could actually pick up the slack when issues arise in oil prices, instead we cut off the strings that were hoping to improve the overall diversity in the province."

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The endowment would have funded research that private companies aren't interested in and "new ideas that are a little bit out there."

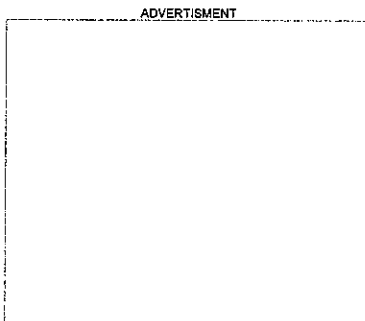
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"Sometimes it's successful, and sometimes it's not, but it's also what I consider very good use of public money in making sure that we're always continually adapting to new opportunities," he said. "As an industry, we've been fighting really hard to recognize the importance of agriculture in Alberta and to support it sufficiently so that we remain competitors globally and so that the farmers can maintain profitability."

Faechner agreed.

"In my experience, a lot of that funding is for projects that are longer term, and they help to drive innovation in our province with regard to what producers are able to accomplish on their farms," he said.



But these sorts of projects aren't completely off the table, said Olson.

"The things that were being contemplated for this program were really excellent initiatives, and we are not as a department tossing those in the garbage," said Olson, adding that \$2.5 million of the \$9 million slated for this

year has already been put toward doubling up the Agriculture Opportunity Fund, which is used for applied research.

“A lot of really good work is being done, and we will keep them on file and continue talking about those types of initiatives. When we get the opportunity, we’ll certainly be back at them.”

The province has said that the projects funded through the scrapped accounts will need to go through the “normal budgeting process.”

“The problem with the normal budgeting process is that rural Alberta, and agriculture in general, doesn’t really have a big voice at the table when you’re competing with the likes of health care and education,” said the research official.

But Olson said innovative research is a key part of his department’s mandate.

“They are things we need to keep as priorities, and we’ll try to work these initiatives into our programs as much as we can with the funding we have,” he said.

“I wouldn’t say they’ll be funded in the same way or all done at the same time. I think we’re going to have to be flexible.”

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